

# JEFFERSON TOWNSHIP COUNCIL

## Regular Meeting

January 18, 2012

Municipal Building, Council Chambers

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### Roll Call

Present	Absent
Mr. Dunham	
Mrs. Merz	
Mr. Sanchelli	
Mr. Birmingham	Arrived 6:09 p.m.
President Yocum	
Township Attorney, Lawrence Cohen	Arrived 7:00 p.m.
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Mayor Felter and Administrator James Leach will be present at 6:00 p.m."

### Notice of Presiding Officer

President Yocum said, "This Regular Council meeting for January 18, 2012, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on January 12, 2012."

### Resolution

**Resolution #12-8:** Executive Session – Personnel – Board of Adjustment Appointments (7-A)

**Motion:** Sanchelli, second Merz

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Absent
Vice President Merz	Aye
President Yocum	Aye

Birmingham arrived at 6:09 p.m.

Council adjourned into Executive Session at 6:09 p.m. and reconvened into Open Session at 6:32 p.m.

### Council Appointments

**Board of Adjustment Appointments**

Dennis DiFrisco	4 Years	12/31/15
John Pignatore	4 Years	12/31/15
Patricia Lomgreglia, Alt 1	2 Years	12/31/13

**Motion:** Sanchelli, second Merz

Mr. Dunham	Not Voting
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

### Recess

Council adjourned for recess at 6:34 p.m. and reconvened at 7:02 p.m.

### 7:00 P.M. Regular Meeting

#### Old Business

**Lake Swannanoa: Agreement Between Township of Jefferson, Lake Swannanoa Homeowner's Association and Swannanoa Sentinel Society/Loan Agreement**

Yocum opened the meeting up to the public for questions and comments.

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Perry of 21 Seneca Trail came forward with a question regarding the assessment.

Mullen of 10 Hopi Trail came forward and said he is pleased with the notification by postcard.

Kraitz of 31 Sleepy Hollow came forward with a question regarding the assessment for benefits.

Yocum said there will be a determination by the Assessor of the benefit to the individual properties. Cohen said there is a question as to the extent of the assessment and whether it will be people around the lake, within a block of the lake, 2 blocks, 3 blocks and no one knows the answer. Cohen said that a State Statutory Procedure must be followed. The assessment will be payable over 20 years at a very low interest rate. Cohen explained that this loan is governed under the Dam Safety Act and it is a unique situation.

Kraitz asked how the list for the postcards was created. Cohen said no one, right now, knows who is going to be assessed. Cohen said that the assessment will run anywhere from all the properties in Ringling Manor to the least limited, which is just the lake front. Leach said that this has been handled in the most open manner. Leach said that the original maps were used to plot out the original scheme for Ringling Manor. The list and the postcards were done as a courtesy to the residents in the area to ensure that everyone is kept informed.

Connolly of 28 Hopi Trail came forward with a question regarding the reimbursement of the soft costs in the loan. Cohen explained that the State allows previously paid soft costs to be recovered and the State is allowing those funds to be applied to the original loan.

Johnson of 9 Sleepy Hollow Drive came forward and commented on the use of the funds from the loan. Cohen explained that the town will be involved in the control of the funds.

Tschischik of 4 Huron came forward and asked who is paying the remainder of the original loan. Cohen said the original loan is being paid off by the Swannanoa Sentinel Society which is being assumed by the Homeowners Association. The original loan is separate and will continue to be separate from the second loan.

Yocum asked if anyone else would like to come forward with a question or comment. Seeing no one come forward, he closed the public portion of the meeting.

**Resolution #12-9:** Resolution Authorizing Execution Of Agreement By And Among The Township Of Jefferson, Lake Swannanoa Homeowner's Association, And The Swannanoa Sentinel Society, As Well As The Loan Agreement Between The State Of New Jersey, The Lake Swannanoa Homeowner's Association And The Township Of Jefferson

(8-A)

**Motion:** Dunham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

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**Resolution #12-14:** Co-Borrowers Resolution For Loan from State of New Jersey to the Lake Swannanoa Homeowners Association in the Amount of \$1,200,000.00 to Fund Rehabilitation of the Swannanoa Lake South Dam

(9-A)

**Motion:** Merz, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

### Approval of Minutes of Previous Meeting

December 21, 2011      Regular Meeting      Sanchelli Absent

**Motion:** Dunham, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Not Voting
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

January 4, 2012      Reorganization Meeting      All Members Present

**Motion:** Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

### Public Hearing/Discussion

Community Development 2012 Block Grant Application

Prospect Point Fire House Addition

Leach displayed the drawings of the proposed addition to the Prospect Point Fire House. Leach explained that the Township owns the Fire Substation on Prospect Point Road. Jeff Bessemer, a member of Fire Company No. 2, explained that Fire Company No. 2 has the only rescue certified dive team on all of Lake Hopatcong. The addition will be used for the storage of the rescue dive equipment. Bessemer said the storage of the equipment at this location will enhance the response time since a majority of the certified rescue divers and ice rescuers respond out of Prospect Point Substation. Bessemer said there is a major safety factor at the Route 15 Fire Station because apparatus has to be moved in order to reach the dive equipment. Leach said the estimated maximum cost of the addition is \$120,000 and the grant application is for \$80,000. The Prospect Point Fire House is situated in an area that is low to moderate income and qualifies for the Community Development Block Grant.

Yocum asked the Council if any members had any questions or comments. Yocum then opened the meeting up to the public for questions and comments specific to the Community Development 2012 Block Grant Application for the Prospect Point Fire House Addition. Seeing no one come forward, he closed the public portion of the meeting. Yocum announced that the authorization for this Grant Application is on the Consent Agenda this evening.

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### Council Reports

#### Budget Meeting Dates

Council Approved the Following Budget Meeting Dates:

February 1, 2012	6:00 p.m.
February 22, 2012	6:00 p.m.
March 7, 2012	6:00 p.m.
March 14, 2012	7:00 p.m.
March 21, 2012	6:00 p.m.

Sanchelli had not report this evening.

Merz expressed her condolences to the family of Assemblyman DeCroce on his untimely death.

Birmingham reported that he attended the Library Board meeting and the Chairman commented that he is happy to see the way the town and the Board are working together. The Library has an increase in attendees and electronic downloads. The Library Board also agreed to a 2% increase for the employees which will be offset by the contribution that employees must make to the health benefits and pension. The Library has also lost 2.5 employees over the last year through attrition which will not be replaced.

Dunham asked the Administration to pass along his appreciation to the DPW for their hard work and for storing the trucks under cover. Dunham commented on the nice job that was done on the cat quarantine room at the Township Animal Pound. Dunham reported that he attended the Mayor's meeting with employees on Monday to explain the changes in positions for the New Year. Dunham reported that he attended the Library Board meeting. Dunham noticed that the Board is trying to make improvements to the building where needed and the Board is watching their funds carefully. Dunham thanked the Administration for the use of the salt on the roads during the recent ice storm.

### Administrative Reports of Mayor and Administrator

- Planning Board: Appointment Jack Palko, unexpired term to 12-31-14
- Library Board: Appointment Anne Augustyn, 5 year term to 12-31-16

#### **Motion:** Birmingham, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

- 2012 Municipal Budget

Felter said that the Council has received a copy of the 2012 proposed Budget electronically. Felter said that 2012 was a difficult year weather-wise and he is very proud that they were able to stay within the budget. The Budget is a work in progress. Felter said that the Administration is down full time personnel. Felter announced that Pam Garv will be retiring and Joanne Meyer will be moving into that position. Stephanie McCormick will be moving to full time; half in the Fire Bureau and half in the Planning Department. The Purchasing Department is down one full time person. The town is back to hiring part time employees with no benefits. The Budget is up a little with things like; utilities, health insurance, liability insurance. Felter said that on the Capital end, the focus will be on completing projects. In the DPW, 2 single axel dump trucks are needed to replace the Volvos. Felter said the 2 Utility projects this year for water mains are Highview in Lake Shawnee and Abenacki in Swannanoa. The Recreation Department has numerous projects and maintenance projects. Felter announced that Jeff Elam is going to Afghanistan and Spano will be Supervising the Department. Ed Haack will be coming in to do Engineering work.

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Leach distributed photographs of Phase II of the Ropes Course for Camp Jefferson Summer Camp. Leach explained that the Ropes Course would be purchased with surplus from the Summer Camp funds at a cost between \$27,000 and \$30,000. Leach said the item would be put out to bid. Sanchelli asked if the kitchen is going to be addressed. Felter said that the ovens are in good working order; a new ice machine is going to be purchased. Merz said she would like to see some more discussion on the stalled Recreation Center Project. Felter said that this money is separate from the Rec Center money. Dunham said it just seems like a lot of money. Felter explained that this is Phase II of the Ropes Course that was installed a few years ago. Leach said this will be advertised. Yocum asked the Administration for a plan outlining the other items that will be addressed at the Camp this year.

Leach provided the Council with a draft agreement for the renovation of the PBA building. Leach explained that the PBA will invest the funds and the Township will have use of the building for training. This agreement requires an ordinance and Leach will send the information to Cohen so he can draft the Ordinance for introduction at the February 1 meeting.

Leach reported that a meeting was held with a representative of the DOT, the Police Department, a Board of Education representative, the Mayor and himself regarding the bridge project over Route 15. The design will be completed this year, work will begin in the 2013 construction season and the bridge will remain open at all times. The north side of the bridge will be completed first and will require the ramps on the north side to be closed for 3 months with a target for completion prior to Memorial Day 2013. Felter said the construction window is between March and November. Leach said the DOT has agreed to have a public meeting/open house at Camp Jefferson a few months before the project starts.

### Miscellaneous/Public Portion

No one came forward.

Yocum left the meeting at 8:34 p.m.

### New Business

#### Utility Meters

Leach commented that the Utility has started replacing meters and the new meters now cost more than our ordinance charges, so the ordinance has to be amended.

### Ordinances for First Reading:

ORDINANCE 2-12: ORDINANCE AMENDING CHAPTER 7 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "ADMINISTRATION OF GOVERNMENT" AND MORE PARTICULARLY SECTION 7-124 ENTITLED "WATER RATES; SERVICE FEES; CAPACITY CHARGES"

**Motion:** Birmingham, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

### Resolutions

**Resolution #12-10:** Temporary Budget Amendment for 2012

(11-A)

**Motion:** Dunham, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye

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President Yocum                      Absent

**Resolution #12-11:** Appropriation Transfers for 2011 **(12-A)**

**Motion:** Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

**Resolution #12-12:** Approval of Bills **(12-B)**  
PO 11-04520 & 11-04521 removed

**Motion:** Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Yocum returned to the meeting at 8:37 p.m.

Motion: Purchase Order No. 11-04520 & 11-04521 (Headley Lumber)

**Motion:** Sanchelli, second Birmingham

Mr. Dunham	Not Voting
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Not Voting

**Resolution #12-13:** Authorize Passage of Consent Agenda **(12-C)**

### Remove Item #2

Dunham said there are some retirements taking place in the Police Department. Dunham asked the Administrator to ask the Police Chief if possibly one could not be replaced. Leach said that the Mayor has had that conversation with the Chief with regard to the Budget.

**Motion:** Birmingham, second Yocum

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

### Consent Agenda Item #2:

Authorize Mayor to Execute Agreement with Donjon Recycling for processing/recycling of metal and electronic scrap to be collected at recycling depot, 1033 Weldon Road through 12/31/12

**Motion:** Birmingham, second Yocum

Leach commented that he will provide the Council with the proposals for the e-waste and this item was moved to the February 1 Agenda.

### Miscellaneous/Public Portion

No one came forward.

Adjournment at 8:41 p.m.

**Motion:** Yocum, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

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**Dated:** January 18, 2012

**Attested:**

**Approved:**

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Lori Harvin, Township Clerk

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Richard W. Yocum, Council President