

**JEFFERSON TOWNSHIP COUNCIL**  
MUNICIPAL BUILDING  
1033 WELDON ROAD  
LAKE HOPATCONG, NJ 07849  
973-208-6133  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**Regular Meeting**  
**July 20, 2016**  
**MINUTES**

**1. CALL TO ORDER**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to the official newspapers of the Township on July 18, 2016 and posted in the municipal building.

Council President Sanchelli called the meeting to order at 7:00 pm in the municipal building.

**2. ROLL CALL**

	Present	Absent
Mr. Birmingham	X	
Mr. Dunham	X	
Mrs. Finnegan	X	
Vice President Merz	X	
President Sanchelli	X	
Mr. Cohen, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present. Also in attendance were Township Attorney Larry Cohen, Mayor Russell Felter and Township Administrator James Leach.

**3. SALUTE TO THE FLAG**

Council President Sanchelli led the flag salute.

**4. PUBLIC COMMENT**

Council President Sanchelli opened the public comment portion of the meeting with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public comment portion of the meeting.

**5. ORDINANCES – PUBLIC HEARING AND VOTE FOR ADOPTION**

**ORDINANCE #10-16 – Bond Ordinance Appropriating \$171,500 and Authorizing the Issuance of \$163,200 Bonds or Notes of the Township, for the Acquisition of New and Additional Equipment by the Township of Jefferson, in the County of Morris, State of New Jersey, For Use By the Milton First Aid Squad**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond Ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Jefferson, in the County of Morris, State of New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums, except as described below, being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to **\$171,500** including the aggregate sum of **\$8,300** as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said **\$171,500** appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of **\$163,200** pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding **\$163,200** are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase and installation of new and additional equipment for use by the Milton First Aid Squad, consisting of one (1) generator, including all attachments, appurtenances and equipment necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved	<b>\$26,500</b>	<b>\$25,200</b>
(b) Acquisition by purchase of new and additional vehicular equipment for use by the Milton First Aid Squad, consisting of one (1) ambulance, together with all attachments, appurtenances and equipment necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved	<u><b>145,000</b></u>	<u><b>138,000</b></u>
<b>Totals</b>	<b>\$171,500</b>	<b>\$163,200</b>

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond Ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond Ordinance, is **6.54 years**.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond Ordinance by **\$163,200**, and the said obligations authorized by this bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding **\$1,500** in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond Ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond Ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond Ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.  
**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

Introduced: June 29, 2016

Adopted: July 20, 2016

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X				X		X			
Mr. Dunham					X						X	
Mrs. Finnegan			X						X			
Vice President Merz	X		X					X	X			
President Sanchelli			X						X			

**ORDINANCE #11-16 – Bond Ordinance Providing for the Acquisition of a New Fire Boat by the Township of Jefferson, in the County of Morris, State of New Jersey, For Use By The Jefferson Township Fire Company #2, Lake Hopatcong, Appropriating \$301,500 Therefor and Authorizing the Issuance of \$287,100 Bonds or Notes of the Township for Financing Such Appropriation**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Jefferson, in the County of Morris, State of New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of **\$301,500**, said sum being inclusive of all appropriations heretofore made therefor and including the sum of **\$14,400** as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvement or purpose and to meet the part of said **\$301,500** appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of **\$287,100** pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding **\$287,100** are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3.  
 (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition, by purchase, of new and additional equipment for use by the Jefferson Township Fire Company #2, Lake Hopatcong, including one (1) fire boat, together with all equipment, apparatus and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is **\$287,100**.

(c) The estimated cost of said purpose is **\$301,500**, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said **\$14,400** down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond Ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond Ordinance, is **fifteen (15) years**.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond Ordinance by **\$287,100**, and the said obligations authorized by this bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding **\$1,500** for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond Ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond Ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Introduced: June 29, 2016**

**Adopted: July 20, 2016**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2nd	Yes	No	Abstain	Absent
Mr. Birmingham			X					X	X			
Mr. Dunham	X		X						X			
Mrs. Finnegan		X	X						X			
Vice President Merz			X				X		X			
President Sanchelli			X						X			

**ORDINANCE #12-16 – Bond Ordinance Providing for the Acquisition of a New Ambulance by the Township of Jefferson, in the County of Morris, State of New Jersey, For Use By The Jefferson Township Rescue Squad, Appropriating \$146,500 Therefor and Authorizing the Issuance of \$139,500 Bonds or Notes of the Township for Financing Such Appropriation**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond Ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Jefferson, in the County of Morris, State of New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of **\$146,500**, said sum being inclusive of all appropriations heretofore made therefor and including the sum of **\$7,000** as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvement or purpose and to meet the part of said **\$146,500** appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of **\$139,500** pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding **\$139,500** are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

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Section 3.

(a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition, by purchase, of new and additional vehicular equipment for use by the Jefferson Township Rescue Squad, including one (1) ambulance, together with all equipment, apparatus and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is **\$139,500**.

(c) The estimated cost of said purpose is **\$146,500**, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said **\$7,000** down payment for said purpose.

Section 4: The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond Ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond Ordinance, is **five (5) years**.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond Ordinance by **\$139,500**, and the said obligations authorized by this bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding **\$1,500** for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond Ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond Ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

**Introduced: June 29, 2016**

**Adopted: July 20, 2016**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham			X					X	X			
Mr. Dunham		X	X				X		X			
Mrs. Finnegan					X						X	
Vice President Merz	X		X						X			
President Sanchelli			X						X			

**ORDINANCE #13-16 – Ordinance Vacating Right-of-Way on the Northeast Corner of Lot 11, Block 277.01, in the Township of Jefferson, New Jersey**

**WHEREAS**, there exists in the Township of Jefferson property known as 11 West Shawnee Trail, Wharton, New Jersey, also known as Lot 11, Block 277, owned by Scott Rixford; and

**WHEREAS**, the Township has a right-of-way across a portion of said property, which right-of-way is described in “Meets and Bounds Description – Right of Way Acquisition”, prepared by Morgan Engineering, LLC and dated June 23, 2016 and attached hereto; and

**WHEREAS**, there has been a request by Scott Rixford to have the Township vacate a right-of-way located on the northeast corner of said property, which is described in accordance with the description set forth in “Meets and Bounds Description – Right of Way Acquisition”, prepared by Morgan Engineering, LLC and dated June 23, 2016 and annexed hereto; and

**WHEREAS**, the matter has been referred to the Township Engineer who has recommended that the Township proceed with the vacation since the right-of-way is outdated and not needed by the Township; and

**WHEREAS**, the Jefferson Township Council does hereby determine that the aforementioned right-of-way as set forth in the description attached hereto as “Meets and Bounds Description – Right of Way Acquisition”, prepared by Morgan Engineering, LLC and dated June 23, 2016 is no longer needed for public purposes; and

**WHEREAS**, N.J.S.A. 40:67-19 authorizes the municipality to release and extinguish the public’s rights arising from a dedication of a street.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, Morris County, New Jersey, as follows:

**SECTION A**

1. The rights of the public and the Township of Jefferson in and to the right-of-way as described in the attached “Metes and Bounds Description – Right of Way Acquisition”, prepared by Morgan Engineering, LLC and dated June 23, 2016 is hereby extinguished and vacated.
2. At least one week prior to the time fixed for the consideration of this Ordinance for final passage, a copy thereof, together with a notice of the introduction thereof and the time and place when and where the Ordinance will be further considered for final passage, shall be mailed to every person whose land may be affected by this Ordinance so far as may be ascertained. Said notices shall be mailed by the Township Clerk in accordance with the provisions of N.J.S.A. 40:49-6.
3. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance certified by her under the seal of the municipality, to be a true copy thereof, together with proof of publication thereof, in the office of the Clerk of the County of Morris in accordance with the provisions of N.J.S.A. 40:67-21.

**SECTION B**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION C**

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION D**

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Sanchelli opened the public hearing with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public hearing.

Introduced: June 29, 2016

Adopted: July 20, 2016

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2nd	Yes	No	Abstain	Absent
Mr. Birmingham			X					X	X			
Mr. Dunham		X	X				X		X			
Mrs. Finnegan	X		X						X			
Vice President Merz			X						X			
President Sanchelli			X						X			

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### **6. COUNCIL REPORTS**

Mr. Birmingham praised the fireworks at Jefferson Day as the best he has seen in thirty (30) years, and said the band concert was also excellent.

Mr. Birmingham mentioned that he had spoken with some local officials and Freeholders at various meetings he has attended and he believes there is interest from the County and the lake towns toward contributing to help offset the cost of the fireboat. The consensus of the Council was that contacting the surrounding municipalities was the responsibility of the administration. Mr. Leach said he has been working closely with Chief DeLoreto on the fire boat specifications and that he and the Chief were going to be meeting with the Fire Chiefs from the surrounding municipalities. He said he then hoped to set up a meeting between the administration and the elected officials from the surrounding municipalities. The Council asked Mr. Leach to include the Public Safety Subcommittee (Council President Sanchelli and Vice President Merz) in the meetings with the elected officials.

Mr. Birmingham said the municipal complex looks amazing except for the dilapidated sign at the entrance. He mentioned that he had spoken with the Library Director about buying a new two-sided electronic sign for the library and Township to share. He said the electronic sign would be two-sided and would have dual controls, one located at the library and one located in the Town Hall.

Mr. Birmingham asked if the Council would be scheduling a bail reform presentation per the letter received from the Superior Court of New Jersey. The Council consensus was to schedule the presentation and asked Ms. Reilly to contact the Court.

Mr. Dunham stated that he had attended the Senior's Hawaiian barbeque and also tonight's Finance Subcommittee meeting. He said he and Mr. Leach had taken a tour of the Sparta Forest Management sites with other government officials from Sussex County and the Morris County Park Commission. Mr. Dunham mentioned that they visited three locations and that the tour was very educational and worth the time and effort to attend. He said three points he wanted to make were that first, there was no clear cutting observed. Second, he said the area newly cut in 2014-2015 still contained some seed trees to allow for reforestation and there were no riparian areas affected. Third, he stated that the area cut in 2013-2014 was now completely covered with vegetation at least two (2) feet high. Mr. Dunham said he thought the viewpoint about the project presented at a previous Council meeting had been very one-sided.

Mrs. Finnegan reported that she had attended the Chamber of Commerce networking event with Council President Sanchelli and the Township Clerk and that many businesses had participated in the event. She said she also attended the Jefferson Day breakfast at the Historical Museum and thought that Jefferson Day had turned out to be a successful event in spite of the fact that it had been rescheduled. She mentioned that she attended a New Jersey Natural Gas (NJNG) event with Mr. Birmingham and that the gas company had offered to give a presentation to the Township and/or to the Office of Emergency Management. Mrs. Finnegan reminded everyone that the animal shelter was sponsoring an adoption day this Saturday.

Council Vice President Merz echoed Mrs. Finnegan's and Mr. Birmingham's comments about the success of Jefferson Day and the spectacular fireworks display and complimented the Historical Society on their breakfast event. She commended Mayor Felter on his selections for Citizen of the Year and said the people chosen were very deserved of the award. She said Janet Breckenridge was selected as Female Citizen of the Year and Rick Yocum was selected as Male Citizen of the Year.

Council Vice President Merz said she attended the Finance Subcommittee meeting with Mr. Dunham and thanked the administration for keeping them abreast of best practices and the status of the budget.

Council President Sanchelli mentioned that he planned on attending the Jersey Central Power and Light (JCP&L) Open House tomorrow from 10 am – 12 pm. He said the Open House will focus on the utility's responsiveness and game plan in case of emergencies. Mr. Birmingham said the President of JCP&L will be speaking at the Morris County League's dinner in September.

Council President Sanchelli said he missed Jefferson Day due to a work issue but was able to attend the fireworks, which he said were phenomenal. He mentioned that the organizers of Jefferson Day might want to consider charging to park in the municipal parking lot, since many people park there as a way to avoid paying to park at the school.

### **7. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR**

Mayor Felter said the ribbon cutting for the new dog park would take place this Saturday at 9:30 am.

Mayor Felter mentioned that he would be forming a Trails Committee in August or September.

Mayor Felter referenced the new historical pictures adorning the walls of Town Hall and thanked the former A&P for donating them.

Mayor Felter said he missed Jefferson Day as he was in Philadelphia but was back in time for the fireworks, which he said he thought were great. He mentioned that the organizers and administration would be holding a follow-up meeting and that it would be necessary to take a hard look at the future of Jefferson Day and the event parameters. He said the all-day event might need to be shortened or that maybe Jefferson Day should include only evening events like a concert and fireworks. Mayor Felter commended the current volunteers but mentioned that working on Jefferson Day is a year-long commitment and process and therefore it's hard to retain and recruit volunteers.

Mr. Leach reported on the Transportation Trust Fund freeze and said the Milton Road and Route 15/Berkshire Valley Road projects were on hold. He said no Township funds have been expended to date for any of these projects and no grant money is owed to the Township for prior projects.

Mr. Leach stated that as of July 1<sup>st</sup>, all budgets were on track and in great shape. He said that police operating expenses are over budget but this is due to the purchase of vehicles.

Mr. Leach asked if the Council wanted to convene a meeting of the Utilities Advisory Board in order to discuss the request by several residents for an extension of water service on Ridge Road. The consensus of the Council was that the Clerk should call the Board and set up a meeting and then the Board should provide the Council with an advisory opinion. Mr. Dunham requested the Administrator and Chief Financial Officer attend the meeting as well.

Mr. Leach said he had received several calls about refrigeration units housed in the parking lot at the Windlass. He said the restaurant is not holding any event in the parking lot but is dealing with a refrigeration issue and needed some temporary additional storage.

Mr. Birmingham mentioned that the County cleaned up three (3) miles of Berkshire Valley Road located in the Jersey watershed area.

Mr. Leach said Mayor Felter would be sending a letter of notification to the County by August 1<sup>st</sup> in reference to the Township's desire to apply for a trails grant. He said the Township would like to build a boardwalk and extend the trail around Liffey Island.

Mrs. Finnegan stated that National Night Out will be held on Tuesday and starts at 6:00 pm.

Mr. Dunham mentioned the recent retirement of Police Officer Glenn Peter and Mr. Leach stated that a new officer had been hired as a replacement and that he was currently attending the Academy.

Council President Sanchelli offered sympathy and support to those affected by the recent brutal attacks on Police.

**8. NEW BUSINESS**

- **CONSENT AGENDA\* – Township Clerk**

**\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.**

**\*MINUTES:  
June 29, 2016**

**\*APPOINTMENTS:  
None**

**\*PERMITS/LICENSES:  
Outdoor Gathering – Lake Hopatcong Marine Wake School**

**\*CONSENT AGENDA RESOLUTIONS:**

- 16-133 Resolution Authorizing the Approval of Bills
- 16-134 Resolution Authorizing Contracts with Certain Approved Morris County Cooperative Pricing Council Contract Vendors (MCCPC) for Contracting Units – Ditschman/Flemington Ford Lincoln- (1) 2016 Ford F350 SuperCab 4x4 pickup truck
- 16-135 Resolution of the Township of Jefferson, County of Morris, State of New Jersey to Authorize the Establishment of a "Dedication By Rider" to the Budget of the Township of Jefferson for Mobile Video Recording Systems Pursuant to N.J.S.A. 40A:14-118.1
- 16-136 Resolution Authorizing Contracts with Certain Approved State and County Contract Vendors for Contracting Units-Firefighter One, LLC-Fire Dex Gear Protective Clothing, Homeland Security Equipment & Personal Protection Items
- 16-137 Resolution Authorizing the Execution of an Interlocal Contract for Cooperative Purchasing with Houston-Galveston Area Council (H-GAC) for Membership Therein
- 16-138 Resolution Authorizing Refund of Overpayment of Recreation Fees
- 16-139 Resolution Authorizing Refund of Overpayment of Taxes
- 16-140 Resolution of the Township of Jefferson Supporting Senate Bill S2440 That Exempts Construction, Expansion, or Renovation of Building or Structure Owned and Used by Municipality or Volunteer Fire Department From Highlands Water Protection and Planning Act
- 16-141 Resolution Authorizing a Facility Use Agreement Between the Township of Jefferson and Lake Hopatcong Ventures for the Property at 255 Espanong Road
- 16-142 Resolution Authorizing the Renewal of Liquor License: Ridge Steak and Ale LLC  
Liquor License Number 1414-33-009-007

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Dunham	X		X*			
Mrs. Finnegan			X			
Vice President Merz			X			
President Sanchelli			X			

\*Councilman Dunham abstained from voting on:  
-Resolution 16-133, Resolution Authorizing the Approval of Bills, Purchase Order #16-00290 and #16-00391, Headley Lumber

**9. PUBLIC COMMENT – Presiding Officer**

Council President Sanchelli opened the public comment portion of the meeting with the consent of the Council and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Sanchelli closed the public comment portion of the meeting.

**10. ADJOURNMENT at 7:52 PM**

Motion made by Mr. Dunham, second by Mr. Birmingham to adjourn the meeting at 7:52 pm, with all members in favor signifying by "Aye".

**ATTEST: July 20, 2016**

\_\_\_\_\_  
Michele Reilly, Township Clerk

\_\_\_\_\_  
Michael J. Sanchelli, Council President