

JEFFERSON TOWNSHIP COUNCIL

Regular Meeting

September 25, 2013

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Roll Call

Present	Absent
Mr. Dunham	
Mrs. Merz	
Mr. Birmingham	
Vice President Sanchelli	
President Yocum	
Lawrence Cohen, Township Attorney	
Lori Harvin, Township Clerk	

Mrs. Harvin said, "Let the record show that Mayor Felter and Administrator James Leach are present."

Salute to the Flag

Council President Yocum asked everyone to rise for the Pledge of Allegiance.

Notice of Presiding Officer

Council President Yocum said, "This Regular Council meeting for September 25, 2013, commencing at 6:00 p.m. has been properly noticed in accordance with the Open Public Meetings Act by notice to the official newspapers of the Township on September 19, 2013."

Appointment of Firefighter to Fire Co. No. 1: Connor W. Kraljevich

Yocum asked Connor W. Kraljevich to come forward. Mayor Felter administered the Oath of Office while Chief VanVeen held the Bible. Yocum thanked Connor for providing his services to the Township and presented Connor with a Certificate of Appreciation and a Township pin and pen.

Proclamation for the Retirement of Corporal Stephen Muller

(85-A)

Mayor Felter read the Proclamation recognizing Corporal Stephen Muller as he retires. Mayor Felter and Council President Yocum offered individual congratulations and Corporal Muller introduced his family and thanked everyone who attended.

Approval of Minutes of Previous Meeting

September 4, 2013 Regular Meeting President Yocum Absent

Motion: Sanchelli, second Dunham	
Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Not Voting

Public Hearing Upon Adoption For Ordinances on Second Reading and Final Hearing:

ORDINANCE #15-13: ORDINANCE VACATING A PORTION OF MASON STREET, IN THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS AND STATE OF NEW JERSEY IS OFFERED FOR ADOPTION ON SECOND READING AND FINAL HEARING

Yocum opened the meeting up to the public for questions or comments specific to proposed Ordinance 15-13 and seeing no one come forward, he closed the public portion of the meeting.

Motion: Merz, second Birmingham	
Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

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Council Reports

Merz thanked everyone for the birthday wishes.

Merz said she would like to clear up any misunderstanding of her comments from the previous meeting and her use of the word stigma in connection with ovarian cancer. Merz said she was trying to convey her hope that no one is uncomfortable getting up and speaking about gynecological cancers. Merz said she is just trying to bring the awareness campaign to the town. Felter said that Merz has been on the forefront in town pushing this issue and no one has more compassion than she does.

Sanchelli reported that he attended the Memorial Tree Planting Ceremony for Brooke Hardy on Monday night at the Frelinghuysen Arboretum. Brooke Hardy's family was in attendance and it was a very nice tribute.

Dunham reported that he attended the contract negotiation meetings with Sanchelli and the Administrator. Dunham said that on that same day the town suffered a severe storm that caused many downed trees and power lines. Dunham commended the Police Department and the Dispatchers. Dunham asked the Administrator to pass along his comments.

Dunham said he was able to attend CPR training for the Milton First Aid Squad. Dunham said he plans to join initially as a driver. Dunham reported that he attended the Library Board meeting on September 17 and he believes the Board is acting prudently with their funds. Dunham reported that he attended the Morris County League of Municipalities dinner on Wednesday. The speaker was a Star Ledger editorial writer.

Dunham said he would like to thank the Administration for the completion of the first drainage project for 2013 on Notch Road. The work was excellent.

Birmingham reported that he attended the Rockaway River Cabinet and there are a few people who are interested in joining. Birmingham stated that all but one town submitted positive feedback and will remain in the Cabinet.

Birmingham reported that he attended the Morris County League of Municipalities meeting. Birmingham said he would like to thank Fire Company No. 2 for the fantastic demonstration with the fire boat. The speaker was Mark Dilonno who is a former Pulitzer Prize nominee. Birmingham commented that the speaker was very interesting and he sparked some lively debate and conversation.

Administrative Report of Mayor and Administrator

Felter reported that he was asked to attend a presentation at the Middle School by some Jefferson Township High School students on Human Trafficking which is a growing problem around the world and in the United States. Senator Chiesa attended the presentation. The High School students are trying to get a video out called, "Not On Our Turf" which will be presented during the Superbowl in New Jersey. Felter said he would love to have the students come and play the tape at the next Council meeting. Whenever there is a large event, unfortunately, human trafficking always picks up in that area.

Leach reported that the paving will begin with the High School lot which is in conjunction with the Interlocal Agreement with the Board of Education. Leach said a section of Weldon Road will be done along with Schoolhouse Road. After that they will move to the secondary roads.

Leach reported that he has provided the Council with information regarding the Open Space Trust Fund and the Recreation Trust Fund. Each is funded at ½ a tax point in order to be eligible for Green Acres Funding. Leach made the recommendation that the Council consider a 2014 referendum to merge the 2 trust funds. Those funds can be used for the acquisition of land but also for the improvement and maintenance of recreational facilities. Yocum asked the Council members if they are in agreement and each member agreed to move forward. Leach said the Council would have to take

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action to place the question on the ballot. Leach asked that the Recreation Advisory board and the Open Space Board be involved with the process. ⁸⁷

Yocum announced that the notification letter for the Second Reading of Ordinance 15-13 stated that the hearing would be at 7:00 p.m. Yocum announced that the Second Reading will be redone at 7:00 p.m.

Miscellaneous/Public Portion

No one came forward.

New Business

- Policies and Procedures Manual - Council Committee: Review of Policies and Procedure for Adoption

Leach advised that an Ordinance be passed to establish the Policy Manual. There are between 70 and 90 policies covering everything from purchasing to hiring, vehicle use and benefits. Leach commented that the policies are reviewed through a computer program called PowerDMS. The policies are reviewed and approved in the program. Leach asked for a Council subcommittee to review the policies. Yocum asked for Councilmembers to sit on the subcommittee and Birmingham and Sanchelli volunteered to serve on the subcommittee. Leach said some of the policies may require an ordinance. Yocum asked if there is a policy pertaining to use of Township equipment. Leach said he will make sure there is a policy.

Leach commented that the Joint Insurance Fund has sent a model Indemnification Ordinance to indemnify employees or officials who may be sued during the course of performing their official duties. Cohen said he will review the Ordinance.

- **Outdoor Gathering Permit** for Thomas H. Kieren, Non-Profit Jazz Concert; October 19, 2013; 1:30 to 3:30 p.m. (Rain Date of October 26, 2013)
Request Waiver of Fees: Application fee of \$25.00; Uniform Fire Safety Code Fee of \$42.00
Reports Received from: Fire Official, Police Chief, Health Official;
Pending Valid Insurance Policy

Motion: Sanchelli, second Birmingham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

Resolutions:

Resolution #13-73: Approval of Bills

(87-A)

Motion: Merz, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

Motion: Approve Purchase Orders for Headley Lumber:

P O 13-02877 - \$143.55

P O 13-02880 - \$49.77

Motion: Merz, second Birmingham

Mr. Dunham	Not Voting
Mrs. Merz	Aye

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Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

Resolution #13-74: Authorize Passage of Consent Agenda (88-A)

Motion: Birmingham, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

Resolution #13-75: Annual Renewal of Liquor License 1414-33-003-007 (88-B)
(Romani Venture, LLC) for the License Term 2013-14

Motion: Merz, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

Leach said that there was a request to look into the condition of this property. The investigation and contact was made with the property owner. A follow-up be made this month.

Miscellaneous/Public Portion

No one came forward.

Yocum announced that the advertisement for Ordinance 15-13 stated that the public hearing would be held at 7:00 p.m. Yocum rescinded the vote for passage of Ordinance 15-13 and called for a reading of proposed Ordinance 15-13:

Public Hearing Upon Adoption For Ordinances on Second Reading and Final Hearing:

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Yocum opened the meeting up to the public for questions or comments specific to proposed Ordinance 15-13.

Mr. Tagliareni of 12 Mason Street came forward and requested information regarding who made the request for the vacation and how his property will be affected. Tagliareni stated that he has been utilizing the property for parking, etc., for over 45 years. Leach explained that when a right-of-way is abandoned or vacated, half goes to each abutting property owner. Cohen explained that once the right-of-way is vacated, he will have legal use of the property. Cohen explained that the neighbor can create an easement which can be recorded for the parking of vehicles after this ordinance is completed. Tagliareni was shown the map and survey of the right-of-way and Yocum explained that copies will be provided.

Yocum asked if there were any more members of the public with a question or comment regarding proposed Ordinance 15-13 and seeing no one, he closed the public portion of the meeting.

Motion: Dunham, second Sanchelli

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

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Adjournment at 7:05 p.m.

Motion: Merz, second Dunham

Mr. Dunham	Aye
Mrs. Merz	Aye
Mr. Birmingham	Aye
Vice President Sanchelli	Aye
President Yocum	Aye

Dated: September 25, 2013

Attested:

Approved:

Lori Harvin, Township Clerk

Richard W. Yocum, Council President