

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 12, 2014

Municipal Building, Council Chambers

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Roll Call

Present	Absent
Mr. Dunham	
Mrs. Merz	
Mr. Sanchelli	
Vice President Birmingham	
President Yocum	
Township Attorney, Lawrence Cohen	
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Mayor Felter and Administrator James Leach are present. Also present is CFO William Eagen, Tax Assessor Shawn Hopkins and Captain Eric Wilsusen.

Notice of Presiding Officer

President Yocum said, "This Budget/Regular Council meeting for February 12, 2014, commencing at 7:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on February 6, 2014."

Salute to the Flag

Yocum asked everyone to rise to salute the flag.

Proclamation in Honor of the 100th Birthday of Daisy Buchanan Cantrell

(11-A)

Mayor Felter read the Proclamation in Honor of the 100th Birthday of Daisy Buchanan Cantrell.

Public Hearing Upon Adoption For Ordinances On Second Reading and Final Hearing

ORDINANCE #19-13: ORDINANCE VACATING A ROADWAY KNOWN AS HILL STREET, IN THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS AND STATE OF NEW JERSEY IS OFFERED FOR ADOPTION ON THIRD AND FINAL READING

Yocum opened the meeting up for question or comments specific to proposed Ordinance 19-13.

Mrs. Saunders of 19 Abbott Drive came forward and said that she met with Jeff Elam of the DPW regarding the drainage issue in the Hill Street right of way. Mrs. Saunders said she will be contacting Mr. Elam in the Spring when the snow melts to have the drainage issue corrected.

Yocum asked if there were any further questions or comments and seeing none, he closed the public portion of the meeting.

Motion: Merz, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

BUDGET MEETING

- Jefferson Arts Committee
Request Jefferson Day: from 18,000.00 to \$23,000.00
Request Gazebo Concerts: from 2,000.00 to \$4,000.00

John Focaccia and Carol Punturieri of the Jefferson Arts Committee came forward. Focaccia detailed the fundraising efforts of the Committee for the Jefferson Day event and the Gazebo Concerts. A request was made to raise the funding. Events for Jefferson Day were discussed and use of Township Rec and DPW employees were

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discussed. The Council was in agreement to raise the funding from \$18,000 to \$23,000.

Yocum suggested opening up participation in the planning and running of Jefferson Day to College/Student unpaid interns that would be interested in the experience of event planning and marketing.

- **Police**

Captain Eric Wilsusen, and Shawn Hopkins, Tax Assessor and Information Officer.

Motion: Approve purchase of 2 Chevrolet Tahoe/2 Ford Interceptors Police Vehicles in the Amount of \$120,000 total

Motion: Yocum, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Aye

- **Communication/Technology**

Request: Laserfiche \$33,000.00

Hopkins explained the upgrade and expansion of the Laserfiche System to include the Health and Building Departments and a module for wide format scanner as well as records retention tracking. Hopkins explained that the Laserfiche System has changed their licensing model to a fee that is now based on individual users. Laserfiche does now have an option for a public portal for viewing of redacted documents for the fulfillment of OPRA requests.

Request: Twp Computer Equipment \$70,000.00

Hopkins explained that last year the request was for \$50,000 and it was changed to \$20,000. Hopkins said that the Disaster Recovery Site is in place now at the DPW. The Data Center has been virtualized with all the servers; a fiber optic line connects the Municipal Building with the DPW Garage. Hopkins said that data is replicated every hour on the hour. In compliance with the Disaster Recovery and for Business Continuity, the town has a five mile repository for back up of data. Hopkins said that in the event of a disaster, he is able to reproduce the data within hours.

- **Police/Police Communications**

Request: Fire Extinguishers/Vehicles	\$36,600.00
Request: Police Computer Equipment	\$55,700.00
Request: Live Scan Fingerprint	\$42,000.00
Request: 911 Terminal Upgrade	\$12,500.00
Request: Police Radio Tower Replacement	\$14,000.00

Wilsusen explained that the police computer request includes an e-ticket system for the cars. The town will be a test site and will receive a discount on the equipment and software. Wilsusen said that the upgrade on the Live Scan is mandated by the State. Wilsusen explained the request for the Sprint Tower antenna and cables.

Wilsusen said that they are looking to replace all the radar units in the vehicles since they are over 15 years old. Yocum asked about the best way to phase the replacement of the radar units. Merz commented that the models that are being looked at were released 2 years ago. Yocum recommended the replacement phased over 2 years. Leach said that 5 can be purchased and one will be purchased with grant monies. Yocum said that next year the remaining units will be purchased.

Recess

Council adjourned for Recess at 8:01 p.m. at reconvened at 8:10 p.m. Sanchelli did not return from recess.

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REGULAR MEETING

Moment of Silence in Memory of Irvin Ackerson

(13-A)

The Council and Administration observed a moment of Silence for Irvin Ackerson, lifelong resident who passed away December 24, 2013.

- **January 6, 2014 Reorg/Regular All Members Present**
Motion: Merz, second Dunham
Mr. Dunham Aye
Mrs. Merz Aye
Mr. Sanchelli Absent
Vice President Birmingham Aye
President Yocum Aye
- **January 15, 2014 Regular Merz Absent**
Motion: Dunham, second Birmingham
Mr. Dunham Aye
Mrs. Merz Not Voting
Mr. Sanchelli Absent
Vice President Birmingham Aye
President Yocum Aye

Council Reports

Motion: Change Start Time of February 19, 2014 meeting from 7:00 p.m. to 8:00 p.m.

- Motion:** Dunham, second Birmingham
Mr. Dunham Aye
Mrs. Merz Aye
Mr. Sanchelli Absent
Vice President Birmingham Aye
President Yocum Aye

Merz reported that she attended the tour of the JCP&L community center in Morristown. The facility is quite impressive and the hope is that all elected officials will visit the facility to take the tour.

Merz commented on the installation dinners for the Rescue Squad, First Aid Squad and Fire Departments and how nice it is to see the new members and the long standing members. Merz said she would like to thank them for their time and effort. Merz said she was greatly pleased to see that 3 of the dinners were held in Jefferson. Yocum agreed that they are great events and great people. Yocum said it was a nice touch that the woman was invited who was extricated from the automobile accident on Route 15. She had stayed in communication with the Fire Department on a regular basis since that time and it was a powerful message.

Merz mentioned the fundraising efforts for Aaron Alonso, the Marine that was seriously injured in Afghanistan. Merz urged everyone to keep Alonso in their prayers and to consider giving to the family. Felter said that a committee is being formed to plan a fundraiser for the family.

Dunham reported that he attended a Budget Sub-Committee Meeting and it was very productive. Dunham thanked the Squads and the Fire Companies for the enjoyable installation dinners. Dunham said it is inspiring to see someone whose life was saved by the emergency services of the Town giving testimony.

Birmingham commended the Administration for keeping the salt supplies on hand in Jefferson. Birmingham reported that next Wednesday is the Morris County League of Municipalities meeting. The President of JCP&L is going to be present to speak along with the Bill Dressel, the Director of the New Jersey League of Municipalities. Birmingham reported that the Morris County League will hold a meeting on June 4 at Picatinny Arsenal and Brigadier General Jeff Elam will be speaking at that

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meeting along with the Picatinny Commander.

Birmingham commented that his daughter was a classmate of Aaron Alonso and it is devastating to hear of his injury. Birmingham said it is inspiring to hear of the fundraising that is going on in town to help him and the family.

Birmingham reported that he attended the meeting of the Newark Watershed Cabinet Coalition along with the Administration and Tax Assessor, Shawn Hopkins. Birmingham said the goal is to ensure that the Watershed Moratorium money is not lost entirely. Leach commented that the town is currently in Tax Court over the Newark Watershed property. Birmingham said that the town protects the land.

Yocum complimented the Mayor and his Administration for his outstanding support of the Military and Military families.

Administrative Reports of Mayor and Administrator

Felter said he is very proud of how the DPW has handled the storms.

Leach reported that garbage collection will be suspended until next week due to the storm and the condition of the roads. Leach explained that the garbage trucks are large vehicles and it can be very dangerous for the sanitation workers in these conditions.

Leach reported that bids were opened today for the Jefferson Rescue Squad. The bids came in over budget so the squad will take \$6,800 out of their donation from the town.

Leach distributed a letter received from Morris County from the NJDEP regarding the millings issue on October Hill Road. Leach said he met with Jeff Elam today and he will review the letter along with the Board of Adjustment Attorney and Board Engineer to make a determination on behalf of the Board of Adjustment. Leach said this is the subject of a DEP Guidance Document not Municipal Ordinances. The millings were the subject of a Guidance Document not an actual Regulation. Leach said basically the millings are going to be allowed to stay and must be seal coated.

Miscellaneous/Public Portion

Yocum opened the meeting up to the public for questions or comments.

Arthur Higgins of 12 Puddingstone Lane came forward. Higgins and spoke with regard to the millings placed on the right of way on October Hill Road. Higgins reviewed the NJDEP letter. Higgins said he would like the opportunity to core sample and test the millings that have been placed on the right of way. Yocum said that first there should be a determination by the Board of Adjustment. Leach said there was agreement that the NJDEP has responsibility for the environmental issue and should make the determination. Yocum asked the Administration if a core sample can be taken from the right of way, which is in the Township property. Leach reiterated that there was agreement among all the agencies that were involved in this issue that NJDEP was the decision maker in this matter. All agencies have deferred to the DEP on this environmental issue. Leach said that everyone's driveway crosses the Township right of way and that does not give an individual the right to go take a core sample. Leach said he does not feel comfortable changing decisions now. Yocum said the answer to that request as of now is no, it is not allowed.

Yocum said this is in the hands of the Board of Adjustment and the Board of Adjustment Attorney. The Council is not in a decision making position. Higgins spoke about the Board of Adjustment hearing and the use of millings and what is contained in the millings. Higgins said he is investigating different types of filtration systems for water. Higgins spoke about core sampling. Leach suggested that Higgins contact Mr. Hudzina from the DEP who was at the site and took samples of the water at the site. Leach said he will pass Higgins' concerns on to the DEP and Mr. Hudzina. Leach said

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the DEP will also provide a list of labs that can test water samples also.

Yocum closed the public portion of the meeting.

New Business

Resolutions

Resolution #14-7: Appropriation Transfer for 2013 (15-A)

Motion: Dunham, second Birmingham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Resolution #14-14: Temporary Budget Amendment for 2014 (15-B)

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Resolution #14-10: Approval of Bills (15-C)

Motion: Dunham, second Birmingham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Motion to Approve PO 13-04517 Headley Lumber

Motion: Birmingham, second Merz

Mr. Dunham	Not Voting
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Resolution #14-11: Authorize Passage of Consent Agenda (15-D)

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Resolution #14-12: Authorize Professional Services Contract with New Horizons Forestry, Inc., Forester, for the period ending December 31, 2014 (15-E)

Motion: Birmingham, second Yocum

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Resolution #14-13: Resolution Authorizing Extension of Grace Period For the Payment of First Quarter Taxes for 2014 (15-F)

Motion: Merz, second Yocum

Mr. Dunham	Aye
Mrs. Merz	Aye

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Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Miscellaneous/Public Portion

No one came forward.

Adjournment at 9:02 p.m.

Motion: Yocum, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

Dated: February 12, 2014

Attested:

Approved:

Lori Harvin, Township Clerk

Robert Birmingham, Council Vice President