

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 22, 2012

Municipal Building, Council Chambers

21

Roll Call

Present

Mr. Dunham

Mrs. Merz

Mr. Sanchelli

Mr. Birmingham

Township Attorney, Lawrence Cohen Arrived 7:00 p.m.

Lori Harvin, Township Clerk

Absent

President Yocum

Mrs. Harvin said, "Let the record show that Mayor Felter and Administrator James Leach will arrive at 7:00 p.m. Present this evening is CFO, William Eagen; Jeff Elam, Director of the DPW; and Richard Tuttle, Director of Utilities.

Notice of Presiding Officer

Vice President Merz said, "This Budget/Regular Council meeting for February 22, 2012, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on February 16, 2012."

Budget Meeting

- **Utility Department**

Tuttle began his presentation to the Council:

Grating at Moosepac

\$10,000.00

Fiberglass grates to replace rusted grating at sewer plant tanks

SCADA Upgrades

\$10,000.00

Tuttle explained that since the John Street tank was completed there has been a problem getting a radio signal from John Street to the Peaks. Tuttle said he would like to try using a cell phone signal on a preliminary basis. The tank is not being utilized to its maximum capacity because of limited communication.

Birmingham asked about the purchase of water from the MUA. Tuttle said that with the utilization of the John Street water tank, the purchase of water from the MUA has dropped.

Dunham asked Tuttle what he forecasts for vehicles for the Utility Department. Tuttle said that at this point the Sewer Utility has a relatively new vehicle and since the take over of the two Board of Education plants there is an increase in mileage across town. Tuttle said next year, he will request another small truck.

- **Department of Public Works**

(21-A)

Elam began with an overview of the 2011 projects for the DPW including; clean up from the two major storms; 4,000 feet of watermain in the Brightspoint area, which was all paid back with State funds; Animal Pound extension; paving of numerous local roads; begin Holland Mountain Road project (about 25 percent complete). Elam detailed the drainage work involved with the Holland Mountain Road project.

Elam reported that in 2012 the two priorities are the preparation of the paving of the roads and drainage work. Elam said the engineering for Swannanoa Dam will be advertised next week and the construction permit should be in from the State in the next few weeks.

Mason Dump Trucks (2)

\$30,000.00

Single Axle Dump Trucks (w/plow)

\$270,000.00

Meredith Road Tank

\$1,100,000.00

Elam said \$175,000 was funded in 2011 to start road construction and water main extension, however, the Department as not able to begin the work.

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 22, 2012

Municipal Building, Council Chambers

22

Highview/Abenaki/Schoolhouse Watermain Extensions **\$200,000.00**

Elam explained that the Highview watermain is undersized and the pavement will not be replaced until the watermain work is completed. The Abenaki System was taken over a few years ago and 4,300 feet of line needs to be replaced. The Schoolhouse/Dover-Milton Road Water Main Extension project is approximately 1,600 feet to run the water main down Schoolhouse Road and up toward the Museum toward the Firehouse. Elam explained this will bring the Utility a step toward completing a large loop that left off at Legion Road. This will require the paving of both roads and is scheduled to take place over the next two years.

Sewer System Projects

White Rock Sludge Holding Tank

Elam said this project has EPA approval and is currently in engineering.

White Rock Filter Building

Elam said the Filter at White Rock is exposed to the elements and this causes operational problems. The plan is to install a prefabricated building.

Pipe Inspection Camera

Elam explained that this is a joint purchase between the Utility and the DPW. This equipment will be used in storm sewer and sanitary sewer. Elam said there are blockages in the storm lines that are impossible to detect without this equipment. Merz commented that in the Budget sheets there is no money tied to this item, the \$30,000 was removed.

The Council thanked Elam and Tuttle for their presentation.

Recess

The Council adjourned for recess at 7:02 p.m. and reconvened at 7:10 p.m.

Regular Meeting

Approval of Minutes of Previous Meeting

February 1, 2012	Regular Meeting	All Members Present
February 1, 2012	Executive Session	All Members Present

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Public Hearing Upon Adoption For Ordinances on Second Reading and Final Hearing:

ORDINANCE #1-12: AN ORDINANCE ESTABLISHING A REDEVELOPMENT PLAN FOR CERTAIN PROPERTIES LOCATED ALONG ROUTE 15 IN THE TOWNSHIP OF JEFFERSON, AND AMENDING ORDINANCE NUMBER 14-11, WHICH AMENDED ORDINANCE NUMBER 10-09, ESTABLISHING THE REDEVELOPMENT AREA-3 ZONING DISTRICT (RA-3), BY ADDING THE PROPERTIES INCLUDED IN THIS ORDINANCE TO THE RA-3 ZONE. CHAPTER 490 OF THE LAND DEVELOPMENT CODE OF THE TOWNSHIP OF JEFFERSON IS AMENDED TO INCLUDE THE PROPERTIES IN THIS ORDINANCE IN THE RA-3 ZONE; AND AMENDING CHAPTER 490-8, THE ZONING MAP IS OFFERED FOR ADOPTION ON SECOND READING AND FINAL HEARING

Merz opened the meeting up to the public for questions and comments specific to proposed Ordinance 1-12 and seeing no one come forward, she closed the public portion of the meeting.

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 22, 2012

Municipal Building, Council Chambers

23

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

ORDINANCE #3-12: ORDINANCE AUTHORIZING A LEASE AGREEMENT BETWEEN NEW JERSEY STATE POLICE BENEVOLENT ASSOCIATION, LOCAL 190, INC. AND THE TOWNSHIP OF JEFFERSON FOR A BUILDING LOCATED ON TOWNSHIP MUNICIPAL PROPERTY IS OFFERED FOR ADOPTION ON SECOND READING AND FINAL HEARING

Merz opened the meeting up to the public for questions and comments specific to proposed Ordinance 3-12 and seeing no one come forward, she closed the public portion of the meeting.

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Appointment of Firefighter to Fire Department No. 2: Charles M. Paskas

Merz asked Chief Jardines to come forward with firefighter Charles M. Paskas. Mayor Felter administered the Oath of Office to Charles and Merz presented him with a Certificate of Appreciation and a Township pin and pen.

Council Reports

Dunham congratulated Birmingham on becoming President of the Morris County League of Municipalities. Dunham thanked the Administration for all the work and consideration that is going into the Budget preparation and the value attached to the taxpayer dollars. Dunham said he attended the Installation of Officers for the Milton First Aid Squad as well as Fire Company No. 2 and he thanked them for the invitation.

Birmingham reported that he also attended the installation dinners and he commented that this is the first year that all 4 departments are carrying over their Chiefs for another year. Birmingham attended the Library Board meeting and they are doing a good job handling the increase in the use of their services with the drop in their budget and employees. Birmingham reported that the Morris County League of Municipalities had Bill Dressler speak about the issues that the League of Municipalities are addressing. Dressler commented that there is a push against the EMT legislation and that would make it very difficult for suburban areas with volunteer squads to operate.

Sanchelli said the installation dinners were very good events and this was the first year he was able to attend all four. Sanchelli reported that he attended Birmingham's installation as President of the Morris County League of Municipalities. Sanchelli reported that the Council's Budget Committee had a very productive meeting with the Administration and the Fire Chiefs. Sanchelli said he believes it is another step in enhancing the safety and efficiency of the Fire Companies.

Merz congratulated Birmingham on his Presidency of the Morris County League.

Administrative Reports of Mayor and Administrator

Felter announced a meeting of the Trails Committee on March 8 at 7 p.m. at Camp Jefferson. The first trail will concentrate on the Brady Property. Felter reported that he has submitted a National Trails Grant Application for \$25,000, however, they will

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 22, 2012

Municipal Building, Council Chambers

24

not hear about this Grant until the Fall. Felter said there are several Boy Scout and Girl Scout Troops that want to help with the trails. One trail will be a dog walking trail. Felter reported that the property will be posted to stop the ATV's as well as hunting.

Felter reported that the Lake Hopatcong Commission has an agreement that will most likely be voted on next week to have weed harvesting taken over by the State of New Jersey, DEP. Felter said he will be going to testify this week with regard to legislation sponsored by Senator Bucco, Senator Pennachio and Senator Oroho to fund the Lake Commission with permanent funding out of Boating Licensing fees.

Leach said that the Council requested a long term plan from the Fire Companies at the last Budget Meeting. Leach said he has the idea that the fire services should be looked at as a Fire Department and not 2 fire companies in terms of equipment. Leach said that there was a meeting with both Fire Chiefs and both Assistant Chiefs in the same room and things went well. The Fire Companies will be meeting and preparing a long range plan.

Leach reported that the Lake Winona Water Project was recently completed so there are fire hydrants located on the east side of Route 15. Leach said he received a letter from the DOT with notification that Route 181 will be rebuilt from Yacht Club Drive up to the Sparta line. The Township has applied for a permit to put a sleeve under Route 15 at Lorettacong and Route 181 to enable the waterline to be run if there is ever a need in the future.

Felter reported that the work is scheduled to begin on the Lower Berkshire Valley Road Bridge, however, there will not be any lane closures. Felter said a temporary bridge will be placed alongside while the work is going on.

Miscellaneous/Public Portion

Merz opened the meeting to the public for questions or comments.

Brett Gerard of Eagle Equipment, Inc. came forward and said he would like to speak regarding the Award of Bid for the sewer cleaner. Gerard spoke about the design of the bidding process and the goal to receive the best product at the best price. Gerard commented on the exhaustive research that has been completed by the Township's DPW Director during this process.

Cohen said that 2 issues were raised with regard to this bid including that the bid specifications were drawn too specific and did not allow for reasonable alternatives for the same function. Cohen said he has advised that the bids be rejected, bid specifications be redrafted and then a comparison be done.

Merz closed the public portion of the meeting.

New Business

Requests for Vacation of Roadway

- McCauley/Infante: Portion of Edgewood Road
- Visicaro: Portion of Hopper Avenue

The Council reviewed the report from Elam and agreed to move forward with the vacation of the two roadways. The Clerk's Office will notify the property owners to have the metes and bounds descriptions prepared for the Ordinances.

Request for Property Acquisition: Historical Society

- Normal General Store: 1 Schoolhouse Road

Christine Williams and Mary Parr of the Jefferson Township Historical Society came forward. Williams explained the Historical Society's efforts to acquire the property at 1 Schoolhouse Road and the plans to utilize the property to store and display the archives of the Historical Society. The archives are now housed in 2 storage units, a trailer and various members' basements. Williams explained that a grant from the Heritage Commission is not available for the purchase of the property, however, once it

(24-A)

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 22, 2012

25

Municipal Building, Council Chambers

has been acquired, grants would be available for the restoration. Williams detailed plans for the Historical Society to raise the funds for the purchase of the property. Williams said that the Society has \$25,000 in an account that would go toward the purchase. The current asking price for the building is \$150,000. The Township would be asked to take ownership and provide yearly maintenance. The Council discussed the cost of yearly maintenance and Leach estimated the cost at approximately \$5,000. Leach said that prior to any purchase, a home inspection and an environmental inspection would be conducted. The Council agreed to move ahead with the purchase if the funds are raised and provided by the Historical Society. Cohen commented that the purchase must be done by Ordinance. Cohen also commented that the present owners could also donate a portion of the property to the Township for a tax benefit.

Motion: Township is Receptive to Purchase of Property Provided That the Proper Funding is Provided By the Jefferson Township Historical Society

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Old Business

Camp Jefferson Improvements – Climbing Tower/Rope Course

Leach reported that the Council's Camp Jefferson Committee met today with the Administration and Rhinesmith at the camp to scout out a location for the new climbing tower. Leach explained that the existing rope course is to the right of the lake and the proposed location for the new tower is to the left of the lake. Leach said the trees in this location are at least as high as the structure and no homes can be seen from this location. Leach said the funds are coming from the Rec Trust Fund and this project will be put out to bid. The Council's formal action would be to award the bid.

Ordinances for First Reading:

ORDINANCE #4-12: ORDINANCE AMENDING CHAPTER 7 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "ADMINISTRATION OF GOVERNMENT" AND MORE PARTICULARLY SECTION 7-124 ENTITLED "WATER RATES; SERVICE FEES; CAPACITY CHARGES" BY AMENDING THE FEES FOR METERED WATER SERVICE IS OFFERED FOR ADOPTION ON FIRST READING WITH SECOND READING AND FINAL HEARING SCHEDULED FOR MARCH 7, 2012

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

ORDINANCE #5-12: ORDINANCE AMENDING CHAPTER 114 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "RECORDS, PUBLIC ACCESS TO" AND MORE PARTICULARLY SUBSECTION E (5) ENTITLED "ELECTRONIC RECORDS" IS OFFERED FOR ADOPTION ON FIRST READING WITH SECOND READING AND FINAL HEARING SCHEDULED FOR MARCH 7, 2012

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 22, 2012

Municipal Building, Council Chambers

26

President Yocum Absent

Resolutions

Resolution #12-22: Temporary Budget Amendment **(26-A)**

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Resolution #12-23: Approval of Bills **(26-B)**

With Following PO's removed:

No. 11-04336 - Search Institute \$286.84
No. 11-04555 - Headley Lumber \$396.34
No. 11-04626 - Headley Lumber \$51.50
No. 11-04555 - Headley Lumber \$448.14
No. 12-00218 - Headley Lumber \$29.97
No. 12-00229 - Headley Lumber \$1,770.47
No. 12-00228 – Headley Lumber \$146.61

Motion: Dunham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

MOTION: Municipal Alliance PO 11-04336 in the amount of \$286.84

Motion: Dunham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Not Voting
President Yocum	Absent

MOTION:

PO 11-04555 - Headley Lumber in the amount of \$396.34
PO 11-04626 - Headley Lumber in the amount of \$51.50
PO 11-04555 - Headley Lumber in the amount of \$448.14
PO 12-00218 - Headley Lumber in the amount of \$29.97
PO 12-00229 - Headley Lumber in the amount of \$1,770.47
PO 12-00228 – Headley Lumber in the amount of \$146.61

Motion: Sanchelli, second Birmingham

Mr. Dunham	Not Voting
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Resolution #12-24: Authorize Passage of Consent Agenda **(26-C)**

Item No. 2 Removed

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Resolution #12-21: Authorize Passage of Consent Agenda: **(27-A)**

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

February 22, 2012

27

Municipal Building, Council Chambers

Approval of Item No. 2: Authorize Rejection of Bids for Combination Sewer Cleaner and Authorize Rebid of Combination Sewer Cleaner with Modification Of Specifications

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Nay
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Miscellaneous/Public Portion

No one came forward.

Adjournment at 8:12 p.m.

Motion: Dunham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Dated: February 22, 2012

Attested:

Approved:

Lori Harvin, Township Clerk

Debi Merz, Council Vice President