

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 13, 2013

Municipal Building, Council Chambers

23

Roll Call

Present	Absent
Mr. Dunham	
Mrs. Merz	Arrived 7:00 p.m.
Mr. Birmingham	
Vice President Sanchelli	President Yocum
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Administrator James Leach and is present. Also present is CFO William Eagen.

Notice of Presiding Officer

Vice President Sanchelli said, "This Budget/Regular Council meeting for March 13, 2013, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on March 7, 2013."

Budget Meeting Capital Budget Recreation

Wagon: XLT \$30,000.00

Recreation Director, Grace Rhinesmith came forward. Rhinesmith presented a Dial-A-Ride vehicle replacement list for the Council to review. In the past, the Dial-A-Ride program has used all vehicles that have been passed down from the Police Department and State and there is a high cost for repairs. Rhinesmith presented a plan to purchase one new vehicle, a Wagon, XLT which can accommodate a wheelchair. Sanchelli asked Rhinesmith to obtain the cost of a wheelchair lift for the van. The cost of the new van is \$30,000 and Rhinesmith will obtain the quote for the lift. Eagen said the decision is to use \$30,000 for the new vehicle and for the use of one trickle down vehicle. Leach said he will have the cost of the lift by Friday.

Vehicle Radios 2 @ \$ 1,650.00 \$ 3,300.00

Rhinesmith reviewed the additional Recreation Capital requests:

Copier \$10,000.00

The copier will enable in-house color copies of fliers that are now sent out to a vendor.

Office/Summer camp Software \$15,000.00

The software includes components for all of Recreation; field scheduling, the summer camp. The software will enable Recreation to comply with all laws regarding record-keeping.

DPW

(23-A)

Assistant Township Engineer, Ed Haack, came forward and presented a DPW Budget overview. Haack said that with the last couple of applications submitted, they are trying to have the DOT pay for 100 percent of the project. There is currently a grant for Schoolhouse Road. An application has been submitted for a section of Weldon Road.

Haack reviewed the Capital Drainage Requests which have been listed and prioritized. Haack noted the items for 2013 design and construction and those for 2013 design and 2014 construction. Haack said the estimates given are for the projects going out to bid. If the projects are done in-house, the costs are reduced by about 15 percent, however, when they are done in-house, something else does not get done. Leach said the town does not have a large enough crew to complete all the large drainage projects. Sanchelli asked for Haack's recommendation. Haack said he would recommend putting the projects out to bid. Leach said there are enough smaller drainage projects to keep the crews busy.

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 13, 2013

Municipal Building, Council Chambers

24

Capital Drainage Requests	\$432,420.00
Priority for 2013 Request	\$272,270.00

Eagen said for drainage there is \$450,000.00. Sanchelli said the priority projects are set for construction this year, the other projects are not ready for 2013. Leach said the projects on the list for 2014 have to be designed and easements must be obtained.

Capital Equipment	\$750,000.00
Capital Equipment Priority	\$510,000.00

Capital Equipment 2014	\$400,000.00
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Haack explained that an inspection was done of the lifts in the garage back in August. Two of the lifts passed and one failed. Haack presented the information concerning the Koni powerlifts.

Mobile Column Earthlifts	\$ 80,000.00
Single Axle Dump Truck w/tank, tailgate spreader Plow	\$160,000.00
(3) Diesel Mason Dumps w/tailgate spreader, plow	\$225,000.00
Diesel pick-ups w/9' plows	<u>\$ 45,000.00</u>
Total:	\$510,000.00

Haack noted these items as priority and stated that he is trying to put the vehicles on a 7 year replacement schedule. There was agreement to fund priority items in 2013 and move the Tractor and articulated loader to 2014.

Road Program 2013

2013 Road Program – Priority 1	\$664,553.44
2013 Road Program – Priority 2	<u>\$361,790.00</u>
Total	\$1,026,343.44

Haack explained that he has placed the streets in priority programs and that the reason the total is over \$1 million is because of the price of asphalt. Haack said the priority program should be done in 2013. Eagen said that there is \$735,000 for road improvements in the Capital budget now which includes \$235,000 DOT grant money.

Merz entered the meeting at 7:00 p.m.

Eagen explained that there is \$500,000 Capital money and it is a matter of prioritizing how much to use toward the projects. Leach commented that \$30,000 will be taken from the Utility budget. The realistic number for all Priority 1 roads is \$634,553.44. Sanchelli commented that the price of asphalt will also change during the course of the year. The Council was in agreement to move forward with the Priority 1 Road Program.

2013 Road Program – Priority 1	\$634,553.44
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Parks and Grounds

Director of Parks and Grounds, John Burns, came forward and presented the capital request for the Parks and Grounds Department.

Mason Dump	\$60,000.00
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Burns explained replacement of vehicle in the Department. The Mason Dump with have a spreader and plow.

Ford F-350 Pick Up	\$35,000.00
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The pick up will replace a car that is not useful in the Department's fleet and has over 132,000 miles.

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 13, 2013

25

Municipal Building, Council Chambers

Procore Processor \$23,000.00
Burns explained that this item is an attachment to the Workman which was purchased last year.

Patriot Lift \$24,000.00
Burns explained that this item has multiple uses for the Department, including: pruning, flag poles, use in repair of 20' netting, backstops, cleaning gutters.

Landscape Trailer \$ 8,500.00
Burns explained that an enclosed trailer is needed for equipment.

Paving/Fireman's Parking Lot \$30,000.00
Burns explained that the parking lot is still dirt and unlined.

Sanchelli asked Leach if the paving of the lot can be grouped in with other paving projects. Leach said that maybe some millings can be put down and he will report back to the Council. Sanchelli asked if the Procore Processor and the paving of the parking lot can be removed and placed in next year's budget. Sanchelli said to place the items on next year's budget and mark the items as being from the previous year.

Remove: Procore Processor -\$23,000.00
Remove: Paving Fireman's Parking Lot -\$30,000.00

Eagen said he will go through the changes and give a summary to the Council. Leach said there are some Capital monies from projects that were not used and some miscellaneous items that have to be discussed. Leach said he will supply a report.

Miscellaneous/Public Portion

No one came forward.

Regular Meeting

ORDINANCE FOR FIRST READING

ORDINANCE 3-13: REFUNDING BOND ORDINANCE AUTHORIZING THE ISSUANCE OF \$5,500,000 REFUNDING BONDS OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY IS OFFERED FOR ADOPTION ON FIRST READING WITH SECOND READING AND FINAL HEARING SCHEDULED FOR APRIL 3, 2013 (Supplemental Debt Statement)

Motion: Merz, second Dunham
Mr. Dunham Aye
Mrs. Merz Aye
Mr. Birmingham Aye
Vice President Sanchelli Aye
President Yocum Absent

Resolutions

Resolution #13-18: Person to Person Transfer of Plenary Retail Consumption License 1414-33-007-009 from Sabani Baskim to Kevin Weyer

(25-A)

Motion: Dunham, second Merz
Mr. Dunham Aye
Mrs. Merz Aye
Mr. Birmingham Aye
Vice President Sanchelli Aye
President Yocum Absent

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 13, 2013

26

Municipal Building, Council Chambers

Resolution #13-19: Authorizing Mayor and Administrator to Execute a Memorandum of Agreement Between the Township of Jefferson and Jefferson Township Police Management for January 1, 2013 through December 31, 2016 **(26-A)**

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Absent

Resolution #13-20: Approval of Bills List of 3-6-13 **(26-B)**

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Absent

Resolution #13-21: Authorize Passage of Consent Agenda of 3-6-13 **(26-C)**

Motion: Dunham, second Birmingham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Absent

Miscellaneous/Public Portion

No one came forward.

Adjournment at 7:35 p.m.

Motion: Dunham, second Birmingham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Absent

Dated: March 13, 2013

Attested:

Approved:

Lori Harvin, Township Clerk

Richard W. Yocum, Council President