

JEFFERSON TOWNSHIP COUNCIL

Special/Regular Meeting

October 5, 2011

Municipal Building, Council Chambers

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Roll Call

Present	Absent
Mr. Dunham	
Mrs. Merz	
Mr. Sanchelli	Arrived 6:44 p.m.
Vice President Birmingham	
President Yocum	
Township Attorney, Kevin Hahn	Arrived 6:58 p.m.
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Administrator James Leach and Mayor Felter are present."

Salute to the Flag

President Yocum asked everyone to rise for the Pledge of Allegiance.

Notice of Presiding Officer

President Yocum said, "This Special/Regular Council meeting for October 5, 2011, commencing at 6:30 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on September 29, 2011."

Special Meeting with Board of Education Committee and Administration

Present: Kathaleen Fuchs, Superintendent
Joseph Kraemer, Assistant Superintendent
Dora Zeno, Business Administrator
Board Members: Frank Cuccio,
Bob Feldmann, Matt Millar

- **Shared Services**

Fuchs acknowledged the opportunities to share services and said the Board of Education and Administration appreciates the partnership to develop new opportunities for the Town and School System. Cuccio said that the Finance Committee appreciates and encourages the Administration and Mayor to work closely and explore the opportunities for shared services. Zeno listed the current shared services including; the operation of the sewer treatment plant, bays at DPW, fields for recreation purposes, sidewalks and concrete repairs, Police presence at the High School, housing day care services. Zeno said there are some water line issues that they would like to resolve at Cozy Lake and Briggs. Yocum said he is very happy to see the drainage issues at Cozy Lake School are going to be jointly addressed. Feldmann commented that the situation for the homes on Windsor Drive has become worse.

Yocum said the Council and Administration in particular, have worked to maintain a good working relationship with the Board of Education and School Administration. Yocum thanked Fuchs for her representation during Budget meetings.

Sanchelli arrived at 6:44 p.m.

Leach commented that the Township uses Board of Education fields quite frequently for the Recreation Programs; the High School uses the turf field at Lakeside for soccer and the Township also utilizes the various gymnasiums. Leach said the Township and Schools are looking at future athletic facilities that can be built as joint ventures and shared. Leach said he attended a meeting today at a neighboring municipality where there is an agreement for shared janitorial services.

Felter said the Drummond School project is working out well and is a significant savings for the taxpayers. Yocum asked about the status of the Drummond project. Fuchs said right now the move in date should be January 1. Yocum asked about the

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grant for window replacement at the Milton School. Zeno said the window installation is scheduled to begin next week.

Merz commented on the cooperative agreement for emergency services with the schools and the incident recently during the hurricane when the High School was opened up for use of the showers. Merz said many of the organizations within the schools work hand in hand with Township organizations. Merz said the Domestic Violence group works with the TADA group and the Municipal Alliance Grant benefits many of the School's programs. Dunham mentioned the Jr. Police Academy Program. Birmingham said this year there were a record 60 middle school children that participated in the Jr. Police Academy. Birmingham said everyone benefits when the school and town administrations work together.

Cuccio said the Finance Committee feels a good working relationship is important for properly servicing the community. Cuccio said they are constantly exploring ways to meet needs on a project by project basis if necessary. Cuccio said it is important for the Recreation Programs to have access to the school fields as well because the numbers are going up.

Dunham said he was delighted with the budget and he received many comments on the flat budget. Dunham said he believes in cooperation and he feels it is key in helping everyone get through the issues and choices that have to be made. Dunham said he hopes there will be additional ways that services can be shared, possibly the maintenance work in municipal buildings. Dunham said a big issue is the drainage problem on Windsor Drive and cooperation to resolve that problem would be appreciated.

Hahn arrived at 6:58 p.m.

Yocum asked about the status of a turf field at the High School. Felter said there was a conversation, however, there are issues with the bleachers, the track and space confinement. Leach said it will take a while to find out what can be done.

Fuchs thanked the Council and Administration for all the cooperation.

Recess

Council adjourned for Recess at 6:59 p.m. and reconvened at 7:09 p.m.

Regular Council Meeting

Resolution for October – Domestic Violence Awareness Month

(93-A)

Yocum asked Jefferson Township Crisis Response Team leader, Claudette Talley, to come forward along with the team members present this evening. Yocum read the Resolution declaring October Domestic Violence Awareness Month and it was presented to Claudette.

Moment of Silence

Felter asked everyone to rise and observe a Moment of Silence for Jefferson Township employee, Patrick Grady, who passed away on October 3, 2011. Patrick was a retired firefighter from the Teaneck Fire Department and the Commander of VFW Post 564 in Milton.

Camp Jefferson Report of Summer Camp 2011

(93-B)

Grace Rhinesmith, Carol Punturieri and Terry McCarney came forward to present a report on the 2011 Camp Jefferson Summer Camp. Leach commented that this is the 8th year for the Summer Day Camp and the program has grown tremendously. The Council was given a Financial Report along with reports of Activity, Attendance, and Enrollment History. Leach explained that monies left over at the end of the season are put back into the Camp Program in the form of capital improvements. The Camp is a great service for the residents and it is far less expensive than a private camp.

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Rhinesmith said that Punturieri manages the office and does an amazing job; and McCarney has successfully taken over the operation of the camp. Rhinesmith said based on the enrollment numbers, more jobs have been created. The Summer Camp had 82 employees not including the office staff. Rhinesmith said the Camp is up over 200 children every week and on week 7 there were over 300. Rhinesmith commented that donations totaling approximately \$9,100 were received this year, enabling 23 children to attend the Summer Camp Program on scholarships this year. The Department works with various State and County Agencies for referrals. Rhinesmith said she feels the Camp is so successful because of the staff, the affordability and the constantly changing programs and activities.

Sanchelli said he thinks they are doing a fantastic job. Sanchelli suggested that the expense report contain more detail.

Merz said with regard to the expense report, it would be nice to have a breakdown of the expenses by category. Merz said it would be nice to know if any of the 82 employees are full time. Merz suggested that end of the season recommendations for improvements to Camp Jefferson should be made to the Council. Merz said she has never heard of improvements that are specifically related to the Day Camp function other than the docks. Merz said if money is going back into the camp, perhaps those ideas can be shared with Administration and reported back to Council.

Merz asked about Summer Camper cancellations that result from registration in other Township run programs. Punturieri explained that money is returned on a camp registration as long as the cancellation is due to registration in another Township Program through Recreation or the High School. Punturieri said they try to keep a listing of Township Programs and clinics that are running during the season.

Merz said that she found the staff to be very cooperative and the employees to be very considerate and caring.

Birmingham asked about the 9th graders that are invited back and if they are given pre-counselor work. Rhinesmith said that children that have attended as 7th and 8th graders are invited to come back as 9th graders. Birmingham commented on the great experience working at the Camp provides for the young people in Jefferson.

Dunham congratulated the Recreation Department and Administration for the successful program. Dunham said he feels the Summer Camp flier is money well spent. Dunham asked about the capacity for the Camp and Rhinesmith said she would have to look into the capacity. Dunham asked how many of the 82 staff were Jefferson residents and McCarney said about 5 were non-residents. Dunham asked about the referrals from the State and County agencies. Rhinesmith said there were 26 children referred from agencies. Rhinesmith said there is a very strict discipline policy to maintain an atmosphere that allows the camp to be enjoyed by all who attend. If a camper acts out, that camper is removed. Dunham said he visited the camp during the summer and it was wonderful to see.

Dunham asked about future plans for lake maintenance. Felter said that there were original plans for dredging, however, this has to be permitted through the DEP.

Birmingham commented that the Eagle Scouts and Girl Scouts, have done many projects at Camp Jefferson and there are probably many other projects that can be done in the future, including bushes that can be planted to repel mosquitoes.

Yocum asked if a survey is sent home with the campers when they complete their weeks at Camp or is it online. Rhinesmith said campers are given a survey to answer prior to camp to report their likes and dislikes. The staff also attend the ACA Conference each year. Yocum said it may be a good idea to have a survey online. Yocum asked about the male/female eschew of campers. Yocum asked if programming

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is impacting the higher male ratio of campers. Rhinesmith said they do not believe it is programming. McCarney said they seem to receive groups at different age levels.

Yocum said in the first couple years he had some concerns, however, the Camp has brought a very positive response and it provides an excellent opportunity for the youth in the town as counselors.

Rhinesmith thanked the Council and Administration for their continued support.

Approval of Minutes of Previous Meeting

September 21, 2011 Regular All Members Present

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

Council Reports

Merz had no report.

Sanchelli expressed concern over the Route 15/Berkshire Valley Road intersection. Sanchelli said the Township has tried for years to work with the DOT to have changes made to the intersection and nothing has happened. Yocum said suggestions have been made to reduce the speed limit on Route 15 as it passes through Jefferson Township and to add strobe lights above the traffic lights. Leach said the intersection was not designed for the volume of traffic that it handles. Leach said he will try to set up another meeting with the DOT.

Birmingham reported that he attended the Eagle Scout Court of Honor for Tim Pilewski. Birmingham attended the community open house in Mine Hill with Leach of the new recycling facility. The tour was very interesting and it was said that all but 6 percent of the material that goes through the facility is recycled. Birmingham said that hopefully in the future the town will go toward single stream recycling.

Dunham asked the Administration about the plan for Holland Mountain. Felter said it will not be paved until next year, however, drainage work will be done. Felter said that some of the paving projects are being held off because of the large amount of drainage work from the storm. Dunham asked about the scheduled paving projects that were in the budget for this year. Felter said the paving projects were not started yet. Leach said he will send out a paving report on Friday. Dunham asked about the new payroll control system, Kronos. Leach said that the training has started. Dunham said the Senior Center renovations have gone very well and he has received many compliments for the town and the Administration on the work.

Administrative Reports of Mayor and Administrator

Felter reported that the Wrobo Run was held on Sunday and it was very well attended. Felter said the project for this year is dedicated to Robin Carlson, the Township teacher who passed away this year. A reading/reflection area is being built at the Creative Playground.

Leach reported that he, along with the Mayor took the Morris County Open Space Committee and their staff on a tour of the Chronheim and the Baker Residential properties. Leach said the feedback was very good and the Committee was impressed with the application. It is roughly 1.5 miles of property and it connects into other State land. Leach said it will be the biggest piece of preserved land in Morris County. The presentation will be held at the County in two weeks and the decision will be made in early November.

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Miscellaneous/Public Portion

No one came forward.

Resolutions

Resolution #11-75: Approval of Bills

(96-A)

Motion: Merz, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

PULLED AND VOTED ON SEPARATELY:

Purchase Order No. 11-03059 Headley Lumber

Purchase Order No. 11-03127 Headley Lumber

Motion: Birmingham, second Sanchelli

Mr. Dunham	Not Voting
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

Resolution #11-76: Authorize Passage of Consent Agenda

(96-B)

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

Resolution #11-77: Executive Session: Personnel: Clerk's Office

(96-C)

Motion: Sanchelli, second Merz

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

Miscellaneous/Public Portion

No one came forward.

Recess

The Council adjourned into Executive Session at 8:10 p.m. and reconvened into open session at 8:37 p.m.

Adjournment at 8:38 p.m.

Motion: Merz, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

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Dated: October 5, 2011

Attested:

Approved:

Lori Harvin, Township Clerk

Robert Birmingham, Council Vice President