

**JEFFERSON TOWNSHIP COUNCIL**  
MUNICIPAL BUILDING  
1033 WELDON ROAD  
LAKE HOPATCONG, NJ 07849  
973-208-6133  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**Regular Meeting  
April 20, 2016  
MINUTES**

**1. CALL TO ORDER**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to the official newspapers of the Township on April 14, 2016 and posted in the municipal building.

Council President Sanchelli called the meeting to order at 7:05 pm in the municipal building.

**2. ROLL CALL**

	Present	Absent
Mr. Birmingham	X	
Mr. Dunham	X	
Vice President Merz	X	
President Sanchelli	X	
Vacancy		X
Mr. Cohen, Township Attorney	X	
Ms. Reilly, Clerk/Typist	X	

Ms. Reilly called the roll. All Council members were present. Also in attendance were Township Attorney Lawrence Cohen, Township Clerk Lori Harvin, Mayor Russell Felter, Township Administrator James Leach, Chief Financial Officer Bill Eagen and Auditor Charles Ferraioli.

**3. SALUTE TO THE FLAG**

Council President Sanchelli asked everyone to rise and Salute the Flag.

**4. NEW BUSINESS**

Council President Sanchelli stated that the Council would take action to fill the vacancy caused by the resignation of former Councilman Rick Yocum. Ms. Reilly read the correspondence sent by the Jefferson Township Republican Committee designating the three (3) nominees for the vacancy. Mr. Cohen explained the municipal vacancy law. Council President Sanchelli called for nominations. Council Vice President Merz nominated Kim Finnegan, second by Mr. Birmingham.

**Resolution 16-45 Appointing Successor to the Township Council**

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Dunham			X			
Vice President Merz	X		X			
President Sanchelli			X			
Vacancy						X

**5. OATH OF OFFICE**

Ms. Reilly administered the oath of office to Mrs. Finnegan. Her husband Tommy held the Bible.

**6. SPECIAL PRESENTATIONS (Proclamations, Special Resolutions, Swearing In)**

Council President Sanchelli announced that this was Township Clerk Lori Harvin's last meeting, as she was moving out of state. He called Mrs. Harvin a tremendous asset to the Township and presented her with flowers on behalf of the Council.

Other members of Council spoke, with Mr. Birmingham stating that Mrs. Harvin's professionalism was above reproach and that she will really be missed. Mr. Dunham commended Mrs. Harvin for her integrity and honesty and thanked her for her years of service to the Township and the cooperation she gave to the Mayor and to the Administration. Council Vice President Merz stated that she couldn't have asked for a better right hand person and thanked Mrs. Harvin for her confidentiality and for her friendship. Mrs. Finnegan mentioned that Mrs. Harvin had been great to work with during her interactions with the First Aid Squad. Mayor Felter and Mr. Leach thanked Mrs. Harvin for her cooperation and said she had played a large part in what has been accomplished in the Township over the years.

Mrs. Harvin said she loved and enjoyed working for the Township, that it had been a difficult decision to leave, and that she would miss everyone.

**7. PUBLIC COMMENT**

Council President Sanchelli opened the public comment portion of the meeting with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public comment portion of the meeting.

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**8. ORDINANCES – PUBLIC HEARING AND VOTE FOR ADOPTION**

**ORDINANCE 4-16 – Ordinance Providing for Various Improvements of Purposes to be Undertaken In and By The Township of Jefferson, In The County of Morris, State of New Jersey, and Appropriating \$602,494 Therefor From the Capital Improvement Fund of the Township**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements described in Section 2 of this Ordinance are hereby authorized as general improvements to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey. For the said improvements or purposes stated in said Section 2, there is hereby appropriated the sum of **\$602,494** from moneys available in the Capital Improvement Fund of the Township.

Section 2. The improvements hereby authorized and the several purposes for which said appropriation is made are as follows: the acquisition of new and additional computer equipment for use by various departments of the Township, weapons, one (1) utility vehicle, light bars, an electronic message board, mobile video recording equipment and a radar trailer for use by the Police Department of the Township, furnishings for the mayor's office, equipment for use by the Fire Departments of the Township, filing cabinets for use by the Health Department of the Township, one (1) vehicle and vehicle coverings for use by the Dial-A-Ride office of the Township; the improvement to the storm water drainage system in the Township; renovations to the fire range; the preservation and storage of minute books and permanent documents, and the improvement of the municipal court and lobby by the installation of new carpeting, together with, for all of the foregoing, all necessary and appurtenant equipment, accessories, attachments, work and materials, and all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

Section 4. This ordinance shall take effect after publication after final adoption, as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Introduced: April 6, 2016**

**Adopted: April 20, 2016**

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham	X		X			
Vice President Merz		X	X			
President Sanchelli			X			
Vacancy						X

  

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham	X		X			
Mrs. Finnegan					X	
Vice President Merz		X	X			
President Sanchelli			X			

**ORDINANCE 5-16 – Bond Ordinance Appropriating \$1,252,000 and Authorizing the Issuance of \$1,189,400 Bonds or Notes of The Township, For Various Improvements or Purposes Authorized to be Undertaken By The Township Of Jefferson, In The County of Morris, State of New Jersey**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums, except as described below, being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to **\$1,252,000** including the aggregate sum of **\$62,600** as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

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Section 2. For the financing of said improvements or purposes and to meet the part of said **\$1,252,000** appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of **\$1,189,400** pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding **\$1,189,400** are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

**IMPROVEMENT OR PURPOSE**

(a) Acquisition by purchase and installation, as necessary, of new and additional equipment, including communications equipment and pagers for use by various departments of the Township, together with for all the aforesaid all attachments, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

<b>Appropriation and Estimated Cost</b>	<b>\$56,200</b>
<b>Estimated Maximum Amount of Bonds and Notes</b>	<b>\$53,000</b>

(b) Improvement of various roads in and by the Township by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway surface of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including Center Road, Pearl Lane, Pheasant Drive, Evergreen Road, River Road, Abbott Drive, Danbury Lane, Pine Street, Mill Street, Maple Street, Notch Road, Dover Milton Road, Berkshire Valley Road, Pequot Trail, Navajo Trail, Lenape Trail, Seminole Trail, Ute Trail, Cree Trail, Cayuga Trail, Seneca Trail, Mohican Trail, Iroquois Trail, Dacotah Trail, Apache Trail, Crow Trail, Trails End, Sioux Trail, Three Rivers, Emerald Isle, Valencia Drive, Venice Lane, Small Street, Rockawack and Milton Road, together with for all the aforesaid all oil and chipping, guide rails, reflectors, signage, dividers, milling, drainage structures and improvements, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

<b>Appropriation and Estimated Cost</b>	<b>\$855,000</b>
<b>Estimated Maximum Amount of Bonds and Notes</b>	<b>\$814,000</b>

(c) Acquisition by purchase of new and additional vehicular equipment, including one (1) stake body truck, one (1) excavator and one (1) loader/backhoe for use by the Department of Public Works of the Township, and one (1) tractor for use by the Recreation Department of the Township, together with all attachments, appurtenances and equipment necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

<b>Appropriation and Estimated Cost</b>	<b>\$340,800</b>
<b>Estimated Maximum Amount of Bonds and Notes</b>	<b>\$322,400</b>

<b>TOTAL APPROPRIATION AND ESTIMATED COST</b>	<b>\$1,252,000</b>
<b>TOTAL ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</b>	<b>\$1,189,400</b>

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is **8.86** years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by **\$1,189,400**, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding **\$125,000** in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

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Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Introduced: April 6, 2016**

**Adopted: April 20, 2016**

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Vice President Merz	X		X			
President Sanchelli			X			
Vacancy						X

  

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Finnegan					X	
Vice President Merz	X		X			
President Sanchelli			X			

**ORDINANCE 6-16 – Bond Ordinance Appropriating \$320,000 and Authorizing The Issuance of \$304,000 Bonds or Notes of The Township, For Various Improvements or Purposes Authorized to be Undertaken By The Township Of Jefferson, In The County of Morris, State of New Jersey, for the Water Supply and Distribution System of the Township.**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond Ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums, except as described below, being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to **\$320,000** including the aggregate sum of **\$16,000** as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the said **\$320,000** appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of **\$304,000** pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding **\$304,000** are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

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Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

**IMPROVEMENT OR PURPOSE**

(a) Improvement of various roads in and by the Township by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway surface of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including Hopi Trail, Commanche Trail, Abenaki Trail, Osage Trail, Yuma Trail, Carib Trail and Pueblo Trail, together with for all the aforesaid all guide rails, reflectors, signage, milling, drainage structures and improvements, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

<b>Appropriation and Estimated Cost</b>	<b>\$209,000</b>
<b>Estimated Maximum Amount of Bonds and Notes</b>	<b>\$199,000</b>

(b) Improvement of the water supply and distribution system in and by the Township, including the upgrade of water meters, together with all structures, site work, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

<b>Appropriation and Estimated Cost</b>	<b>\$111,000</b>
<b>Estimated Maximum Amount of Bonds and Notes</b>	<b>\$105,000</b>

<b>TOTAL APPROPRIATION AND ESTIMATED COST</b>	<b>\$320,000</b>
<b>TOTAL ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</b>	<b>\$304,000</b>

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is **20.36** years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Township determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by **\$304,000**, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding **\$32,000** in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and, unless paid from the revenues of the water supply and distribution system of the Township, the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

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Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Introduced: April 6, 2016**

**Adopted: April 20, 2016**

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham			X			
Vice President Merz			X			
President Sanchelli		X	X			
Vacancy						X

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Finnegan						X
Vice President Merz	X		X			
President Sanchelli			X			

**ORDINANCE 7-16 – Ordinance Providing for Various Improvements In and By The Township of Jefferson, In The County of Morris, State of New Jersey, and Appropriating \$84,000 Therefor From the Camp Reserve Fund of The Township.**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvement described in Section 2 of this Ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey. For the said improvements or purposes stated in said Section 2, there is hereby appropriated the sum of **\$84,000** from moneys available in the Camp Reserve Fund of the Township.

Section 2. The improvements hereby authorized and the several purposes for which said appropriation is made as follows: (i) acquisition and installation, as necessary, of an electronic sign board for Camp Jefferson and one (1) mason dump truck; the paving of the Camp Jefferson path and; architectural designs and studies associated with the upgrade of Camp Jefferson, together with all necessary and appurtenant equipment, accessories, attachments, work and materials, necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

Section 4. This ordinance shall take effect after publication after final adoption, as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Introduced: April 6, 2016**

**Adopted: April 20, 2016**

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Dunham	X		X			
Vice President Merz			X			
President Sanchelli			X			
Vacancy						X

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham		X	X			
Mrs. Finnegan						X
Vice President Merz			X			
President Sanchelli			X			

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**ORDINANCE 8-16 – Ordinance Providing for the Acquisition of a New Dump Truck by The Township of Jefferson, In the County of Morris, State of New Jersey, and Appropriating \$24,000 Therefor From the Recreation Trust Fund of The Township.**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of **\$24,000** from moneys available in the Recreation Trust Fund of the Township.

Section 2. The improvement or purpose for the financing of which the appropriation is made as provided in Section 1 of this ordinance is the acquisition by purchase of one (1) new and additional mason dump truck, together with all necessary and appurtenant equipment, accessories, attachments, necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

Section 4. This ordinance shall take effect after publication after final adoption, as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Introduced: April 6, 2016**

**Adopted: April 20, 2016**

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham	X		X			
Vice President Merz			X			
President Sanchelli		X	X			
Vacancy						X

  

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Finnegan					X	
Vice President Merz	X		X			
President Sanchelli			X			

**9. PUBLIC HEARING AND ADOPTION OF 2016 BUDGET**

Prior to the Public Hearing, Mr. Ferraioli, the Township Auditor, said the Township had received confirmation from the Division of Local Government Services that the budgets had been approved for adoption. He stated that the combined budgets generate an increase of approximately \$30.32 on the average assessed home, which is less than a one and one quarter percent (1.25%) tax increase. Mr. Ferraioli said the Township is almost \$424,000 under the tax levy cap and is one million dollars plus under the appropriation cap, which puts the Township in a good position for the future.

Council President Sanchelli thanked the administration, Mr. Eagen, Mr. Ferraioli, Councilman Dunham, and Council Vice President Merz for their work on the budget. He said no one wants a tax increase but the Township is in good shape overall. Mr. Cohen pointed out that the total tax bill is a combination of the municipal tax, the school board tax, and the county levy.

**Public Hearing 2016 Municipal Budget for the Township of Jefferson**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

Horace Chamberlain – 21 Chamberlain Road

Mr. Chamberlain asked for clarification on the recently adopted Cap Bank Ordinance and on the improvements expected after the adoption of the budget. He also asked when the salary resolution would be adopted and if the rest of Berkshire Valley Road would be paved this year.

Mr. Ferraioli discussed the law passed in 1977 which permits a municipality to set aside unused appropriation funding for future use if necessary. He explained that banking unused appropriations causes no impact on the tax rate or spending. He said that if the Township chose to use the banked funds in future budgets, the process would be transparent and a public hearing would be required.

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Mr. Eagen mentioned that the Township just passed a very aggressive capital budget Ordinance, #4-16, which was fully funded, meaning no debt was incurred. He then read some of the improvements, which will include weapons and other equipment for the Police Department, furnishings for the Mayor's Office and Health Department, equipment for the Fire Departments, a vehicle for Dial-A-Ride, and improvements to the storm water drainage system of the Township. He said that Ordinance #5-16, which was a bonded Ordinance, was very aggressive as well and would allow for much needed road improvements and for the purchase of vehicles for the Recreation and Public Works Departments. Mr. Eagen explained that Ordinance #06-16 was also a bonded Ordinance and allowed for the paving and resurfacing of the Abenaki Trail Water Improvement Project, as well as for the upgrade of water meters. Mr. Eagen said that Ordinances #07-16 and #08-16 were fully funded, and that money from each would allow for the purchase of a mason dump truck. He said that Ordinance #07-16 would also fund an electronic signboard, the paving of pathways, and architectural design studies, all at Camp Jefferson.

Mr. Eagen reported that the operating budget was stable and that the Township would maintain current services and staffing.

Mr. Leach said that the Township does not pass a salary resolution but has a salary Ordinance which sets a range. He said that all salaries are within the ranges specified in the Ordinance. Mr. Dunham added that some salaries are stated in contracts.

Mr. Leach stated that Berkshire Valley Road would not be paved this year, and Council President Sanchelli mentioned that it is tentatively slated for next year's paving schedule.

With no one else wishing to be heard, Council President Sanchelli closed the public hearing.

**Public Hearing 2016 Solid Waste Collection District Municipal Budget for the Township of Jefferson**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Resolution 16-46 A Resolution of the Township of Jefferson, County of Morris and State of New Jersey Authorizing Reading of the 2016 Municipal Budget and 2016 Solid Waste Collection District Municipal Budget by Title**

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham		X	X			
Mrs. Finnegan					X	
Vice President Merz			X			
President Sanchelli			X			

**Resolution 16-47 To Adopt Municipal Budget of the Township of Jefferson, County of Morris, for the Fiscal Year 2016**

**BE IT RESOLVED**, that the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, hereby adopted the **2016** Municipal Budget set forth herein and shall constitute an appropriation for the purposes stated of the sums herein set forth as appropriations, and authorization of the amount of **\$26,466,811.71** for municipal purposes.

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Merz	X		X			
Vice President Sanchelli			X			
President Yocum						X

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Finnegan					X	
Vice President Merz	X		X			
President Sanchelli			X			

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**Resolution 16-48 To Adopt Solid Waste Collection Municipal Budget of the Township of Jefferson, County of Morris, for the Fiscal Year 2016**

**BE IT RESOLVED**, that the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, hereby adopted the **2016** Solid Waste Collection District Municipal Budget set forth herein and shall constitute an appropriation for the purposes stated of the sums herein set forth as appropriations, and authorization of the amount of **\$2,152,740.00** for municipal purposes.

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Merz	X		X			
Vice President Sanchelli			X			
President Yocum						X

  

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Dunham		X	X			
Mrs. Finnegan					X	
Vice President Merz			X			
President Sanchelli			X			

**10. COUNCIL REPORTS**

Mr. Birmingham said he attended the Library Board's meeting yesterday. He reported that five (5) bids had been returned and that the Board had approved awarding the contract for the portico to Grove Contracting from Verona. He mentioned that the project should take approximately six (6) weeks to complete and would improve accessibility and inclement weather access, as well as blend in with the décor of the municipal building.

Mr. Birmingham reported that the Freeholders were expected to pass a resolution allowing for the use of County Open Space Trust Fund dollars to improve trail access and that he had spoken with the Mayor about Jefferson Township taking advantage of this program. He mentioned that the Morris County League of Municipalities would be holding a meeting on June 1<sup>st</sup> and discussing this topic. He said that the meeting started at 5:15 pm in Mountain Lakes and he would be attending. He requested the Council consider changing the start time of the Council meeting so other Council members could attend if interested.

Mayor Felter stated that \$700,000 in grant funding will be available through the program mentioned by Mr. Birmingham, and that a municipality will be eligible to receive a grant representing up to sixty percent (60%) of their project costs. He said the Township would be developing and submitting a proposal combining open space and trails access.

Council Vice President Merz said she was not in favor of changing the meeting time as Mayor Felter was a great liaison to the County and would be able to provide all the information the Township would need about the program. The rest of the Council concurred.

Mr. Dunham reported that he attended a sexual harassment and hostile workplace seminar in Sussex County. He said the two (2) hour seminar helps the Township meet the goals of Best Practices and that it was very informative.

Mr. Dunham also attended the Senior Center meeting last Monday. He said that everyone he speaks to loves the Senior Center and everything the Council provides for them at the center. Mr. Dunham mentioned he also attended the very enjoyable Senior Lunch, provided by and hosted by Mayor Felter, as did Mrs. Finnegan and Mrs. Reilly.

Mr. Dunham said Mr. Birmingham had advised the Library Board to develop a rendering of the new portico and make it available for public viewing. Council President Sanchelli asked if the handicap entrance and ramp would be addressed and Mr. Birmingham responded affirmatively.

Mr. Dunham mentioned that he also attended a dinner for departing Clerk Lori Harvin last evening. He said he was very impressed by the number of municipal employees in attendance, which was a credit to the Township, and that it was a very enjoyable event.

Mrs. Finnegan thanked everyone for the trust they had placed in her and said she hoped to do a good job. Council Vice President Merz welcomed Mrs. Finnegan and said although the appointment term was brief she hoped the Township residents would recognize her great qualities and allow her the opportunity to continue serving them for a longer term.

Council Vice President Merz announced that Jefferson Township Connect would be sponsoring an event entitled "In Your Shoes", to be held Monday night at the High School. She said the event was a display of two hundred fifty-eight (258) pairs of shoes representing people who had committed suicide. She said the event was extremely impactful and encouraged residents to attend.

Council Vice President Merz discussed the Morris County Clerk's Sissy Laurys Award, which is awarded every May. She mentioned that every senior group in Morris County has been invited to the event, which will be held on the first Tuesday in May from 10:00-noon at the Arboretum. She said she hoped the Jefferson Township Seniors would be able to attend.

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**11. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR**

Mayor Felter reported that the "In Your Shoes" event was being held on Monday from 4:00 – 7:00 p.m and thanked the AIM reporter for providing the information.

Mayor Felter thanked the Council, CFO Bill Eagen and Administrator Jim Leach for their hard work on the budget. He also thanked everyone who had helped him at the Senior Lunch and said he appreciated the help.

Mr. Leach said the gypsy moth letters had been mailed and his office was receiving many phone calls. He mentioned that he would be attending the final meeting prior to the spraying on May 6<sup>th</sup> at the Arboretum. He said residents concerned about gypsy moths were also being advised to consider hiring a private company for treatment, in conjunction with the spraying.

Mr. Leach mentioned that the Office of Emergency Management, the Police Department, the Clerk's Office, and the Tax Collector's Office had all recently met with the Senior Citizen groups. He said the groups appreciated the information they had received from these Departments.

**12. NEW BUSINESS  
ORDINANCES – FIRST READING**

There were no Ordinances for first reading.

**13. NEW BUSINESS**

**Resolution 16-49:** Resolution Appointing Michele Reilly as Township Clerk

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Dunham		X	X			
Mrs. Finnegan			X			
Vice President Merz	X		X			
President Sanchelli			X			

**• CONSENT AGENDA\***

**\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.**

**\*MINUTES:**

April 6, 2016 (Regular)

**\*APPOINTMENTS:**

**\*OUTDOOR GATHERING PERMIT:**

**\*CONSENT AGENDA RESOLUTIONS:**

**16-50** Resolution of the Township of Jefferson, County of Morris, State of New Jersey, Authorizing the Separation Agreement and Release of Claims Between the Township of Jefferson and Lori Harvin

**16-51** Resolution Authorizing the Payment of Bills

Council Member	By:	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Dunham	X		X**			
Mrs. Finnegan					X	
Vice President Merz			X			
President Sanchelli			X			

\*\*Mr. Dunham abstained from voting on Resolution 16-51, Purchase Order #16-00548, Headley Lumber

**14. PUBLIC COMMENT**

Council President Sanchelli opened the public comment portion of the meeting with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public comment portion of the meeting.

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**15. ADJOURNMENT at 8:05 PM**

Motion made by Mr. Birmingham, second by Mr. Dunham to adjourn the meeting at 8:05 pm, with all members in favor signifying by "Aye".

**ATTEST: April 20, 2016**

\_\_\_\_\_  
Maria Pivrotto, Deputy Township Clerk

\_\_\_\_\_  
Michael J. Sanchelli, Council President