

# JEFFERSON TOWNSHIP COUNCIL

## Budget Meeting

February 26, 2014

Municipal Building, Council Chambers

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### Roll Call

#### Present

Mr. Dunham  
Mrs. Merz  
Vice President Birmingham  
President Yocum  
Township Attorney, Lawrence Cohen  
Lori Harvin, Township Clerk

#### Absent

Mr. Sanchelli

Mrs. Harvin said, "Let the record show that Administrator James Leach is present. Also present is CFO, William Eagen, DPW Director Jeff Elam, Utilities Director, Rich Tuttle and Assistant Road Supervisor, John Schultz.

### Notice of Presiding Officer

President Yocum said, "This Budget Council meeting for February 26, 2014, commencing at 7:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on February 20, 2014."

### Salute to the Flag

Yocum asked everyone to rise to salute the flag.

### Resolution

**Resolution #14-15:** Temporary Budget Amendment for 2014

**(20-A)**

**Motion:** Dunham, second Merz

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

### BUDGET MEETING

#### • Department of Public Works

##### Water System Upgrades

Request: Abenaki System Upgrade – Township Portion 300,000.00

Elam explained the Abenaki project. Township share is \$300,000 with 50% matching portion from NJDEP, total project \$600,000; additional paving cost of \$100,000 when project complete.

Request: Mountain Shores Water System – Township Portion \$425,000.00

Elam explained the Mountain Shores project. Township share is \$425,000 with 50% matching portion from NJDEP, total project \$850,000; additional paving cost of \$90,000 when project complete.

Dunham asked about road paving and which account the funds will be taken from and Leach said the repaving due to water main work would come from the Utility.

Request: Well Development – Township Portion \$121,000.00

Elam explained the need for well development/periodic maintenance on wells at Shawnee, Moosepac I and Mary Ann. Elam said that this item and the Camp Jefferson tie in are the two most important items.

Request: Camp Jefferson Water System Tie In – \$90,000.00

Elam explained this project which would involve the installation of 600' of water main and a road crossing. Leach said this should be taken out of Camp Funds. This expenditure will be put before the Council.

Request: Replace aging/leaking Water Mains Mayor's Decision: \$85,000.00

Request: \$325,000.00

Elam explained that this is an ongoing program to replace 2" galvanized water

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mains originally installed in the 1950's and 1960's. This year the streets include Como Road, Algonquin Terrace and Moccasin Trail. The total distance is 2,500' with a cost of \$325,000 and a repaving cost of \$50,000.

#### Sewer System Upgrades

Request: Abandon Moosepac WWTP

Elam explained the plan is to decommission the Moosepac Plant disposal fields. The plant will be reconfigured to pump the sewage to the White Rock WWTP. Elam commented that the State is onboard with the plan and there is an EPA grant. This project should take place this Summer. The project includes 3 projects:

- |     |  |              |
|-----|--|--------------|
| (1) | Abandonment of Moosepac WWTP                                 | \$40,000.00  |
|     | Total \$40,000 (EPA Grant \$22,000) Town Portion \$18,000    |              |
| (2) | Upgrade of 2 Wastewater Pump Stations                        | \$76,000.00  |
|     | Total \$76,000 (EPA Grant \$41,800) Town Portion \$34,200    |              |
| (3) | Construction of Ridge Road Force Main                        | \$250,000.00 |
|     | Total \$250,000 (EPA Grant \$137,500) Town Portion \$112,500 |              |

Request: Radio Meter Upgrade \$100,000.00

Tuttle explained the meter replacement project which began 2 years ago. Tuttle said that the meters can be read remotely and the data is incredible. Tuttle said the meters cost about \$220 a piece and they are able to do about 3 to 5 meters a day.

Tuttle left the meeting at 7:42 p.m.

#### Dept Public Works

Vehicle Storage Structure Request: \$288,000 To be Determined

Yocum asked Elam if this cost can be split between this year and next year.

Elam and Schultz will get back to the Council with the cost of site work and the pad this year and construction next year.

#### Paving Projects

Elam explained that this year he had the Roads Department; Frank Spano, Gary Flatt, John Schultz, Bruce Decker, Larry Poggi and Chris Uelen and himself all sit down and fill out a rating sheet to determine the top 50 worst roads. Elam presented the rating sheet and explained how the determinations were made, the cost for the paving of the roads and the rankings.

Paving Project Request: \$700,000 \$350,000.00

The Council made a determination to cut the Township Paving Program to 350,000 which will cover the paving of five streets from the rating sheet. Leach said he will check monies that were encumbered from prior budgets for Longwood Lake Road, Lorettacong and Arrow.

Leach commented that the State has taken a position on non-conforming bonds so the Town will be going to permanent funding for less debt this year than normal to help keep the debt payment somewhat stable. Leach said the Town's ratables are not increasing. Leach said the bottom line is that the amount of money borrowed must be kept to \$1.5 million. The figure for paving must be \$350,000. Elam said that they can do five streets; the last section of Cozy Lake Road, Patterson Drive, Notch Road-section 1, and John Street. The \$90,000 from prior budgets can be used for Longwood Lake. Eagen said there is an encumbrance from last year for Lorettacong, Longwood Lake and Arrow.

#### Drainage Projects

Drainage Project Request: \$100,000 \$50,000.00

The Council made a determination to cut the Township Drainage Program to \$50,000. Eagen commented that there is \$120,000 left over from 2 remaining projects. Elam mentioned that because of the post-Sandy clean up, no crack sealing was done last year. Crack sealing will be a priority this year. Catch basin work will also be a priority this year. Elam said that the first two drainage project will be on West Shawnee

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Trail and another on Yacht Club Drive. Last year drainage work was done in-house. Elam said that the left over \$120,000 is sufficient for those two projects.

#### Equipment

Wheeled 2.5 Cubic Yard Loader	Request:	\$150,000.00
Tractor with Grass Cutting Attach.	Request:	\$110,000.00
Pipe Inspection Camera System	Request:	\$20,000.00
Shop Equip. & Diagnostic Software	Request:	\$25,000.00

The Council discussed equipment that was prioritized and put on hold from last year.

2014 Ford Escape	Request:	Remove -\$30,000.00
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Remove \$30,000 Ford Escape for Engineer and ask that Engineer use the Durango (old Fire Inspector Vehicle) that is currently in Municipal lot.

Mason Dump	Request:	Remove -\$110,000.00
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Remove \$110,000 Mason Dump.

The Council thanked Elam for all the work that went into the Budget and the five year plan. Yocum said that it has been easy for the Council to approve the Budget because the items that are budgeted are completed and it is a priority. Yocum commented that the DPW and Utility are also responding to water main breaks and weather events and crisis. Yocum said he is very happy with the way Elam asks for money and the way the money is used. Elam thanked John Schultz for all the work he does and Elam said Schultz just passed his Certified Public Works Manager test.

#### Miscellaneous/Public Portion

Yocum opened the meeting up to the public for questions or comments.

Arthur Higgins of 12 Puddingstone Lane came forward. Higgins asked what the budget was last year for paving and Elam said it was just under \$700,000. Higgins said that this year it will be about \$340,000. Higgins asked if the money comes from grants or taxpayer money. Yocum said that that \$340,000 comes from taxpayer funds. Eagen said that last year there were grants totaling about \$430,000. Higgins asked about the grants and where they come from, state or federal. Elam said they are DOT grants. Higgins asked who writes the contracts. Elam said that the Township utilizes the Morris County Co-Op for paving and the specifications come from Morris County Co-Op. The successful bidder must comply with those specifications. Higgins said that Elam mentioned Berkshire Valley Road and Elam said that was a County Project. Higgins asked about money for millings in the budget and recycling millings. Elam said there is a specification for millings in the Morris County Co-Op.

Yocum asked Higgins to go directly to the question he would like to ask. Higgins said he would like to know if there is money in this budget to recycle millings. Elam said the County Specs would require the successful bidder to remove the millings from the site and comply with all State and County solid waste regulations. Higgins asked about the town's paving contract for 2014 and Leach explained that when the Budget passes a decision will be made whether to bid the contact or go with the County Co-Op. Leach said that there will be a provision for how the millings will be recycled or taken away in both contracts. Higgins asked if that is an Administrative Directive or is there an Ordinance. Yocum said no there is not. Yocum said the contractors are required to follow whatever State or County Regulations are in place for the handling of those types of materials. That is not regulated by the Township. Higgins asked that a mechanism be investigated by the Township to ensure that there is a clause in all of the contracts to ensure that all regulations are followed. Yocum said that may already exist, the contracts can be look into.

Higgins said that since November he has found that millings have been distributed throughout the town. He was instrumental in cleaning up three sites.

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Higgins said that on the fourth site, which involved his property, the town became involved and had the meeting without him. Higgins said the town represented what his complaint was and he was not invited to the meeting. Leach said that to the best of his knowledge the millings at the end of October Hill Road were not raw millings and had come from another processing plant. Leach said the DEP had Higgins' complaint along with Higgins' complaints to multiple agencies. Leach said that this is a DEP Guidance Document and this was a DEP investigation. Leach said that he does not want any inference that Jefferson Township circumvented any regulation or influenced the DEP in any way or manner on that site.

Leach left the meeting at 8:46 p.m.

Yocum said that the question concerning the paving contracts will be investigated. Yocum said that any other determinations that were made by the DEP cannot be changed here.

Yocum closed the public portion of the meeting.

**Adjournment** at 8:48 p.m.

**Motion:** Dunham, second Birmingham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Absent
Vice President Birmingham	Aye
President Yocum	Aye

**Dated:** February 26, 2014

Attested:

Approved:

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Lori Harvin, Township Clerk

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Richard W. Yocum, Council President