

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

April 25, 2012

Municipal Building, Council Chambers

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Roll Call

Present	Absent
Mr. Dunham	
Mr. Sanchelli	
Mrs. Merz	Absent
Mr. Birmingham	
President Yocum	
Township Attorney, Lawrence Cohen	
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Administrator James Leach is present this evening. Also present is William Eagen, CFO, and Ed Haack, Assistant Township Engineer.

Salute to the Flag

President Yocum asked everyone to rise for the Pledge of Allegiance.

Notice of Presiding Officer

President Yocum said, "This Budget/Regular Council meeting for April 25, 2012, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on April 19, 2012."

Budget Meeting

DPW Capital: Roads

Assistant Township Engineer, Ed Haack came forward. Leach said that he has reviewed the projects with Haack and Eagen and Elam before he left. A significant increase has been proposed in the DPW Capital Road Budget for this year. The large projects include: the completion of Holland Mountain Road, Longwood Lake Road, and various other roads for paving and drainage. Leach said that the strategy will be to complete the drainage this year and pave next year. Leach said the money for the Schoolhouse Road Grant Project has been taken out because it will not be done this construction year, however, the engineering and the specs will be done this year.

Yocum asked about the drainage issues in and around Cozy Lake School. Leach said a portion of Cozy Lake Road is being paved and the part in front of school will not be paved but the drainage work will be done. Yocum asked about the back of the property. Leach said the drainage is going from the back to the front.

Haack said he reviewed all the projects with Elam. A few of the projects are behind because of the heavy rain storms last year and the blizzard in October. The DPW was very busy with the cleanups and along with the normal watermain breaks and issues that occur. Haack said that it is important to complete some of the projects for the employees as well as the residents. Haack advised that there is a paving project from 2011 and a large portion of that paving was for Holland Mountain Road and Cozy Lake Road. The contractor cannot pave until the drainage is installed in Cozy Lake Road and until the hill portion of Holland Mountain is completed. Haack said he has been in touch with the contractor and the DOT (Holland Mountain is a Grant from the DOT) to advise of the status and to plan a split of the projects and to go out to bid since it is more than the department can handle at this time. The contractor has agreed.

Haack advised that on the 2011 contract, the roads paved include: Brights Point; Stuart Lane; Overhill; Pembroke; Homestead Road; Michael; Hoover, Ress; Kentucky; Willow; Elm; Sycamore; Mississippi and Pecan Lane. Haack said that the balance of the paving in that contract is for: Holland Mountain Road; Cozy Lake Road (from Brookeside to West Milford line). Haack commented that there is a great deal of drainage that needs to go in on Cozy Lake Road from Chamberlain to the West Milford end. Haack advised that paving is proposed for 2012 for the following: Pershing, Henry, Louis, Colonial Oaks Road, balance of Russia Road (down to Dover-Milton Road), Dover-Milton (from Russia to Museum), Holland Mountain Road (from Wegmann Way to Lake Stockholm). Haack said that in addition to these streets, the Lakeside Parking lot will be paved.

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Haack said he is familiar with the water drainage at Cozy Lake School that is going to Windsor. Haack said he would like to pick up that drainage and bring it out to the drainage at Cozy Lake Road and the design is underway. Haack said there will be a 2 year cycle for the roads with drainage and curbs being done in year one and paving done in year two.

Yocum said that the plan makes sense and the projects have to be completed. Birmingham asked about Schoolhouse Road and the waterline extension. Leach said the waterline extension is not being done. Leach said a study was done and the Water Utility does not have the funds for the extension. Eagen said \$200,000 of surplus has been used to make the Water Utility solvent and the surplus has not been regenerated so there was a water rate increase. Leach said the engineering will be done for Schoolhouse Road this year and next year the paving will be done.

Leach said that \$200,000 will be the appropriation for the Capital for road paving this year. Eagen said there is a \$25,000 increase on the \$75,000 Drainage appropriation this year for a total of \$100,000.

DPW: Road Paving	\$200,000.00
DPW: Drainage	(+25,000) \$100,000.00

Yocum commented that along the County Road there are still some hanging wires and storm related issues. Yocum asked if there are still issues with wires on Township roads. Leach reported that the power company has just started tree trimming again. Sanchelli commented that the wires on Berkshire Valley Road are telephone wires and the company will not maintain them.

The Council thanked Haack for his work and presentation.

Miscellaneous Capital Items

Clerk's Office

Preservation of Minute Books	\$2,500.00
Microfilm of Permanent Records	\$2,500.00
Upgrade Wireless Microphones	\$3,200.00

Harvin explained ongoing preservation and microfilming of Tax Duplicate/Cash Books which are permanent records. A quote was received of approximately \$250 per book.

Historical Society

Self Contained Toilet	\$1,200.00
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Leach explained this item will be installed at the Museum Building to replace the port-a-john rental.

Felter arrived at 6:37 p.m.

Buildings & Grounds

Furniture, Carpets, etc.	\$15,000.00
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Eagen explained that offices in the building are in need of carpeting and furniture and general renovations.

Dunham suggested a schedule/plan for the general improvements in the building.

Energy Improvement Grant	\$42,000.00
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Leach said the \$42,000 is the estimation of the town's portion, the Grant will still be close to \$120,000. When the Grant is received, a Chapter 159 will be done to appropriate the money.

HVAC (Police Computer Room)	\$18,000.00
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Felter left meeting at 6:41 p.m.

Construction Code

Vehicle \$25,000.00

Eagen said the Construction Office is down to one vehicle. Leach said inspections are still up because the Department is going back through open permits to close them out.

Capital Budget

Leach said that the Capital Budget will be introduced at the May 9 meeting and the adoption will be May 23. Eagen said the Capital projects can begin approximately the middle/end of June. Eagen said on the June 13 meeting there will be a Resolution to authorize the Note Sale.

Yocum asked for budget items to be presented to the Council with at least 24 hours advance notice.

Felter arrived at 6:45 p.m.

Public Safety

Milton & Jefferson Rescue Squads \$145,000.00 per squad

James Ferrier, Milton First Aid Squad; Tom Wood, Assistant Chief, Jefferson Rescue; Kathy Jacoby, Chief Jefferson Rescue came forward.

Leach explained that the two took over the purchase of vehicles and the insurance six years ago. Both squads need ambulances. Milton First Aid is looking to replace a 1995 rig and Jefferson Rescue is replacing a 1997 rig. Leach said the Council sub-committee and the Administration have recommended that for 2012 the money be appropriated to replace both rigs for a maximum of \$145,000 each. Any additional cost for new equipment for those rigs will either be supplied by the squad or taken from the Township's donation.

Yocum commented that the Township is very fortunate to have volunteers that come to the town with their needs and not their wants and he has a great deal of respect for this process. Yocum said it is obvious that the need is there.

Leach said that this is the second time each squad is purchasing a rig in the same year. In the future, the purchases should be staggered and the squads are being asked to sit down and work out a long range replacement plan.

Birmingham commented on the valuable resource Jefferson has in its volunteers. Birmingham said that the town's response to emergencies with local volunteers working in conjunction with the Police Department greatly alleviates stressful situations for our residents.

Fire Company 1 Tanker (2012) \$325,000.00

Fire Company 2 Addition Prospect Point Fire House (2012)

Chief Jardines and Assistant Chief VanVeen

Leach said there is no doubt that both fire companies have trucks that need replacing and there is a space issue with Fire Company No. 2. The Council Sub-Committee and the Administration met with the Chiefs regarding this issue. Leach advised that the Chiefs and Departments also met and came up with a long-range equipment plan that goes out to 2031. Leach said that Fire Company No. 1's tanker will be replaced in the 2012 budget year since it is the most unsafe. Delivery would be sometime in 2013. In 2013, a pumper engine will be budgeted for Company No. 2. In 2012, money will be budgeted for the addition on the Prospect Point Fire House. Leach said that the Committee discussed placing a cost of \$325,000 on each truck and for any amount above that, the funds would come from the Fire Company's fire equipment budget (capital funding from the Township). Leach explained this funding would be spread out over 3 years.

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Sanchelli thanked the fire departments for the cooperation and for working together on this equipment plan. Sanchelli said that during the meeting, the Chiefs said that each year the plan would be re-evaluated.

Yocum commented that if the impact on the Fire Departments' Capital Budget is going to be too great, then they will have to look elsewhere in the budget to help fund these vehicles. Yocum said it is vital and necessary to have the safety equipment that the Capital Budget funds. Leach agreed that the Capital Budget system for the Departments' equipment has worked well and the Departments' have planned.

Yocum suggested that the Fire Departments return to discuss how the program is working at the Council's Budget meeting in August. Yocum said he does not want to put a program in place and have it continue if it is not working. Yocum said that when the Council meets and is updated, if there are projects that are not going to be done, those funds can be recouped and that money can be set aside.

Recess

The Council adjourned for recess at 7:18 p.m. and reconvened into open session at 7:33 pm.

Resolution and Proclamation for Eagle Scout: David T. Swerzenski

Yocum asked David to come forward along with his parents. Felter read the Proclamation congratulating David on the achievement of his Eagle Scout Award. Yocum presented David with a Township pin and pen and read the Resolution honoring him for his accomplishment. Yocum said that he and the Council recognize the commitment that this has taken and he is an example to the young people of Jefferson Township.

Appointment of Firefighter for Fire Co. No. 1: Ryan P. Dougherty

Assistant Chief VanVeen came forward along with Firefighter Ryan Dougherty and his family. Mayor Felter administered the Oath of Office to Dougherty as Assistant Chief VanVeen held the Bible. Yocum presented Dougherty with a Certificate of Appreciation and a Township pin and pen.

Resolution and Proclamation for Retirement of Pamela Garv

Mayor Felter presented the Proclamation for the Retirement of Pamela Garv and said Pam has been a highly valuable employee in the Administration's office and will be greatly missed. Yocum said that Pam's Resolution will be presented at her retirement party.

Proclamation for National Day of Prayer: May 3, 2012

Mayor Felter presented the Proclamation for the National Day of Prayer.

Public Hearing on 2012 Township Budgets

Township Auditor, James Cerullo, came forward and explained that the Township Budget did not have to be examined this year at the Division of Local Government Services and met the statutory requirements for self-examination. There was no increase on the Solid Waste Municipal Budget and for the Municipal Budget there was approximately a \$545,000 increase on the Municipal Budget. Eagen commented that the increase was within the 2 percent budget cap law which includes legal exceptions for debt service and insurance.

Yocum opened the meeting up to the public for questions or comments on the:

2012 Municipal Budget for the Township of Jefferson

John Luciano of 22 East Birch Road came forward and asked about the increase for an average home. Eagen said the increase is \$55 for the average home and the average home is now valued at \$303,200.

Yocum closed the public hearing and called for a Motion:

Motion: Approval of 2012 Municipal Budget

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Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Yocum opened the meeting up to the public for questions or comments on the:
2012 Solid Waste Collection District Municipal Budget for the Township of Jefferson

Seeing no one come forward, he closed the public hearing and called for a Motion:

Motion: Approval of 2012 Solid Waste Collection District Municipal Budget

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Adoption 2012 Municipal Budgets

Resolution #12-40: Council Conducted Self-Examination of 2012 Budget

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Resolution #12-41: Authorize that Budgets be Read By Title Only

Motion: Sanchelli, second Yocum

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Resolution #12-42: To Adopt Municipal Budget of the Township of Jefferson, County of Morris for the Fiscal Year 2012

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Resolution #12-43: To Adopt Solid Waste Collection District Municipal Budget of the Township of Jefferson, County of Morris for the Fiscal Year 2012

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Cerullo left the meeting at 7:49 p.m.

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Approval of Minutes of Previous Meeting

March 20, 2012 Regular Meeting Sanchelli Absent

Motion: Birmingham, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Not Voting
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Council Reports

Sanchelli reported that he attended the Farewell Ceremony for Engineer Brigade 411 with Leach and Dunham at the National Guard Base in New York to see Elam off on his deployment to Afghanistan. Sanchelli said it was an incredibly impressive ceremony and he was honored to attend. Dunham said he also was honored to be fortunate enough to attend and he thanked Leach and Sanchelli for taking the time to attend. Dunham said Elam and his family appreciated the support.

Dunham reported that he attended the Farewell Ceremony for the 411 Combat Engineer Brigade. Dunham reported that he attended the Library Board meeting and the League of Municipalities meeting in Morris Plains. Dunham reported that he attended the Utility Advisory Board meeting. Dunham commented that there is a wealth of knowledge on the Utility Board and the members are truly professionals.

Sanchelli reported that he attended the League of Municipalities meeting with Dunham and Birmingham. The meeting was excellent and very informative.

Birmingham reported that the League of Municipalities meeting was very well attended. Birmingham said the League has been working on deregulation of energy in New Jersey. Deregulation has been a windfall for Ohio and Pennsylvania, however, New Jersey has had difficulty implementing it. Birmingham said that recent legislation now allows towns to go out for reverse auction and for the bidding of the aggregate energy of the entire community or multiple communities for greater savings. The savings can be as high as 25 to 28 percent. Birmingham reported that the town is going out for a reverse auction for electricity next week with a firm called Emex. Birmingham said the town is paying 11.4¢ per kilowatt hour and the most recent bidding is running from 7.5¢ to 7.9¢.

Dunham reported that the Utility Advisory Board opposes the NJ Fluoridation of the Water Supply Act. Dunham said the Board's main concern was that the Act would mandate the treatment of the water that is used for multiple purposes. Dunham said the Board feels it is a waste of money to treat a whole product of which a minute amount is used to put in your mouth. Yocum asked if the Council would like to proceed with a Resolution in Opposition. The Council agreed and Yocum asked that the information be forwarded to Cohen's office for a Resolution.

Administrative Reports of Mayor and Administrator

Felter reported that work is proceeding on the trails on the Brady Property. Gary Flatt put together a number of contractors who have volunteered their services to build the trails and a donation of stone has been received.

Felter reported that he will be meeting with Bill's Scenic regarding the plan for the 9-11 Memorial and there is an Eagle Scout who has volunteered to do the work.

Leach reported that he traveled to Newburgh for the Farewell Ceremony for Elam with Dunham and Sanchelli. Leach said Elam has contacted him and he expressed his thanks for attending the Ceremony.

Leach reported that he has been contacted by a Girl Scout who is working on her Gold Award. She will be working at the intersection of Berkshire Valley Road and Dover-Milton Road where there is a triangle. Leach explained that she will be restoring

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the landscaping.

Leach reported that he would like Eagen to update the Council on the reverse auction. Eagen said the town's profile is posted on the site and right now there are potential vendors with approximately 28 percent savings which would be up to \$150,000 for a full year. Eagen said he can give the log on credentials to anyone that would like to watch the auction which will be held on May 1 at 11:15. The timeframe will be 18 to 36 months. Leach said the original plan was to join one of the co-ops, however, this was Bill's plan and he has done an excellent job. Yocum said the Administration has done some creative things to reduce the budget and keep it in line. Yocum said this is an example of looking outside the box and it is appreciated.

Dunham asked the Administration about the black garbage bags that are along Berkshire Valley Road. Sanchelli said there were 3 different groups that went out and cleaned up along Berkshire Valley Road and the Morris County MUA is supposed to pick up the bags.

Dunham asked Eagen how the town is doing on the fuel budget. Eagen said the temporary budget is right on target.

Leach commented that if anyone sees blue bags or boxes hanging from trees, this is how the DEP does a census for certain kinds of bugs and parasites.

Miscellaneous/Public Portion

Yocum opened the meeting up to the public for questions or comments.

Grossman of 116 Black Oak Trail came forward with a comment concerning litter, in particular on Edison Road. Grossman detailed his personal efforts to clean up the roadway and the committee in the Peaks Community. Grossman asked the Administration and Council if current ordinances concerning litter can be enforced.

Leach spoke about the Sheriff's Labor Assistance Program (SLAP) Program and efforts to bring this Program in to assist in the clean-up of major roadways. Leach said there is a Townwide Cleanup Program on April 28. Grossman said he is willing to be involved with efforts to clean up the roadways and help on any committee that may be formed.

Yocum closed the public portion of the meeting.

Ordinances for First Reading:

ORDINANCE #8-12: ORDINANCE AUTHORIZING THE PURCHASE BY JEFFERSON TOWNSHIP OF REAL PROPERTY FROM 713 COMPANY AND THE TRUST FUND FOR PUBLIC LAND IS OFFERED FOR ADOPTION ON FIRST READING WITH SECOND READING AND FINAL HEARING SCHEDULED FOR MAY 9, 2012

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Absent
President Yocum	Aye

Resolutions

Resolution #12-44: Approval of Bills

(52-A)

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye

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Vice President Merz Absent
President Yocum Aye

Resolution #12-45: Authorize Passage of Consent Agenda **(53-A)**

Motion: Birmingham, second Sanchelli

Mr. Dunham Aye
Mr. Sanchelli Aye
Mr. Birmingham Aye
Vice President Merz Absent
President Yocum Aye

Resolution #12-46: Place-to-Place Transfer of Liquor License 1414-33-027-006 **(53-B)**
T&T Liquors, Inc., 725 Route 15 South

Motion: Sanchelli, second Dunham

Mr. Dunham Aye
Mr. Sanchelli Aye
Mr. Birmingham Aye
Vice President Merz Absent
President Yocum Aye

Miscellaneous/Public Portion

No one came forward.

Adjournment at 8:23 p.m.

Motion: Dunham, second Yocum

Mr. Dunham Aye
Mr. Sanchelli Aye
Mr. Birmingham Aye
Vice President Merz Absent
President Yocum Aye

Dated: April 25, 2012

Attested:

Approved:

Lori Harvin, Township Clerk

Debi Merz, Council Vice President