

JEFFERSON TOWNSHIP COUNCIL
MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
973-208-6133
www.jeffersontownship.net

Regular Meeting
May 18, 2016
MINUTES

1. CALL TO ORDER

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to the official newspapers of the Township on May 12, 2016 and posted in the municipal building.

Council President Sanchelli called the meeting to order at 7:00 pm in the municipal building.

2. ROLL CALL

| | Present | Absent |
|-------------------------------|---------|--------|
| Mr. Birmingham | X | |
| Mr. Dunham | X | |
| Mrs. Finnegan | X | |
| Vice President Merz | | X |
| President Sanchelli | X | |
| Mr. Wenner, Township Attorney | X | |
| Ms. Reilly, Township Clerk | X | |

Ms. Reilly called the roll. All Council members were present except for Council Vice President Merz. Also in attendance were Township Attorney Richard Wenner, Mayor Russell Felter, and Township Administrator James Leach.

3. SALUTE TO THE FLAG

Council President Sanchelli asked everyone to rise and asked Jane Primarano, the AIM Reporter, to lead the audience in the Salute to the Flag. He also wished her a Happy Birthday on behalf of the Council and Administration.

4. SPECIAL PRESENTATIONS

- **Proclaiming June 4, 2016 as Tourette Syndrome Awareness Day**

Mayor Felter asked the Butler family to step forward as he read the proclamation. He congratulated Kyla Butler on her successes in school and as a skier and soccer player, and he thanked the family for bringing Tourette Syndrome to the attention of the Administration and Council.

- **Proclamation Congratulating Eagle Scout Jesse James Huselton**

Mayor Felter read the proclamation to Jesse Huselton and his family. On behalf of the Township, he expressed his gratitude to Jesse for his project, which consisted of constructing four (4) park benches, and also for setting a good example for others. Mayor Felter thanked Jesse's parents for their support of their son and for their involvement in his success.

- **Proclamation Recognizing the Jefferson Township Community Band and Band Director Peter Tummillo, Jr.**

Mayor Felter read the proclamation and thanked the band and Director Tummillo for all they have given to the community. Councilman Birmingham spoke about his wife's experience in the band and the camaraderie shared by the group. He also applauded Director Tummillo for his dedication and his commitment to helping and educating many people throughout his musical career.

- **Proclamation Honoring Sheriff Edward V. Rochford**

Mayor Felter read the proclamation and Council President Sanchelli presented Sheriff Rochford with a plaque, both of which honored his law enforcement career. Sheriff Rochford thanked the Council, the Mayor, and Administrator Leach and congratulated the other honorees and the Boy Scouts. He said that Jefferson Township had one of the best Police Departments in the County and that they were successful in part because of the support of the Council and Administration.

Councilman Dunham thanked Sheriff Rochford for the K-9 support the Morris County Sheriff's Office (MCSO) provides to the municipality and mentioned the cost savings realized by the taxpayer. He also commended the Sheriff on elevating the County jail to above the national standard. Councilman Dunham asked those in attendance to remember Sheriff Rochford for all he has done for Jefferson and for Morris County.

With consent of the Council, Council President Sanchelli adjourned the meeting for a brief recess.

- **Library Board Presentation – Building Renovations**

Council President Sanchelli reconvened the meeting. Michael Stewart, President of the Library Board, and Seth Stephens, Librarian, were in attendance. Mr. Stewart unveiled a rendering of the proposed portico construction and library steps renovation. He said the drawing would be left on display in the library for public viewing. He mentioned that the library had gone out for bids and that the project was expected to last six (6) months and to cost \$174,000. In response to Council questions, Mr. Stewart said that the project did not include renovations to the ramp in the front of the building but he expected this issue to be addressed in the future.

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Mr. Stephens discussed the handicap parking, the ramp in the front of the building, and ADA compliance. He stated that there is dedicated handicap parking and a handicap accessible door located in the rear of the building and that he was going to improve signage in order to increase public awareness of these areas. Mr. Stephens said the Board would address the issue of the ramp at some point but that bringing the ramp into compliance would not be an easy task due to some of the existing conditions, particularly drainage.

5. PUBLIC COMMENT

Council President Sanchelli opened the public comment portion of the meeting with the consent of the Council and asked speakers to state their name and address for the record.

Michael Stewart – 72 West Shawnee Trail

Mr. Stewart asked if reflective tapes would be placed around the new traffic signals on Berkshire Valley Road. He also asked if the Township could purchase stop signs with flashing lights.

Mayor Felter left the meeting at 7:50 pm.

Jim Nickerson – Crescent Drive

Mr. Nickerson displayed a flyer for Summer Fest 2016, to be held on June 18th from 11:00 am – 4:00 pm and sponsored by the Time Square Church. He said the event was free and was open to the public. He commented that he had recently been present at the National Memorial in Washington D.C. and said there had been one hundred and thirty-six (136) officers killed in the line of duty in 2016. Mr. Nickerson said that the Morris County Prosecutor's office was currently being reaccredited and a public hearing will be held on May 23rd as part of the accreditation process. He talked about CPR, which he defined as courtesy, professionalism, and respect, and said that he had received negative CPR from the Jefferson Township Police Department. Mr. Nickerson asked the Council to pass a resolution honoring him for his service to the country as a first responder during September 11th, 2001.

With no one else wishing to be heard, Council President Sanchelli closed the public comment portion of the meeting.

In response to Mr. Stewart, Mr. Leach said he did not know if reflective tape was permitted by the Department of Transportation (DOT) and that flashing stop signs are cost prohibitive. He mentioned to Mr. Stewart and to those in the audience that the DOT was holding a meeting tomorrow night regarding the Route 15 and Berkshire Valley Road improvement project.

In response to Mr. Nickerson, Council President Sanchelli said the Council would look into his complaints about the Police Department and would consider his proclamation request.

6. ORDINANCES – PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinances listed on the agenda for public hearing and vote for adoption.

7. COUNCIL REPORTS

Mr. Birmingham mentioned that the Jefferson Arts Committee was proceeding with Jefferson Day. He said groups have been signing up to participate and that the band will be playing the 1812 Overture during the Fireworks this year. He said the Committee is also exploring other events, such as an electronic scavenger hunt in conjunction with the Library.

Mr. Birmingham reported attending the Rockaway River Watershed Cabinet meeting. He discussed the recent water quality report generated by the Committee, which includes fifteen (15) years of baseline testing data. He said Jefferson Township has three (3) sites along the Rockaway River that are tested and he was pleased to report that two (2) of the sites received an excellent rating. He reported that the water quality in Jefferson Township is on the upswing and shows minimal contaminants, salt and magnesium nitrate.

Mr. Dunham stated that he attended the National Day of Prayer services held in the Township, the Senior Citizens Club meeting, the Library Board meeting and the Planning Board meeting. He mentioned that he had been invited to attend today's bond rating conference call with Standard and Poor. He said he was very proud to be at the meeting listening to the great state of the Township's finances. Mr. Dunham said the Tax Assessor, Chief Financial Officer, Administrator, Auditor and Bond Counsel were all involved in the call and he gave high marks to all who participated.

Mr. Birmingham commented that he had also attended the National Day of Prayer services and thought the attendance was impressive considering there was little advertising of the event.

Mrs. Finnegan stated that she had attended a class at Rutgers entitled "The Powers and Duties of the Municipal Governing Body" and that she highly recommended it. She said she will be attending the DOT meeting tomorrow night.

Mrs. Finnegan reported that the Lake Hopatcong Foundation and Camp Six will be holding a festival on Sunday, May 29th, from 12:00 pm to 5:00 pm at Nolan's Point.

8. NEW BUSINESS

Council President Sanchelli discussed the meeting schedule for June and the fact that there were three (3) meetings proposed, taking place on June 1, 15, and 29th. Ms. Reilly explained that she felt it might be necessary to meet on June 29th in order to facilitate the approval of liquor licenses. The Council consensus was to hold three (3) meetings in June unless there was no business on the agenda for the 29th.

| Council Member | By | 2 nd | Yes | No | Abstain | Absent |
|---------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham | | X | X | | | |
| Mr. Dunham | X | | X | | | |
| Mrs. Finnegan | | | X | | | |
| Vice President Merz | | | | | | X |
| President Sanchelli | | | X | | | |

9. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Mr. Leach talked about the bond rating interview with Standard and Poor. He thanked Councilman Dunham for attending and said it was helpful to have an elected official present. He reported that Jefferson Township’s financial ship is heading in the right direction. Mr. Leach also reported that Jefferson Township’s bond rating is AA plus with a stable outlook and that the hope is to eventually receive a rating of AA with a positive outlook.

Mr. Leach said gypsy moth spraying will take place on May 19th.

Mr. Leach reminded those in attendance of the DOT’s public information session, which will be held on May 19th from 6:00 pm to 8:00 pm at the Presbyterian Church on Berkshire Valley Road. He said residents are welcome to attend at any time during those hours and the DOT representatives will be discussing the Cedar Terrace/Route 15 bridge replacement and the Berkshire Valley Road/Route 15 intersection.

Mr. Leach stated that the Consent Agenda includes a resolution for an approval for a Treatment Works Application (TWA) for the Kean University Project. He said he and Mr. Haack, the Township Engineer, had reviewed the application with representatives from the University. He said that although the University will be constructing their own sewage treatment system onsite and it will be owned and operated by them, the municipality must approve filing for the TWA prior to the State’s consideration of the application.

Mr. Leach said he was requesting authorization from the Council to spend funds not to exceed \$17,500 from the Recreation Trust Fund for the purpose of park improvements and building improvements. The Council consensus was to allow the administration to spend the funds for the purpose as stated by the Administrator.

| Council Member | By | 2 nd | Yes | No | Abstain | Absent |
|---------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham | X | | X | | | |
| Mr. Dunham | | | X | | | |
| Mrs. Finnegan | | | X | | | |
| Vice President Merz | | | | | | X |
| President Sanchelli | | X | X | | | |

**10. NEW BUSINESS
ORDINANCES – FIRST READING – Township Clerk**

ORDINANCE 9-16 – Ordinance Providing for the Acquisition of New and Additional Equipment by the Township of Jefferson, in the County of Morris, State of New Jersey, and Appropriating \$4,500 Therefor, Constituting Proceeds of Obligations of The Township Heretofore Issued

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Section 1. The improvement described in Section 2 of this Ordinance is hereby authorized to be made or acquired by The Township of Jefferson, in the County of Morris, State of New Jersey, as a general improvement, and there is hereby appropriated therefor the sum of **\$4,500**, said sum constituting proceeds of obligations of the Township heretofore issued and not necessary for financing the purposes for which issued and now available for financing the said improvement or purpose.

Section 2. The improvement or purpose for the financing of which the appropriation is made as provided in Section 1 of this Ordinance is the acquisition of office furniture, together with all attachments and accessories necessary therefore or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3. It is the opinion of the Township Council of the Township, as the governing body thereof, that it is in the best interest of the Township that **\$4,500**, constituting proceeds of obligations of the Township heretofore issued under Section 3 of Ordinance No. 11-15 of the Township, adopted April 22, 2015, shall be appropriated to and used to finance costs, including incidental expenses, of the improvement or purpose above described in Section 2 of this Ordinance.

Section 4. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 5. This Ordinance shall take effect after publication after final passage as provided by law

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on June 1, 2016.

Introduced: May 18, 2016

Adopted:

| Council Member | By | 2 nd | Yes | No | Abstain | Absent | By | 2nd | Yes | No | Abstain | Absent |
|---------------------|----|-----------------|-----|----|---------|--------|----|-----|-----|----|---------|--------|
| Mr. Birmingham | | | X | | | | | | | | | |
| Mr. Dunham | X | | X | | | | | | | | | |
| Mrs. Finnegan | | X | X | | | | | | | | | |
| Vice President Merz | | | | | | X | | | | | | |
| President Sanchelli | | | X | | | | | | | | | |

11. NEW BUSINESS
RESOLUTIONS – Township Clerk

- CONSENT AGENDA* – Township Clerk

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

*MINUTES:
May 4, 2016

*APPOINTMENTS:
Council President (Revised 5.18.16 – revisions in yellow)

| BIRMINGHAM | DUNHAM | FINNEGAN | MERZ | SANCHELLI |
|--|----------------------------------|--------------------------------------|---|--|
| | | Animal Control Ordinance | Animal Control Ordinance | |
| | | | Board of Education/Interagency Cable TV | Board of Education/Interagency |
| | Camp Jefferson | | | Camp Jefferson |
| | Capital Budget/Finance Committee | | Capital Budget/Finance Committee | Capital Budget/Finance Committee (Alt) |
| | DOT | | | DOT |
| | Economic Advisory Board | Economic Advisory Board | | |
| | | | Emergency Mgmt/Services | Emergency Mgmt/Services |
| JCPL/NJNG | | JCPL/NGNG | | |
| Jefferson Day/Jefferson Arts Committee | | | | Jefferson Day/Jefferson Arts Committee |
| | | | Lake Hopatcong Regional Sewer Authority Board | |
| Library Board | Library Board | | Liquor Board | Liquor Board |
| MC Freeholders | | | | MC Freeholders |
| MC League of Municipalities | | | | |
| MC Shared Services | MC Shared Services | | | |
| Open Space Advisory (alt) | Open Space Advisory | | | |
| | Personnel & Negotiations | | | Personnel & Negotiations |
| | Policy Procedure Manual | Policy Procedure Manual | | |
| | Public Health Board | | | |
| | | Recreation Advisory Board | | Recreation Advisory Board (alt) |
| Rockaway River Watershed Cabinet | | | | |
| | Senior Citizens Advisory Board | Senior Citizens Advisory Board (Alt) | | |
| | | Solid Waste & Recycling | Solid Waste & Recycling | |

| | | | | |
|---------------------|--------------------------------|--------------------------------|-------------|------------------|
| BIRMINGHAM | DUNHAM | FINNEGAN | MERZ | SANCHELLI |
| | Stormwater Management | Stormwater Management | | |
| | Utility Dispute Advisory Board | Utility Dispute Advisory Board | | |
| Watershed Coalition | | | | |

***PERMITS/LICENSES:**

03-16 [Outdoor Gathering Permit for Camp Six, Inc. – May 29th, 12:00 pm – 5:00 pm](#)

Reports: Police Chief; Health Officer; Fire Official

CONDITIONAL APPROVAL – requires receipt of insurance policy and JIF review prior to issuance of permit by Township Clerk

***CONSENT AGENDA RESOLUTIONS:**

- [16-55](#) Resolution Authorizing the Issuance of Not Exceeding \$2,426,400 Bond Anticipation Notes of The Township Of Jefferson, In the County of Morris, New Jersey
- [16-56](#) Resolution Providing for the Combination of Certain Issues of Bonds of the Township of Jefferson, in the County of Morris, State of New Jersey, Into A Single Issue of General Bonds Aggregating \$4,945,000 in Principal Amount
- [16-57](#) Resolution Providing for the Combination of Certain Issues of Bonds of the Township of Jefferson, In the County of Morris, State of New Jersey, Into A Single Issue of Water Bonds Aggregating \$975,000 in Principal Amount
- [16-58](#) Resolution Determining the Form and Other Details of \$4,945,000 General Bonds of 2016 and \$975,000 Water Bonds of 2016 of the Township of Jefferson, in the County of Morris, State of New Jersey, and Providing for Their Sale
- [16-59](#) Resolution Awarding Contract for Vehicle/Truck Repair Parts to Falcon Auto Parts, Inc., Total Not To Exceed \$75,000.00
- [16-60](#) Resolution Awarding Contract for Repair Parts for Heavy Duty Vehicles to Dover Brake & Clutch Co., Inc., Total Not to Exceed \$40,000.00
- [16-61](#) Resolution Authorizing the Approval of Bills
(Dunham abstain – Purchase Order #16-0029 &16-00548, \$65.98 & \$124.38- Headley Lumber)
- [16-62](#) Resolution Authorizing A Refund For a Tree Bond- Tree Removal Permit No. 05-15, Block 307.01 Lot 1.02
- [16-63](#) [Resolution: Authorizing Contracts with Certain Approved Morris County Cooperative Pricing Council Contract Vendors For Contracting Units - Day Chevrolet, \(1\) Chevrolet Tahoe Police Pursuit 4 Wheel Drive Vehicle](#)
- [16-64](#) [Resolution of the Township of Jefferson, County of Morris and State of New Jersey, In Support of State Senate Bill S83 and Assembly Bill A1244 and A3629 To Amend the New Jersey Law And To Establish Class Three Special Law Enforcement Officers in Schools](#)
- [16-65](#) Resolution Authorizing the Refund of Overpayment(s) of Taxes
- [16-66](#) Resolution Authorizing the Cancellation of Checks – Recreation Programs Account
- [16-67](#) Resolution Authorizing Contracts with Contracts with Certain Approved Middlesex Regional Educational Service (MRES) Commission Co-Op Contract Vendors for Contracting Units – CDW-G, Technology Supplies and Service
- [16-68](#) [Authorizing the Township Administrator to Execute a Treatment Works Application \(TWA\) and a New Jersey Pollution Discharge Elimination System \(NJPDES\) on Behalf of the Municipality – 243 Mt. Paul Road, Block 447, Lots 4 and 7](#)

| Council Member | By | 2 nd | Yes | No | Abstain | Absent |
|---------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham | X | | X | | | |
| Mr. Dunham | | | X | | | |
| Mrs. Finnegan | | | X | | | |
| Vice President Merz | | | | | | X |
| President Sanchelli | | X | X | | | |

**Councilman Dunham abstained from voting on Resolution 16-61, Purchase Order #16-0029 &16-00548, \$65.98 & \$124.38- Headley Lumber

12. PUBLIC COMMENT – Presiding Officer
Please state your name and address for the record.

Council President Sanchelli opened the public comment portion of the meeting with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public comment portion of the meeting.

13. ADJOURNMENT at 8:23 PM

Motion made by Mr. Dunham, second by Mrs. Finnegan to adjourn the meeting at 8:23 pm, with all members in favor signifying by “Aye”.

ATTEST: May 18, 2016

Michele Reilly, Township Clerk

Michael J. Sanchelli, Council President