

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 2, 2011

Municipal Building, Council Chambers

29

Roll Call

Present	Absent
Mr. Dunham	
Mrs. Merz	
Mr. Sanchelli	
Vice President Birmingham	President Yocum
Lawrence Cohen, Township Attorney	Arrived 7:00 p.m.
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Mayor Felter and Administrator James Leach are present. Also present is William Eagen, Chief Financial Officer.

Salute to the Flag

Vice President Birmingham asked everyone to rise for the Pledge of Allegiance.

Notice of Presiding Officer

Vice President Birmingham said, "This Budget/Regular Council meeting for March 2, 2011, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on February 24, 2011."

Budget Meeting

2011 Municipal Budget

- **Utility Capital Budgets**

Rich Tuttle, Director of Utilities was present to review the Utility Capital Budgets. Leach commented that there are some sewer plant improvement projects that will be 55% funded by a Federal grant; the Meredith Road water tank project; and one vehicle.

Water Capital Budget

Meredith Water Tank (Site Work) \$175,000.00

Leach explained that there are 3 parts to the water system: sources, supply system and storage. Tuttle said that projects on the Water system include: The Peaks wells, which are waiting for permitting and will enable the town to discontinue the purchase of water from the MUA; the John Street Water Tank; the Meredith Street Tank; and permitting of the Moosepac 2 well.

Digital Water Meters \$30,000.00

Tuttle explained that currently analogue meters are being used and the manufacture of these meters has stopped. With the digital meters, the meter reader will not have to physically go to each house for the reading. The reading will go to a handheld data logger and will then be downloaded into a computer. The \$30,000 represents the beginning of a 5-year phase-in. There are about 3800 customers; with plans to change out 300 to 500 per year.

Ford Ranger Truck \$45,000.00

Tuttle explained that the 2002 Ford Ranger with 113,000 miles will be replaced. Tuttle said that the plan is to replace one truck each year. The truck is used to plow parking lots. The price of the truck was discussed and Tuttle said the number came off the Co-Op and he will take another look at the number.

Sewer Capital Budget

White Rock Filter Building \$122,000.00
Sludge Holding Tank \$40,000.00

Tuttle explained that the Filter Building has been lingering for quite a while and the situation is worse now. The Sludge Holding tank is to upgrade the facility to meet standards.

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 2, 2011

30

Municipal Building, Council Chambers

- **Recreation/Municipal Parks & Grounds Capital Budget**

John Burns, Director of Municipal Parks and Grounds was present to go over the Capital Budget.

Paving (Fireman's Field Lot & Lakeside)	\$30,000.00
Mowers – 2 replacements – Groundmaster Toro	\$52,020.00
Sr. Center Fencing (310')	\$4,000.00
Leaf blower Attachment	\$7,020.00
Bleachers (Lakeside & Ackerson)	\$14,000.00
Control Link System	\$15,000.00

Burns explained each line item and answered questions. Burns explained that the Control Link System is system that controls the lighting at Lakeside and Ridge Field. There is a problem at Chamberlain Field and access to the shed. The implementation of the Control Link System at Chamberlain Field will alleviate the unauthorized use of lighting and the overuse of lighting. The Recreation Department will be able to monitor and control its use.

Netting (Turf field – Lakeside)	\$16,600.00
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Felter explained the netting for each end of the field to provide protection from balls that fly off the field. Burns said the netting is 160' across and 19' high.

- **Budget Overview**

- **Administration Capital**

Kronos Workforce Timekeeper	\$60,000.00
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Eagen explained that this item is a payroll timekeeping, time management system. Eagen said that there will be less data entry and a streamlining of the payroll process through the payroll office and into the payroll company. This will be fully implemented by the new year.

Leach commented that Ferraioli will attend next week's Budget Introduction. The Jefferson Arts Committee will also be attending the Budget portion of the meeting.

Recess

The Council adjourned at 7:09 p.m. and reconvened at 7:15 p.m.

Regular Meeting

Moment of Silence

Birmingham asked everyone to rise and join in a Moment of Silence for long time volunteer on several Township Board, veteran and the first director of the Senior Center, Fred Barbieri who passed away this week.

Appointment of Firefighter for Fire Co. No. 1: Jonathan D. Norman

Mayor Felter administered Jonathan's Oath of Office while Chief Brown held the Bible. Birmingham presented Norman with a Certification of Appreciation along with a Township pen and pin. On behalf of the Council, Birmingham thanked him for providing his services to the Township as a firefighter.

Appointment to Municipal Alliance

Mayor Felter appointed William and Lucille Flatt to the Municipal Alliance for unexpired terms ending on 12/31/11.

Approval of Minutes of Previous Meetings

February 9, 2011 Budget/Regular Sanchelli Absent

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Not Voting
Vice President Birmingham	Aye
President Yocum	Absent

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 2, 2011

31

Municipal Building, Council Chambers

Approval of Minutes of Previous Meetings

February 16, 2011 Budget/Regular Birmingham Absent
Closed Session Minutes for Approval Only, Not for Release
February 9, 2011 Executive Session

Birmingham commented that he listened to the tape of the 2/16 meeting and would be voting. Sanchelli was present for the 2/9 Closed Session via Conference Call.

Motion: Birmingham, second Merz

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Public Hearing Upon Adoption For Ordinances on Second Reading and Final Hearing:

Ordinance #1-11: Amending Chapter 321 of the Jefferson Township Municipal Code Entitled "Noise" is offered for adoption on second reading and final hearing.

Birmingham opened the meeting up to the public for questions or comments specific to Ordinance #1-11 and seeing no one come forward, he closed the public portion of the meeting.

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Ordinance #2-11: Amending Chapter 7 of the Jefferson Township Municipal Code Entitled "Administration of Government" and Chapter 114 Entitled "Records, Public Access to" to Provide for an Amendment to Police Department Fees is offered for adoption on second reading and final hearing.

Birmingham opened the meeting up to the public for questions or comments specific to Ordinance #2-11 and seeing no one come forward, he closed the public portion of the meeting.

Motion: Sanchelli, second Merz

Mr. Dunham	Nay
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Ordinance #3-11: Ordinance Amending Chapter 235 of the Jefferson Township Municipal Code Entitled "Fees, General" and Providing Fees for Recycling Of Tires is offered for adoption on second reading and final hearing.

Birmingham opened the meeting up to the public for questions or comments specific to Ordinance #3-11 and seeing no one come forward, he closed the public portion of the meeting.

Motion: Dunham, second Sanchelli

Mr. Dunham	Aye
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JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 2, 2011

32

Municipal Building, Council Chambers

Mrs. Merz	Not Voting
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Council Reports

Sanchelli had no report.

Merz had no report.

Dunham reported that he attended the Milton First Aid Squad installation dinner. Dunham reported that he had the opportunity to sit with the Jefferson Township Police dispatcher for 5 hours. Dunham said he attended the Sustainable New Jersey meeting in Sparta. Dunham attended a budget meeting with the Administration. Dunham attended the funeral for Fred Barbieri.

Birmingham reported that he attended the Morris County League of Municipalities meeting last week. Bill Dressel, the Executive Director of the League, was there and gave a very interesting presentation of which a copy has been given to the Clerk for distribution to the Council. Birmingham reported that Morris County Prosecutor, Bob Bianci gave a presentation on the County's progress with combating gang violence and he said that the conviction rate in Morris County has gone up. Birmingham thanked the Administrator for facilitating the containers for the electronic waste at the Recycling Center.

Motion:

- Change March 9, 2011 Special Meeting to a Budget Meeting to be held at 6:30 p.m. at the Jefferson Township Municipal Building; and
- Change Start time of March 16, 2011 Meeting to 7:00 p.m., Swannanoa Dam Restoration Meeting and change location to Jefferson Township High School Auditorium

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Administrative Reports of Mayor and Administrator

Felter reported that he attended a seminar regarding the law to call 811 prior to digging. The service is free and it is the law for homeowners as well as contractors.

Felter reported that the first Trails Committee Meeting was held last night at Camp Jefferson and about 25 people attended. The second meeting will be a site visit to the Brady property where the first set of trails will begin.

Felter commented that two students are attending the meeting from the AP Government class.

Leach displayed the FBI Law Enforcement Bulletin which features the Jefferson Township Police patch on the back cover along with a description of the patch. Leach explained that it is a nationwide publication.

Leach said that he and Eagen have been working on the Budget and they are pleased with the progress.

Miscellaneous/Public Portion

No one came forward.

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 2, 2011

Municipal Building, Council Chambers

33

New Business

- **Discussion: Request for Vacation of Portion of Arizona Avenue**

(Adjoining: Bl. 73, Lot 1; Bl. 77.02 Lot 3.01)

Leach explained that the right-of-way contains a telephone pole, electrical wires and drainage. Leach explained that the adjoining parcel has been using the property for parking for 40 years. At this point, the property owners would like to sell their home and this would guarantee a place for parking. Leach reported that he has gone out to view the site along with Jeff Elam and Bruce Decker. The adjoining property owner would pay for the survey and the other adjoining property owner would be contacted regarding the vacation. The ordinance for vacation would state that the Township retains a utility and drainage easement over the entire property. Leach said that if the Council is in agreement, the property owner can move forward with the survey. The Council had no objections.

Resolutions

Resolution #11-24: Temporary Budget Amendment for 2011

(33-A)

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Resolution #11-25: Approval of Bills, as Amended

(33-B)

Motion: Dunham, second Merz

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Resolution #11-26: Authorize Passage of Consent Agenda

(33-C)

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Miscellaneous/Public Portion

No one came forward.

Adjournment at 7:41 p.m.

Motion: Merz, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Sanchelli	Aye
Vice President Birmingham	Aye
President Yocum	Absent

Dated: March 2, 2011

Attested:

Approved:

Lori Harvin, Township Clerk

Richard W. Yocum, Council President