

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

March 7, 2012

Municipal Building, Council Chambers

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Roll Call

Present

Mr. Dunham

Mrs. Merz

Mr. Sanchelli

Mr. Birmingham

Township Attorney, Lawrence Cohen Arrived 7:00 p.m.

Lori Harvin, Township Clerk

Absent

President Yocum

Mrs. Harvin said, "Let the record show that Administrator James Leach is present. Also present this evening is Shawn Hopkins, Tax Assessor/Technology Coordinator, Police Chief Craig; Captain Wilsusen; and Detective Kratzel.

Salute to the Flag

Vice President Merz asked everyone to rise for the Pledge of Allegiance.

Notice of Presiding Officer

Vice President Merz said, "This Budget/Regular Council meeting for March 7, 2012, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on March 1, 2012."

Budget Meeting

Police Department

Chief Craig, Captain Wilsusen, Detective Kratzel and Shawn Hopkins came forward.

Police Capital Request

Automated License Plate Recognition System (Removed) **\$20,000.00**

Craig explained that this system has been considered for many years and most towns in Morris County have at least one vehicle outfitted with this system. Craig explained that the system includes a camera (mounted on a patrol vehicle) tied into the Division of Motor vehicle records and the NCIC records. Leach commented that the Mayor has recommended that this purchase not be funded this year.

Police O/E

Police O/E Increase

+\$7,000.00

(28-A)

Craig submitted an increase in the Police O/E Budget for the addition of 2 officers at the Academy Step in July of 2012 to replace 2 retiring officers. Craig distributed a handout detailing the increase to the Budget. The Council discussed the hiring of officers at the Academy level versus hiring candidates from the civil service list that have been laid off from other municipalities as well as the control of overtime with Craig.

Felter entered the meeting at 6:28 p.m.

Technology/Communication

O/E

+\$10,000.00

Wilsusen said that the requested increase is mainly for licensing and software agreements.

Communications

Communications Various Equip. (+4,417.00)

\$44,417.00

Wilsusen explained that the request is up slightly and includes two way radio equipment for the Fire Departments; Rescue Squads; Police pagers, walkie talkies.

Police Computer Equipment (+8,500)

\$43,500.00

Wilsusen explained this request is for the upgrade of computers, servers, ongoing upgrades on equipment.

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Police Computer Virtualization Plan **\$19,000.00**
Wilsusen said this is the second year on a lease payment for a three year lease on this project.

Capital (Request received after Budget to Council)
Township Side/Capital **\$75,000.00**
Township Computers/Various Equip. (+14,000.00) **\$65,000.00**

Dunham asked about the current dispatch equipment. Wilsusen said the current dispatch desk was installed in 1994 and at some point it will have to be addressed.

Employee ID System **\$8,000.00**
\$8,000 to be taken from Energy Improvements **\$120,000.00**

Leach explained that the \$8,000 will be taken out of the Energy Audit Improvements to fund the Employee ID System which will tie into the computerized payroll system. Merz asked if this will cause a problem with the grant and Leach said that a contractor was assigned and if that contractor does not fulfill the requirements -- a certain percentage of the improvements must be completed. Merz asked for the backup information on the Employee ID System and Leach asked Kratzel to provide the information to the Council.

Eagen said he will supply some finalized numbers to the Council and he will prepare a list for the Auditor. Eagen said the Auditor will be making a presentation at the next Budget workshop. The Introduction will take place at the March 21 meeting and the Adoption should be by the end of April. Eagen said that is the State's recommended schedule.

Recess

The Council adjourned for recess at 6:57 p.m. and reconvened at 7:09 p.m.

Regular Meeting

Proclamation and Resolution Honoring Harold Liberatore as American Legion Commander for the State of New Jersey

Felter read the Proclamation congratulating Harold Liberatore and Councilman Dunham reading the Resolution honoring him. Mr. Liberatore was presented with a Township pin and pen and he was congratulated by the Council individually. Mr. Liberatore thanked the Mayor and Council and said it is very special and meaningful for him to be honored in his home town.

Approval of Minutes of Previous Meeting

February 22, 2012 Budget/Regular Meeting President Yocum Absent

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Public Hearing Upon Adoption For Ordinances on Second Reading and Final Hearing:

ORDINANCE #4-12: ORDINANCE AMENDING CHAPTER 7 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "ADMINISTRATION OF GOVERNMENT" AND MORE PARTICULARLY SECTION 7-124 ENTITLED "WATER RATES; SERVICE FEES; CAPACITY CHARGES" BY AMENDING THE FEES FOR METERED WATER SERVICE IS OFFERED FOR ADOPTION ON SECOND READING AND FINAL HEARING

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Merz opened the meeting up to the public for questions and comments specific to proposed Ordinance 4-12 and seeing no one come forward, she closed the public portion of the meeting.

Motion: Dunham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

ORDINANCE #5-12: ORDINANCE AMENDING CHAPTER 114 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "RECORDS, PUBLIC ACCESS TO" AND MORE PARTICULARLY SUBSECTION E (5) ENTITLED "ELECTRONIC RECORDS" IS OFFERED FOR ADOPTION ON SECOND READING AND FINAL HEARING

Merz opened the meeting up to the public for questions and comments specific to proposed Ordinance 5-12 and seeing no one come forward, she closed the public portion of the meeting.

Motion: Birmingham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Council Reports

Sanchelli had no report this evening.

Dunham reported that he attended the OEM Presentation for the start up of the Emergency Notification System. Dunham reported that he also attended the Administration's Redevelopment meeting.

Birmingham reported that he attended the Redevelopment meeting today and he said he is pleased to see the town continue the efforts to enhance ratables and property in town. Birmingham reported that the Morris County League of Municipalities held a meeting of the Executive Board and prepared a schedule of the programs for the next two meetings. The next meeting of the Morris County League will be on April 18 in Morris Plains at the Bretton Woods Manor with a presentation on Aggregate Energy Savings and Development.

Merz had no report this evening.

Administrative Reports of Mayor and Administrator

Felter said he felt the Redevelopment meeting went very well. Felter reported that Benecke will be providing the Redevelopment maps to be posed for the public and that will be followed by a public presentation.

Felter reported that the Trails Meeting is scheduled for tomorrow night at Camp Jefferson in the Lodge at 7 p.m. The trails will begin on the Brady property.

Felter reported that the 4600 pound piece of steel from the World Trade Center was delivered last week. The piece of steel came from a beam at the parking garage at Tower One. Felter said the memorial will be built to the left of the Veterans' Memorial. A local landscaper is helping with the design and he will be aided by an Eagle Scout candidate and the DPW. Felter and Leach thanked Sars Auto Wreckers and the Police for the transport of the steel beam.

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Leach reported that April 14 is the Road Clean Up Day this year and it will be advertised. Anyone interested in helping can contact Patty Romano at the DPW.

Leach reported that he attended the Community Development Grant presentations along with Bessemer from Fire Company No. 2.

Miscellaneous/Public Portion

No one came forward.

New Business

- Request Ordinance Amendment: 460-3N – Manufactured Home Parks/Fire Extinguishers

Leach explained that the Mobile Home Park Ordinance required exterior fire extinguishers around the property. This has become a maintenance, theft and vandalism problem. Leach said that every unit is now required to be equipped with smoke detectors, carbon monoxide detectors and a fire extinguisher within the unit. Leach said the Fire Official has also stated that no one should try to enter a burning mobile home with a fire extinguisher. The request is to have this taken out of the Ordinance. Merz asked to have this Amendment placed on the March 21 Agenda.

Resolutions

Resolution #12-25: 2012 Temporary Budget Amendment (31-A)

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Resolution #12-26: Approval of Bills (31-B)

Removal of PO 12-00304 – Headley Lumber \$34.21

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Motion: Approval PO 12-00304 Headley Lumber Co. in the amount of \$34.21

Motion: Birmingham, second Sanchelli

Mr. Dunham	Not Voting
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Resolution #12-27: Authorize Passage of Consent Agenda (31-C)

Motion: Birmingham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Resolution #12-28: Authorizing Amendment to Land Use Agreement (31-D)

With American Legion Post 423

Motion: Sanchelli, second Birmingham

Mr. Dunham	Not Voting
Mr. Sanchelli	Aye
Mr. Birmingham	Aye

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Vice President Merz	Aye
President Yocum	Absent

Miscellaneous/Public Portion

No one came forward.

Adjournment at 7:30 p.m.

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Absent

Dated: March 7, 2012

Attested:

Approved:

Lori Harvin, Township Clerk

Richard W. Yocum, Council President