

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 20, 2012

Municipal Building, Council Chambers

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Roll Call

Present	Absent
Mr. Dunham	
Mrs. Merz	Mr. Sanchelli
Mr. Birmingham	
President Yocum	
Township Attorney, Howard Vex	Arrived 6:50 p.m.
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Administrator James Leach and is present this evening. Also present this evening is Township CFO, William Eagen.

Salute to the Flag

President Yocum asked everyone to rise for the Pledge of Allegiance.

Notice of Presiding Officer

President Yocum said, "This Budget/Regular Council meeting for March 20, 2012, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on March 15, 2012."

Recreation Department/Buildings & Grounds

Grace Rhinesmith and John Burns came forward.

Recreation Capital Requests

White Rock Field Drainage (Removed) - \$30,000.00
Burns said the drainage at White Rock will be monitored. Burns said the railroad tie wall has been raised and it is supporting the field and no clay or dirt is running down into the streets.

Toro Workman HDX Utility Vehicle \$22,000.00
Toro Broadcast Top Dresser \$13,000.00
Burns detailed the equipment purchases. The Toro Workman will be used to drag the fields and has multiple uses and attachments.

Mason Dump \$60,000.00
Burns said that the current Dump Truck is a 2002 and should come off the road. Burns said the truck will be purchased through the co-op and it will also be used for plowing. Burns said the Department has 2 Mason Dump Trucks, 2 pick-ups and 1 flat body.

Following Items Removed:

Toro Deep Tine Aerater - \$30,000.00
Wrestling Hoist - \$14,000.00
Kennedy Field Drainage - \$30,000.00
Trailer - \$5,000.00

Cheerleading Mats \$2,500.00
Rhinesmith said the cheerleading mats are necessary to prevent injury. The squads use gym mats and a safety mat designed for cheering is needed.

Control Link System \$18,000.00
Rhinesmith said this is the system for the Chamberlain Field. Leach said the lighting will be controlled through a satellite system. Rhinesmith said the system is set on a timer, it will be controlled through the Recreation Department and it will rectify many problems that have occurred in that area. There is an \$800 annual upkeep/maintenance fee.

Yocum asked if there is a purchase or project that can be split over 2 budget years. Yocum suggested starting the lighting project in the Fall with \$5,000 and complete in

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2013. Merz asked if monies can be split with \$9,000 from capital and the other \$9,000 from the Rec Trust fund. Eagen said he would look at the account and since the Lakeside Field funding is coming from the trust account. The Council suggested taking \$5,000 from the Rec Trust if possible.

Yocum asked Rhinesmith and Burns to bring a 3 year vehicle replacement plan to the Council next year.

Lakeside Field Lighting

\$25,000.00

Burns explained the lighting is for the back baseball field. Burns said a 60' pole has to be installed because of the Building Code. Leach said this will be bid through the co-op. Burns said that included in this price is the cost to turn two of the existing lights from the old hockey rink around to the parking lot.

Yocum commented that \$30,000 in drainage was cut from the budget and \$25,000 in lighting was put in. Yocum said that leaves \$5,000, he suggested asking the Rec Department to cut another \$5,000 for a total of \$10,000.

Buildings & Grounds/Salary & Wage

Leach said there is a plan to take a temporary worker and make them permanent to replace another employee that passed away.

Salary & Wage

Yocum commented on the salary increases and a misconception that the increases would take effect upfront. Leach detailed title changes and raises that will be split by 6 months.

Vex arrived at 6:50 p.m.

Budget Introduction

Yocum commented that the Budget can be amended after tonight if the Council comes across additional information or circumstances. Leach said there are still fire vehicle issues to resolve. Yocum commented that after the Council reviewed the Budget the Administration took the Budget back and it went from an average of \$67 to \$55. Eagen said that introducing tonight keeps the Budget on the State's guideline schedule. Eagen said smaller changes can be made and the Council can still Adopt as long as no specific line item is changed by more than 3 percent. If a change is made that alters the total Budget by 1 percent, it will have to be readvertised and there will be a public hearing on the changes. Leach commented that there are 2 caps, the appropriations cap and the tax levy cap. This year there was a reduction in ratables and a reduction is expected again next year. The town made the tax levy cap, even with the reduction in ratables.

Leach commented that next December, if the second half of the winter is like the first half, part of the budget can be cancelled and the money can immediately go to surplus for next year. Yocum said the Council holding a Budget meeting in the summer will be an important step in preparing for the 2013 Budget and Eagen has offered quarterly updates on the status of the Budget.

Recess

The Council adjourned for recess at 7:01 p.m. and reconvened at 7:15 p.m.

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Regular Meeting

Proclamation and Resolution for Eagle Scout: Michael E. Krisinski Introduction of 2012 Municipal Budgets

Yocum asked Michael Krisinski and his family to come forward. Yocum presented Michael with a Township in and pen. Merz read the Proclamation congratulating him on his Eagle Scout Award. Yocum read the Resolution honoring Michael on this achievement. Yocum said that he and the Council recognize the commitment that this has taken and he is an example to the young people of Jefferson Township.

Moment of Silence

Yocum asked everyone present to join him in a Moment of Silence for fellow Councilman and long time resident, Brooke Hardy, who passed away earlier this week.

Old Business

Kronos/ID Card System

Merz asked if the \$60,000 that was appropriated in the 2011 Budget was expended and has all the machinery been installed. Eagen said all the ID terminals have been installed and are operational.

Felter arrived 7:20 p.m.

Eagen said that out of the \$60,000, \$54,000 was spent and there is a balance for unforeseen expenses. An additional clock has been ordered to accommodate Summer Camp personnel. The cards and machine will be paid for out of camp funds. Eagen said the \$8,000 is for the ID Card system with the bar code which will coincide with employee id numbers.

Ordinances for First Reading:

ORDINANCE #6-12: TO EXCEED THE MUNICIPAL CAP BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45:14) IS OFFERED FOR ADOPTION ON FIRST READING WITH SECOND READING AND FINAL HEARING SCHEDULED FOR APRIL 11, 2012

Motion: Merz, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Introduction of 2012 Municipal Budgets Resolutions

Resolution #12-29: Authorize that Budgets be Read By Title Only

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolution #12-30: Municipal Budget of the Township of Jefferson, County of Morris for the Fiscal Year 2012

Motion: Dunham, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye

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President Yocum Aye

Resolution #12-31: Solid Waste Collection District Municipal Budget of the Township of Jefferson, County of Morris for the Fiscal Year 2012

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Approval of Minutes of Previous Meeting

March 7, 2012 Budget/Regular Meeting President Yocum Absent

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

March 14, 2012 Budget Meeting Sanchelli Absent

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Not Voting

Council Reports

Merz had no report this evening.

Birmingham reported that he attended the Rockaway River Watershed Cabinet Meeting last week. There was a presentation on flood mitigation and a grant to stop snags in the river that holds water back. Birmingham said that Jefferson is highlighted as the area where the Rockaway River starts and a number of years ago the Army Corps of Engineers did some testing for dredging. All the silt in the lakes and streams is one of the reasons why all the water runs out of this area so fast. Birmingham said there was also discussion about going to the Highlands Commission to do something to alleviate the flooding.

Dunham reported that the new ramps at the Senior Center were very well done and are very safe. Dunham said he has seen the new sweeper on the road. Dunham thanked the Administration for the diligent work on the Budget. Dunham thanked Mayor Felter for his work on the Lake Hopatcong Commission. Dunham said the funding for this asset is closer to being resolved. Lake Hopatcong is an asset for recreation, for business, the environment, for drinking water and boating pleasure.

Administrative Reports of Mayor and Administrator

Felter reported that the Township is under contract with the Trust for Public Lands for the purchase of the Baker and Cronheim properties. Felter said there will be a shift in the amount of property the Township will be taking and Fish & Game will be funding a larger portion of the acquisition. Felter said he will provide the Council with a spreadsheet and map detailing the acquisition. Felter said this will leave more money in the Town's planning incentive grant for more projects. Leach commented that an Ordinance will be done next month for the purchase.

Leach reported that Elam is in Germany, he will be back for a short visit and then he will be going to Afghanistan. At the next meeting a contract will be awarded for the part time engineer. Leach said Ed Haack will be named as the Assistant Township Engineer.

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Leach reported that the Construction Permit from the DEP was received for the Lake Swannanoa Dam. The General Wetlands Permit will be here in within a few weeks and the bid specs will be done by mid-April. Leach said that construction should begin by the end of May.

Leach reported that unfortunately this year the Community Development Grant was unsuccessful this year. Leach said he will be meeting with Bessemer from Fire Company No. 2 to discuss alternative means for the Firehouse.

Miscellaneous/Public Portion

No one came forward.

New Business

Ordinances for First Reading:

Ordinance #7-12: ORDINANCE AMENDING CHAPTER 460 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "TRAILERS AND MOBILE HOMES" AND MORE PARTICULARLY REGULATIONS PERTAINING THERETO IS OFFERED FOR ADOPTION ON FIRST READING WITH SECOND READING AND FINAL HEARING SCHEDULED FOR APRIL 11, 2012

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Old Business

Motion: Proceed with Purchase of Datacard CP80 Plus Card ID System in the amount of \$8,000

Motion: Birmingham, second Yocum

Dunham said that \$54,000 was spent and there is a balance of \$6,000 and the \$8,000 is still needed. Eagen said yes, this is only partially related to Kronos.

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolutions

Resolution #12-32: Approval of Bills (PO-12-00578 removed)

(39-A)

Motion: Merz, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Motion: Approval PO 12-00578 Headley Lumber Co. \$805.27

Motion: Merz, second Dunham

Mr. Dunham	Not Voting
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolution #12-33: Authorize Passage of Consent Agenda

(39-B)

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
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Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolution #12-34: Resolution in Support of NJ DOT Traffic Regulation Order; No Stopping or Standing, Route NJ 15 & Taylor Road, Jefferson Township, NJ **(40-A)**

Motion: Dunham, second Merz

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Miscellaneous/Public Portion

Yocum opened the meeting up to the public for questions or comments.

Phil Doyle of 58 Valley Trail came forward and commented on the light at Route 15 and Berkshire Valley Road. Yocum said the Council and Administration have talked to elected officials, DOT personnel, and will continue to speak to anyone who will listen. Leach commented that the Administration has been in touch with Picatinny officials regarding this matter.

Yocum closed the public portion of the meeting.

Adjournment at 7:48 p.m.

Motion: Dunham, second Merz

Mr. Dunham	Aye
Mr. Sanchelli	Absent
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Dated: March 20, 2012

Attested:

Approved:

Lori Harvin, Township Clerk

Richard W. Yocum, Council President