

**JEFFERSON TOWNSHIP COUNCIL**  
**MEETING LOCATION: JEFFERSON TOWNSHIP HIGH SCHOOL**  
**1010 WELDON ROAD**  
**OAK RIDGE, NJ 07849**  
**CONTACT: 973-208-6132/33**  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**FINAL**

**MAY 19, 2021**  
**REGULAR MEETING – 7:00 PM**  
**AGENDA**

**1. CALL TO ORDER – Presiding Officer**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **May 19, 2021** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 8, 2021** and was posted on the bulletin board in the Municipal Building on **January 8, 2021** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. The change in location was noticed on **April 1, 2021**.

Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of this meeting.

**2. ROLL CALL – Township Clerk**

	Present	Absent
Mr. Birmingham		
Mr. Kalish		
Mr. Smith		
Vice President Dunham		
President Senatore		
Mr. Ryan, Township Attorney		
Ms. Nevins, Deputy Township Clerk		

Let the record reflect the following members of the Administration are present: Administrator Debi Millikin, Mayor Eric Wilsusen, IT Director Dave Van Valer.

**3. SALUTE TO THE FLAG – Presiding Officer**

**4. SPECIAL PRESENTATIONS – Presiding Officer**

- None for May 19, 2021

**5. PUBLIC COMMENT – Presiding Officer**

**Please state and spell your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION – Deputy Township Clerk**

**ORDINANCE #21-07 – ORDINANCE AMENDING CHAPTER 490, ZONING, ARTICLE IX, ADMINISTRATION AND ENFORCEMENT, SECTION 41, BUILDING PERMITS; SURVEY; SECTION 44, FEES AND ARTICLE XI, HIGHLANDS REGIONAL REQUIREMENTS, SECTION 58, PRESERVATION AREA EXEMPTIONS, OF THE CODE OF THE TOWNSHIP OF JEFFERSON**

**WHEREAS**, the Township of Jefferson desires to amend Section 490-41, Building permits; survey of the Jefferson Township Municipal Code, to include the requirements for an engineering plot plan; and

**WHEREAS**, the Township of Jefferson desires to amend Section 490-44, Fees of the Jefferson Township Municipal Code, to include the fees for an engineering plot plan; and

**WHEREAS**, the Township of Jefferson desires to amend Section 490-58, Preservation Area exemptions of the Jefferson Township Municipal Code, to revise the fees for a Municipal Exemption Determination;

**WHEREAS**, the Township's attorney's office, as well as the Planning Department and the Township Engineer have reviewed the proposed Ordinance and related documents and agree that it is acceptable; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Section 490-41, Building permits; survey; Section 490-44, Fees and Section 490-58, Preservation Area Exemptions is amended as follows:

**SECTION I**

Jefferson Township Code, Subsection B of Section 490-41, "Building permits; survey" shall be amended in part, to include the following:

New buildings, additions to existing buildings that are over 500 square feet in size, accessory buildings that are over 500 square feet in size or inground pools shall be accompanied by an engineering plot plan of the subject lot showing the location of the buildings and structures in relation to the property and zoning setbacks, existing and proposed topographic features on the property, existing and finished grades and other such information as may be required to show that the proposed buildings and site development comply with all of the requirements of this chapter and land development regulations. The engineering plot plan application shall be designed considering the relationship of the lot in question with other adjoining properties for proper grading, erosion control and surface drainage away from the building and lot in question on a sound neighborhood development basis and without adverse effect upon adjoining properties or public streets.

**SECTION II**

Jefferson Township Code, Section 490-44, "Fees" shall be amended in part, to include the following:

The fee at the time of application for an engineering plot plan for a new building shall be \$300.00 and for additions, accessory buildings or inground pools shall be \$200.00.

**SECTION III**

Jefferson Township Code, Subsection D(4)(i) of Section 490-58, "Preservation Area Exemptions" is hereby repealed in its entirety and replaced as follows:

The fee at the time of application for a Municipal Exemption Determination shall be \$500.00 or \$250.00 if an engineering plot plan application is also required.

**SECTION IV**

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION V**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION VI**

The Township Clerk is directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board and to all others entitled pursuant to the provisions of N.J.S.A. 40:55D-15. The Township Clerk is further directed to refer this Ordinance to the Township Planning Board, pursuant to N.J.S.A. 40:55D-64. Upon the adoption of this Ordinance, after public hearing, the Township Clerk is further directed to publish notice of the passage and to file a copy of this Ordinance, as finally adopted, with the Morris County Planning Board, as required by N.J.S.A. 40:55D-16.

**SECTION VII**

This Ordinance shall take effect immediately upon final publication as provided by law.

**INTRODUCTION:**

**APRIL 7, 2021**

**ADOPTION:**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X									
Mr. Kalish			X									
Mr. Smith	X		X									
Vice President Dunham			X									
President Senatore			X									

7. **COUNCIL AND MAYOR DISCUSSION – Presiding Officer**
  - Cannabis Ordinance – Economic Advisory Board, Economic Development Commission, and Municipal Alliance Recommendations
8. **ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Mayor Wilsusen**
9. **COUNCIL REPORTS – Presiding Officer**
10. **ORDINANCES – FIRST READING – Deputy Township Clerk**
11. **NEW BUSINESS – Deputy Township Clerk**
  - None for May 19, 2021
12. **CONSENT AGENDA\* – Deputy Township Clerk**

\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*PERMITS/LICENSES**

- None

**\*APPOINTMENTS**

- None

**\*CONSENT AGENDA RESOLUTIONS:**

- 21-118 Resolution Authorizing the Payment of Bills
- 21-119 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 21-120 Resolution Authorizing the Refund of Overpayment(s) of Utility Fees
- 21-121 Resolution Authorizing the Refund of Overpayment(s) of Recreation Fees
- 21-122 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40a:4-87 for the 2021 Distracted Driving Crackdown Grant in the amount of \$7,500.00
- 21-123 Resolution Authorizing Contracts with Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units “Rio Supply, Inc.”
- 21-124 Resolution Authorizing Contracts with Certain Approved New Jersey Cooperative Purchasing Alliance (Njcpa)-Ck04 Contract Vendors for Contracting Units- “Axon Enterprise, Inc.”
- 21-125 Resolution Authorizing the Purchase of Spacesaver Freestyle Personal Storage Lockers with Accessories from Modern Office Systems LLC. Under The Sourcwell National Service Cooperative
- 21-126 Resolution of the Township of Jefferson, State of New Jersey, County of Morris, Authorizing the Township of Jefferson Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance With P.L. 1994, C. 72
- 21-127 Resolution Authorizing the Transfer of Title to an Abandoned Motor Vehicle to Sar’s Auto Wreckers Inc. in Satisfaction of Vehicle Storage Charges
- 21-128 Resolution Authorizing Change Order #1 For Township of Jefferson Police Department Addition
- 21-129 Resolution Awarding State Contract to Shi International Corp. or File Bank for The Police Department
- 21-130 Resolution Authorizing Contracts with Certain Approved New Jersey State Cooperative Pricing System Contract Vendors for Contracting Units – Asphalt Paving Systems
- 21-131 Resolution Authorizing Contracts with Certain Approved New Jersey State Cooperative Pricing System Contract Vendors for Contracting Units – Morris Asphalt Co., Inc.
- 21-132 Resolution Authorizing the Execution of an Agreement with New Jersey Highlands Council Phase 1 Feasibility Study Sewer Service Area Expansion and Water Use and Conservation Management Plan
- 21-133 Resolution Authorizing an Application to the New Jersey Department of Community Affairs Local Recreation Improvement Grant
- 21-134 Resolution Approving Current Estimate No. 3 - TSUI Corp – for Generator Replacement Contract No. Utl -20 -5

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Kalish						
Mr. Smith						
Vice President Dunham						
President Senatore						

13. **PUBLIC COMMENT – Presiding Officer**  
Please state and spell your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

14. **EXECUTIVE SESSION**

**RESOLUTION #21-135**

**“RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12”**

**WHEREAS**, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
  - Legal Advice
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **May 19, 2021 at 7:00 P.M.** in the Jefferson Township High School, 1010 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED** that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

15. **ADJOURNMENT AT \_\_\_\_\_PM - Presiding Officer**

Amanda Nevins, RMC, CMR  
Deputy Township Clerk  
973-208-6132 [anevins@jeffersontownship.net](mailto:anevins@jeffersontownship.net)

**FUTURE MEETINGS** will **begin at 7:00 p.m.** on each of the dates set forth below, at the **Jefferson Township High School Auditorium, 1010 Weldon Road, Oak Ridge, New Jersey**, unless otherwise noticed below or as amended during the year by a vote of the Township Council.

**REGULAR MEETING SCHEDULE**

- Wednesday, June 2<sup>nd</sup>
- Wednesday, June 16<sup>th</sup>
- Wednesday, July 7<sup>th</sup>
- Wednesday, August 4<sup>th</sup>
- Wednesday, September 1<sup>st</sup>
- Tuesday, September 14<sup>th</sup>
- Wednesday, October 6<sup>th</sup>
- Wednesday, October 20<sup>th</sup>
- Wednesday, November 10<sup>th</sup>
- Wednesday, December 1<sup>st</sup>
- Wednesday, December 15<sup>th</sup>
- Wednesday, January 5<sup>th</sup>, 2022 - Reorganization

**CONSENT AGENDA RESOLUTION #21-118**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

**WHEREAS**, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **May 19, 2021** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

**CONSENT AGENDA RESOLUTION #21-119**

**“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”**

**WHEREAS**, there appears on the tax records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Collector of Taxes recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

- |                       |                             |                              |                                    |                     |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment  | 2. Adjustment of Assessment | 3. Homestead Rebate          | 4. Overbilled                      | 5. Third Party Lien |
| 6. Duplicate Payment  | 7. Exempt                   | 8. County/State Board Appeal | 9. Overpayment                     |                     |
| 10. Return of Premium | 11. New Jersey Saver        | 12. Return of Recording Fee  | 13. Vets, Senior Citizen Deduction |                     |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
140	16	BELL, EDWARD	\$ 355.34	7&3	2021
		CORELOGIC	\$ 9,379.63	6	2021
		B23 L20 BADAMO	\$1,712.07		
		B73 L2 ZUKELMAN	\$1,858.34		
		B250.08 L9 SANBUENAVENTURA	\$3,681.67		
		B563 L13 DELELLIS	\$2,127.55		
			<b>TOTAL</b>	<b>\$9,734.97</b>	

**CONSENT AGENDA RESOLUTION 21-120**

**“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF UTILITY FEES”**

**WHEREAS**, there appears on the Utility records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Director of Utility recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

1. Overpayment at Closing	2. High Billing Estimates	3. Meter Reading Error
4. Credit X-Rate	5. Overpayment	6. Meter/Remote Discrepancy
7. Stuck Remote	8. Remote Reading Error	9. Account Reset Error
10. Meter Error	11. Reading Input Error	12. New Construction/Service Off
13. Inadvertent payment JTMU	14. Bill Code Error	15. Reimbursement for Repairs/Usage/Conn

BLOCK/LOT	NAME	AMOUNT	YEAR	CODE
28/17	71 Pawnee Avenue LLC Attn: Anthony Mazzola 53 Woodland Avenue Rockaway, NJ 07866	\$2,600.00	2021/Q2	15
		<b>TOTAL:</b>	<b>\$18,528.00</b>	

**CONSENT AGENDA RESOLUTION #21-121**

**“RESOLUTION AUTHORIZNG REFUND OF OVERPAYMENT(S) OF RECREATION FEES”**

**WHEREAS**, there appears on the Recreation Department records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Recreation Department recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

- |                      |                         |                            |
|----------------------|-------------------------|----------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment    | 3. Withdrawal from Program |
| 4. Program Cancelled | 5. Expelled Participant |                            |

PAYEE	PROGRAM	AMOUNT	CODE
Desirae Nigro 20 Crescent Drive Lake Hopatcong, NJ 07849	2021 Camp Jefferson	60.00	1
Michelle Papa 6 Mansfield Way Oak Ridge, NJ 07438	2021 Spring Jefferson Striders	100.00	3
	<b>Total Refunds:</b>	<b>160.00</b>	

**CONSENT AGENDA RESOLUTION #21-122**

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2021 DISTRACTED DRIVING CRACKDOWN GRANT IN THE AMOUNT OF \$7,500.00”**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Jefferson, has been awarded a **2021 Distracted Driving Crackdown Grant** in the amount of **\$7,500.00** and wishes to amend its **2021** budget to include this amount as an item of revenue.

**NOW THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2021** in the total amount of **\$7,500.00**, which will be available as a revenue from:

**Miscellaneous Revenues**

Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services – Public  
And Private Revenues Offset with Appropriations:

**2021 Distracted Driving Crackdown Grant** **\$7,500.00**

**BE IT FURTHER RESOLVED** that a like sum of **\$7,500.00** be and the same is hereby appropriated under the caption of:

**General Appropriations**

Operations – Excluded from CAPS  
Public and Private Programs Offset by Revenues:

**2021 Distracted Driving Crackdown Grant**  
**Police: Salaries & Wages**

**BE IT FURTHER RESOLVED** that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

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**CONSENT AGENDA RESOLUTION #21-123**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS “RIO SUPPLY, INC.”**

**WHEREAS**, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

**WHEREAS**, MCCPC Contract #47-Categories B, D, E, F, G & H were awarded to **Rio Supply, Inc., 100 Allied Parkway, Sicklerville, NJ 08081** for Water Meters and Readers; and

**WHEREAS**, the Township of Jefferson desires to purchase, in an **amount not to exceed \$57,075.00 for Water Meters and Readers, MCCPC #47-Categories B, D, E, F, G & H** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item

**C-06-520-008-501**  
**C-06-521-011-501**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **Water Meters and Readers from the approved Morris County Cooperative Pricing Council Vendor, MCCPC Contract #47-Categories B, D, E, F, G & H in an amount not to exceed \$57,075.00 from Rio Supply, Inc., 100 Allied Parkway, Sicklerville, NJ 08081.**

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**CONSENT AGENDA RESOLUTION #21-124**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
NEW JERSEY COOPERATIVE PURCHASING ALLIANCE (NJCPA)-CK04 CONTRACT VENDORS FOR CONTRACTING UNITS-  
“AXON ENTERPRISE, INC.”**

**WHEREAS**, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey Cooperative Purchasing Alliance (NJCPA) contracts entered into on behalf of the County of Bergen; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

**WHEREAS**, NJCPA Contract CK04-#18-71 was awarded to **Axon Enterprise, Inc., 17800 N. 85<sup>th</sup> Street, Scottsdale, AZ 85255** for year 2 of contract for police car camera units and accessories; and

**WHEREAS**, the Township of Jefferson desires to purchase, in an **amount not to exceed \$30,508.00 for year 2 of contract for police car camera units and accessories** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current NJCPA contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item

**C-04-55-921-008-912**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **year 2 of contract for police car camera units and accessories from the approved NJCPA Vendor, Contract CK04-#18-71 in an amount not to exceed \$30,508.00 from Axon Enterprise, Inc., 17800 N. 85<sup>th</sup> Street, Scottsdale, AZ 85255.**

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CONSENT AGENDA RESOLUTION #21-125

**"RESOLUTION AUTHORIZING THE PURCHASE OF SPACESAVER FREESTYLE PERSONAL STORAGE LOCKERS WITH ACCESSORIES FROM MODERN OFFICE SYSTEMS LLC. UNDER THE SOURCEWELL NATIONAL SERVICE COOPERATIVE"**

**WHEREAS**, pursuant to P.L. 2011, c. 139 all contracting units are permitted to use contracts awarded by national or regional cooperatives that were already competitively bid without competitively bidding the goods or services themselves; and

**WHEREAS**, on July 18, 2018, the Township Council authorized the Township to enter into an agreement with the Sourcewell National Cooperative to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township; and

**WHEREAS**, the Sourcewell National Service Cooperative awarded Contract No. 010920-SPC to **Spacesaver Corporation**, 1450 Janesville Avenue. Fort Atkinson, WI 53538; and

**WHEREAS**, the Township of Jefferson wishes to purchase Spacesaver Freestyle Personal Storage Lockers and Other Related Accessories from **Modern Office Systems, LLC., 45 West 36<sup>th</sup> Street, New York, NY 10018** for an amount not to exceed **\$118,098.37**; and

**WHEREAS**, Modern Office Systems, LLC. is an authorized Spacesaver Corporation dealer; and

**WHEREAS**, the Township is in receipt of the requisite documentation required in order to award this contract through the Sourcewell National Cooperative contract; and

**WHEREAS**, the use of the Sourcewell National Cooperative shall result in cost savings, after all factors, including charges for service, material and delivery, have been considered; and

**WHEREAS**, the Sourcewell National Cooperative's bidding process for contractors meets the requirements of the "fair & open" definition required by N.J.S.A. 19:44A-20.7; and

**WHEREAS**, the determination by the Township to award this contract under this National Cooperative was previously advertised in both The Daily Record and on the Township of Jefferson website; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations as designated below and totaling **\$118,098.37**:

**C-04-55-921-001-901**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to purchase Spacesaver Freestyle Personal Storage Lockers and Other Related Accessories from **Modern Office Systems, LLC., 45 West 36<sup>th</sup> Street, New York, NY 10018** in an amount not to exceed **\$118,098.37**.

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CONSENT AGENDA RESOLUTION #21-126

**"RESOLUTION OF THE TOWNSHIP OF JEFFERSON, STATE OF NEW JERSEY, COUNTY OF MORRIS, AUTHORIZING THE TOWNSHIP OF JEFFERSON TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, C. 72"**

**WHEREAS**, the Township of Jefferson had adopted its municipal budget but does not expect its tax rate certification until after the State of New Jersey has finalized the State budget along with State aid to municipalities; and

**WHEREAS**, without State revenue figures the Morris County Board of Taxation will be unable to certify tax rates for the year **2021** and the Township of Jefferson Tax Collector will be unable to mail the Township's **2021** tax bills on a timely basis; and

**WHEREAS**, the Township of Jefferson Tax Collector, in consultation with the Township of Jefferson Chief Financial Officer, has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies.

**NOW THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey as follows:

1. The Township of Jefferson Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township of Jefferson for the third (3<sup>rd</sup>) installment of **2021** taxes; the Tax Collector shall proceed no later than the **30<sup>th</sup> day of June 2021** and take such actions as are permitted and required by L. 1994, c.72 (N.J.S.A. 54:4-66.3).
2. The estimated tax levy for the third (3<sup>rd</sup>) fiscal quarter of **2021** is hereby set at **\$20,381,046.18**.
3. In accordance with the law, the third (3<sup>rd</sup>) quarter installment of **2021** taxes shall not be subject to interest until the twenty-sixth (26<sup>th</sup>) date after the date of mailing of the tax bills with interest charged back to the statutory due date of **August, 1, 2021**.

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CONSENT AGENDA RESOLUTION #21-127

**"RESOLUTION AUTHORIZING THE TRANSFER OF TITLE TO AN ABANDONED MOTOR VEHICLE TO SAR'S AUTO WRECKERS INC. IN SATISFACTION OF VEHICLE STORAGE CHARGES"**

**WHEREAS**, **Sar's Auto Wreckers Inc.** maintains the storage facility for motor vehicles towed by order of the Jefferson Township Police Department; and

**WHEREAS**, the following motor vehicle was towed to the storage facility:  
**2007 Mazda 3**  
**VIN# JM1BK123X71713704**

WHEREAS, the vehicle owner failed to retrieve the vehicle after legal notice was provided and the vehicle was deemed abandoned; and

WHEREAS, the vehicle was advertised for sale pursuant to law as an abandoned vehicle and no bids were received at the sale conducted on May 13, 2021; and

WHEREAS, Sar's Auto Wreckers Inc. has agreed to accept title to the vehicle in full satisfaction for all storage and other charges.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, that title to the abandoned 2007 Mazda 3 VIN# JM1BK123X71713704 shall be transferred to Sar's Auto Wreckers Inc. in full satisfaction of all outstanding charges related to the towing and storage of the vehicle and that the Township Clerk and other appropriate municipal officials are hereby authorized to execute such documents as may be necessary to facilitate the transfer.

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**CONSENT AGENDA RESOLUTION #21-128**

**“RESOLUTION AUTHORIZING CHANGE ORDER #1 FOR TOWNSHIP OF JEFFERSON POLICE DEPARTMENT ADDITION”**

WHEREAS, the Township of Jefferson awarded a contract on April 7, 2021 to North Creek, LLC., through Resolution 21-99 in the amount of \$1,087,000.00; and

WHEREAS, North Creek LLC has provided Change Order #1 regarding original wood pricing to current pricing for wood required for the Jefferson Police Addition; and

WHEREAS, North Creek LLC advised there would be an increase in wood materials in the amount of \$49,597.02; and

WHEREAS, the Township Architect, Fredrick T. Wawra of Fox Architectural Design PC recommends the change order based on his email dated May 5, 2021; and

WHEREAS, the total contract is now \$1,136,597.02 for the Jefferson Police Addition;

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$1,136,597.02

**C-04-55-921-001-901**

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby approved Change Order #1 for the Township of Jefferson Police Department Addition to North Creek, LLC, PO Box 112, Essex Fells, New Jersey 07021 in \$49,597.02 for a total contract of \$1,136,597.02.

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**CONSENT AGENDA RESOLUTION #21-129**

**“RESOLUTION AWARDED STATE CONTRACT TO SHI INTERNATIONAL CORP. FOR FILE BANK FOR THE POLICE DEPARTMENT”**

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the State Contract; and

WHEREAS, the Township of Jefferson requires the File Bank, Inc., for the Police Department through SHI International Corp; and

WHEREAS, NJ State Contract # 89851 was awarded to SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873; and

WHEREAS, the Township of Jefferson desires to continue the use of File Bank, Inc., for the Police through SHI International Corp. in the amount of \$25,575.97 NJ State Contract# 89851, through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the State contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$25,575.97.

**1-01-25-250-250-267**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to enter into a service agreement for File Bank, Inc. for the Police Department through SHI International Corp. through NJ State Contract # 89851 in an amount \$25,757.97 from SHI, 290 Davidson Avenue, Somerset, NJ 08873.

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**CONSENT AGENDA RESOLUTION #21-130**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED NEW JERSEY STATE COOPERATIVE PRICING SYSTEM CONTRACT VENDORS FOR CONTRACTING UNITS – ASPHALT PAVING SYSTEMS”**

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State Contracts**; and



WHEREAS, State Contract T-2507 was awarded to Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey 08037 for cape seal micro-surfacing treatment; and

WHEREAS, the Township of Jefferson desires to cape seal and micro-surfacing treatment in an amount not to exceed \$279,817.62 NJ State Contract #T-2507, through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$279,817.62.

C-04-55-920-013-914  
C-04-55-921-013-912

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase cape seal micro-surfacing treatment from Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey, 08037 in an amount not to exceed \$279,817.62.

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CONSENT AGENDA RESOLUTION #21-131

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED NEW JERSEY STATE COOPERATIVE PRICING SYSTEM CONTRACT VENDORS FOR CONTRACTING UNITS – MORRIS ASPHALT CO., INC.”**

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State Contracts**; and

WHEREAS, State Contract T-0896 was awarded to Morris Asphalt Co., Inc., P.O. Box 305, Lafayette, New Jersey 07848 for oil and stone; and

WHEREAS, the Township of Jefferson desires to do oil and stone in an amount not to exceed \$174,140.70 NJ State Contract #T-0896, through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **New Jersey State Cooperative Purchasing Program**; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$174,140.70.

C-04-55-921-013-912

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase oil and stone from Morris Asphalt Co., Inc., P.O. Box 305, Lafayette, New Jersey 07848 in an amount not to exceed \$174,140.70.

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CONSENT AGENDA RESOLUTION #21-132

**“RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH NEW JERSEY HIGHLANDS COUNCIL PHASE 1 FEASIBILITY STUDY SEWER SERVICE AREA EXPANSION AND WATER USE AND CONSERVATION MANAGEMENT PLAN”**

WHEREAS, the Township of Jefferson applied for grant funding through the New Jersey Highlands Council; and

WHEREAS, the Township is of updating the sewer service area study; and

WHEREAS, the New Jersey Highlands Council has approved a grant in the amount of \$100,000 for the Phase 1 Feasibility Study Sewer Service Area Expansion and \$65,000 for a Water Use and Conservation Management Plan; and

WHEREAS, the Township is desirous of entering into this Grant Agreement with the New Jersey Highlands Council; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Mayor and Clerk are authorized to execute the Grant Agreement with the New Jersey Highlands Council and are further authorized to execute any other necessary documents to implement the Grant Agreement.

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CONSENT AGENDA RESOLUTION #21-133

**“RESOLUTION AUTHORIZING AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS LOCAL RECREATION IMPROVEMENT GRANT”**

WHEREAS, the Township of Jefferson desires to apply for an obtain a grant from the New Jersey Department of Community Affairs, for approximately \$225,000 to complete recreation improvements at White Rock Lake for community use, to expand and improve recreational opportunities for residents and enhance ADA accessibility; and

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Council:

- 1) does hereby authorize the application for such a grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Jefferson and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the person whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith

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**CONSENT AGENDA RESOLUTION #21-134**

**Section 2. "RESOLUTION APPROVING CURRENT ESTIMATE NO. 3 - TSUJ CORP – FOR GENERATOR REPLACEMENT CONTRACT NO. UTL -20 -5"**

**WHEREAS**, a contract was awarded to **TSUJ Corp** for **Generator Replacement Contract UTL- 20-5**; and

**WHEREAS**, the Township Engineer has submitted **Current Estimate No. 2** in the amount of **\$111,130.37** for work completed and accepted; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for said payment.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Current Estimate No. 3 for a payment in the amount of \$111,130.37 to TSUJ Corp, P.O. Box 4621, Wayne, New Jersey, 07470.**

**BE IT FURTHER RESOLVED** that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

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