

JEFFERSON TOWNSHIP COUNCIL

Budget/Regular Meeting

August 15, 2012

Municipal Building, Council Chambers

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Roll Call

Present

Mr. Dunham
Mr. Sanchelli
Mrs. Merz
Mr. Birmingham
President Yocum
Township Attorney, Lawrence Cohen
Lori Harvin, Township Clerk

Absent

Mrs. Harvin said, "Let the record show that Mayor Felter and Administrator James Leach are present this evening. Also present is CFO, William Eagen, and Assistant Township Engineer, Ed Haack.

Notice of Presiding Officer

President Yocum said, "This Budget/Regular Council meeting for August 15, 2012, commencing at 7:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on August 9, 2012."

Salute to the Flag

Council President Yocum asked everyone to rise for the Pledge of Allegiance.

Budget Meeting

• Update 2012 Budget

Eagen came forward and reported that the Current Funds along with the Water and Sewer Budgets are right on track. Eagen said it is early to report on the Revenue side of the Budget. Eagen said there will be a decrease of funds lapsing into Surplus this year. There is about \$300,000 less from the snow reserve; and the Library Reserve money has ended. Eagen said he checked with the Library Board and there does not appear to be any regeneration of the Library surplus. Eagen said approximately \$150,000 can be cancelled from the Snow monies before the year end and these funds can be moved immediately into the Surplus.

Yocum commented that he is extremely proud of the job OEM and Emergency Services have done with keeping accurate records of every incident that has occurred and then applying for the reimbursement funds. Yocum thanked OEM and the Police Department.

Leach commented that the Administration would like to have another Budget meeting in December in order to cancel some appropriations in the end of the year to move the funds to Surplus. Yocum suggested a report to Council and then a Resolution to follow at the first meeting in December.

• Update Purchase Emergency Services Vehicles

Leach reported that the specs have been received from both organizations and after a review by the Township Purchasing Department and Administration a meeting was held with the Rescue Squad (Milton) and Fire Department (#1 Tanker). Leach reported that the bids will be advertised and the bids taken on September 6. The specs have not been received from Jefferson Squad to date.

• Update Renovation Prospect Point Fire House

Leach called Fireman Jeff Bessemer forward as head of the Committee for the Firehouse Renovation. Leach advised that the original plan was to add 3 bays but because of wetlands, plans had to be revised and the Firehouse must stay within the existing footprint. The plan is to keep 2 bays and extend them 5 feet and only have 2. A dormer will be put on the roof of the building for storage and/or office space.

Leach reported that a public hearing will be held prior to the renovations. Leach said a 200' notification will be done and the meeting will be held at the

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firehouse. Leach said he will give the information to Cohen to prepare an Agreement between Jefferson Township Fire Company #2 and the Township to Lease the Building to the Fire Department. The Township will reimburse the Fire Department for the renovations up to \$65,000. Anything over that amount will be at the expense of the Fire Department. Sanchelli asked Leach to let the Council know when the public meeting will be held.

- **Update DPW Capital Road Projects**

Ed Haack came forward with an update for the Council on the following projects:

Lake Swannanoa Dam Upgrade

Pre-Bid meeting was held and the bids were received from 3 contractors. Haack said his estimate for the construction was \$400,500 and the low bidder came in at \$399,975 and the second low bidder came in at \$417,000. Lake Swannanoa will move forward and award the contract to the low bidder, R&R Construction Company, Inc. This is the same firm that worked on the Lake Shawnee Dam. Haack said that in accordance with the Agreement that the Township has with Lake Swannanoa, he will be the resident Engineer for the project and the town will file all the paperwork with the DEP regarding the start and scheduling of the project.

Cohen asked if the Easements were obtained from adjoining property owners. Haack said two easements were obtained. Cohen asked if the bid required a Performance Bond. Haack said yes and it was submitted. Cohen said the contracting party is the Association.

Cozy Lake School Drainage

Haack reported that this project is being done in conjunction with the Board of Education. The project is about 65 percent finished and will be completed before Labor Day. Haack reported that this should alleviate the problems on the school property and the drainage problems on the residential street immediately behind the school property.

Longwood Lake Drainage

Haack reported that the bids returned 26 to 27 percent higher than budget. The expensive item was the paving. The reason for the high cost of paving was because it is a small paving job. Since it is over the amount of money allotted, Haack said the Council is being asked to reject all the bids and rebid without the paving. Haack explained that they will pave over the trench and the drainage work will be done this Fall. The resurfacing will be done with the road paving program in 2013.

Schoolhouse Road

Haack reported that there is a grant from the DOT for the design.

Holland Mountain Road

Haack reported that from Wegmann's Lane to Lake Stockholm has been completed with drainage added in a few locations. Haack explained that the DPW Superintendents pointed out the problem areas; i.e. locations of icing and drainage. The additional drainage increased the cost. The balance of the road, approximately 4400 feet, was the most difficult portion and also needed additional drainage. As a result, the remainder of Holland Mountain Road, will be about \$390,000 and the fund is \$180,000 short. Haack suggested a Bond Ordinance for the additional \$180,000. Haack said this is the kind of work that a contractor would start in the Fall.

Yocum said he agrees with going out to Bond for this project. Yocum said he appreciates that Haack went out with the DPW Road Superintendents to identify the trouble spots on the road. Yocum said that staying within budget will not solve the problems on a road like Holland Mountain Road. Dunham, Sanchelli and Merz agreed.

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Regular Meeting

Appointment of Firefighter to Fire Dept. No. 2: Kevin R. Thomas

Firefighter Kevin Thomas came forward. Mayor Felter administered the Oath of Office to Thomas. Yocum presented Thomas with a Certificate of Appreciation and a Township pin and pen.

Approval of Minutes of Previous Meeting

July 18, 2012

Regular Meeting

Birmingham Absent

Motion: Dunham, second Merz

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Not Voting
Vice President Merz	Aye
President Yocum	Aye

Violations Hearing: Solicitor's Permit Slomin's

Captain Wilsusen came forward along with representatives from Slomin's. Present from Slomin's is Howard Sachs, Director of Sales and Marketing, and Robert Batchelder, Sales for the State of New Jersey. Cohen said he and Captain Wilsusen met with the representatives from Slomin's prior to the meeting and clarified the issues involved with the violations of the Solicitor's Ordinance. Sachs said he would like to assure the Township Council that they understand the Township's requirements and Slomin's absolutely want the solicitor's to follow them. Slomin's has been in business for 90 years and they work very closely with the Police Department and the Fire Department in the municipalities in a number of areas. Slomin's only has 2 permitted sales people in Jefferson currently and those are the only 2 people who should be here. Sachs said that his office will communicate with the Clerk's Office about the 2 people who are no longer with the company. Sachs said they would like to request updated permits for the 2 licensed sales people.

Yocum said he also had a conversation with the representatives from Slomin's prior to the meeting. Yocum said he feels it is a good process to notify the Clerk's Office when someone is terminated from Slomin's. Wilsusen said the Township is mainly looking for compliance with the Ordinance, assurance that solicitors have municipal id, and compliance with the approved timeframes for soliciting. Cohen said it is important for all the representatives to wear the Township issued id so if someone opens their door, they know it is an approved solicitor. Wilsusen said that Slomins will also notify the Police Desk when they are out canvassing.

Council Reports

- MOTION: Change Start Time of 9/19/12 Meeting from 7:00 p.m. to 8:00 p.m.

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Sanchelli had no report this evening.

Merz reported that National Night Out this year was the best crowd that she has seen with participation by many civic organizations. Merz said the Jr. Police Academy graduation was held and each year it seems to grow and get better. Merz said she amazed by what is accomplished and she appreciates all the County Agencies that participate. Merz expressed her condolences to the Glazewski family.

Birmingham commented that his daughter participated in the Jr. Police Academy 2 years ago and each year more and more children participate. It is a great program.

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Dunham reported that he attended National Night Out and it was a great night and well attended. Dunham attended the Ribbon Cutting at Lakeland State Bank and he was very impressed and pleased that they have chosen to make their new location in Jefferson. Dunham attended the Jr. Police Academy Graduation and he was impressed that the Police interact so well with the Police.

Yocum reported that he is a Jr. Police instructor in about a dozen different Jr. Police Academies in New Jersey for his position with the NJSPCA. Yocum said that he is happy to say that this is the fourth year in a row that Jefferson has invited him back to participate. Yocum complimented the dedicated group of Officers who run this excellent program.

Administrative Reports of Mayor and Administrator

Mayor Felter said it was great to attend the ribbon cutting at the Lakeland Bank. The facility is a training and operations center and currently there are over 100 people working in the building.

Felter said he spoke to Lorrie Hardy and the Memorial for Brooke Hardy will be at the Gazebo at 10:00 on Saturday, September 22. There will be a ceremony the night before at the High School. In keeping with Mrs. Hardy's wishes, it will be a short ceremony.

Leach reported that the Open Space Event to Celebrate the Closing on the Hunters' Glenn Property will be held tomorrow at Lakeside Field. There will be County and State Officials present and the event will be hosted by the Trust for Public Land. Felter said he would like to thank Kathy Haight from the Trust for Public Land and Jim Leach for all his work on the applications.

Miscellaneous/Public Portion

Yocum opened the meeting up to the public for questions or comments.

Sue Toth of 1 Hill Hollow Road came forward. Toth said she recently had occasion to use the services of the Police and the Jefferson Rescue Squad. Toth said she would like to express her thanks and to comment publicly on the competent and professional treatment by the Squad.

Yocum closed the public portion of the meeting.

New Business

Yocum explained that each Resolution for the Lake Hartung Dam and the Lake Winona Dam requests the Council for authorization for the execution of a loan application. Yocum said this is not a Hearing, however, if the Council has questions of the organizations, perhaps that information can be returned back to the Council.

- Request by Bi-County Development of Jefferson Associates/Application for loan to breach Lake Hartung Dam

Boruch Wachsman, Manager of Bi-County Development came forward along with Christopher Adams of Civil Dynamics, Inc. Sanchelli asked if Bi-County has had meetings with the homeowners in the area of the Lake. Wachsman said Bi-County owns the dam and all the property around the Lake. Wachsman said that if the loan is received and there is some interest in saving the dam, that option will be explored.

Yocum said that in the past, the Township has requested the most recent audit of the organization. Wachsman said Bi-County is a holding company and there are no transactions. The loan would be backed by the actual land. Cohen said the Township would ask for a search to see if there are any liens or mortgages against the property and a value of the property. Wachsman said if the loan is obtained, he has no problem providing the Township with financials for the corporation.

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Cohen said the reason for the two applications tonight is because both dams have been classified by the DEP as in need of repair. Under the Dam Safety Act there are bonds issued by the State that allow the owners of dams to borrow money to rehabilitate perform the necessary work on these structures. Cohen said because an application is filed, it does not mean the loan will be granted. The funds are limited and the loans will go to the most critical or high hazard dams. Cohen explained that in order to apply for the loan, the municipality must be co-applicant.

- Request by Lake Winona Civic Association/Application for loan for dam repair for Lake Winona

Leach explained that these was a prior Resolution from 2004, authorizing the execution of a loan application for Lake Winona, however, given the amount of time that has passed since that Resolution, he did not feel comfortable executing the application without a new Resolution from the Council.

Resolution #12-70: Authorizing Execution of a Loan Application for the Decommissioning of Lake Hartung Dam

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Nay
President Yocum	Aye

Resolution #12-74: Authorizing Execution of a Loan Application for the Restoration of Dam and Spillway of the Dam owned by the Lake Winona Civic Association

Motion: Merz, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolutions

Resolution #12-71: Approval of Bills

(84-A)

Motion: Sanchelli, second Merz

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Motion to Approve:

PO 12-02112 Headley Lumber Co. - \$267.73

PO 12-02217 Jefferson Township Historical Society - \$1,160.58

PO 12-02300 Headley Lumber Co. - \$1,515.69

PO 12-02298 Headley Lumber Co. - \$402.53

PO 12-02295 Headley Lumber Co. - \$78.00

Motion: Sanchelli, second Merz

Mr. Dunham	Not Voting
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolution #12-72: Authorize Passage of Consent Agenda

(85-A)

Motion: Merz, second Yocum

Mr. Dunham	Aye
Mr. Sanchelli	Aye

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Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolution #12-73: Authorization to Waive \$2,400 Capacity Fee for Municipal Water Hook Up for Jefferson Township Rescue Squad (Block 273.01, Lot 9) and Hurdtown United Methodist Church (Block 273.01, Lot 8)

(85-B)

Motion: Dunham, second Birmingham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Motion: Void Previous Vote to Pass Consent Agenda

Motion: Yocum, second Sanchelli

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Resolution #12-72: Authorize Passage of Consent Agenda With Item No. 3 Removed

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Motion: Authorize Consent Agenda Item No. 3

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Not Voting
President Yocum	Aye

Miscellaneous/Public Portion

No one came forward.

Adjournment at 8:30 p.m.

Motion: Sanchelli, second Dunham

Mr. Dunham	Aye
Mr. Sanchelli	Aye
Mr. Birmingham	Aye
Vice President Merz	Aye
President Yocum	Aye

Dated: August 15, 2012

Attested:

Approved:

Lori Harvin, Township Clerk

Richard W. Yocum, Council President