

JEFFERSON TOWNSHIP COUNCIL  
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING  
1033 WELDON ROAD  
LAKE HOPATCONG, NJ 07849  
CONTACT: 973-208-6132/33  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**DRAFT – TO  
THE EXTENT  
KNOWN AS  
OF 8.11.23**

AUGUST 16, 2023  
REGULAR MEETING – 7:00 PM  
AGENDA

\*\*\*\* PLEASE SILENCE ALL CELL PHONES

**1. CALL TO ORDER – Presiding Officer**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **August 16, 2023** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2023** and was posted on the bulletin board in the Municipal Building on **January 6, 2023** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of this meeting.

**2. ROLL CALL –Township Clerk**

	Present	Absent
Mr. Birmingham		
Mr. Kalish		
Mr. Smith		
Vice President Dunham		
President Senatore		
Mr. Ryan, Township Attorney		
Ms. Reilly, Township Clerk		

Let the record reflect the following members of the Administration are present: Mayor Eric Wilsusen, Administrator Debi Millikin.

**3. SALUTE TO THE FLAG – Presiding Officer**

**4. SPECIAL PRESENTATIONS – Township Clerk**

- None for August 16, 2023

**5. PUBLIC COMMENT – Presiding Officer**

**Please state and spell your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION –Township Clerk**

**ORDINANCE #23-16 - ORDINANCE AMENDING CHAPTER 235, “Fee, General”, SECTION 235-9 HEALTH CENTER FEES**

**WHEREAS**, Section 235-9 of the Township Code entitle Health Center Fees needs to be updated; and

**WHEREAS**, the Township Council desires to revise Section 235-9 in its entirety and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 235-9 is amended as follows:

**SECTION I**

Chapter 235-9 shall be revised by the deletion of the current section and adoption of a new Section 235-9 as follows:

§235-9 **Health Center Fees:**

A. Flu Shot	\$25.00
B. Flu Shot High Dose	\$55.00
C. Foot Clinic Visit	\$15.00
D. Health Screen IV (CBC, CMP, Lipid, T4, PSA)	\$48.00
E. Female Cancer Screening	\$40.00
F. Health Screen III (CBC, CMP, Lipid, T4)	\$27.00
G. Skin Cancer Screening	\$10.00
H. Ne Hemoglobin A1C	\$17.00

**SECTION II**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

**Please state and spell your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

INTRODUCED: JULY 19, 2023

ADOPTED:

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham	X		X									
Mr. Kalish			X									
Mr. Smith		X	X									
Vice President Dunham			X									
President Senatore			X									

**ORDINANCE #23-17 - ORDINANCE AMENDING CHAPTER 142 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED "ALCOHOLIC BEVERAGES"**

**WHEREAS**, the Township Council desires to amend Chapter 142 of the Jefferson Township Municipal Code entitled "Alcoholic Beverages" in order to amend Section 142 to regulate, when appropriate, establishments that permit Bring Your Own Beverage ("BYOB").

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 142 of the Jefferson Township Municipal Code is hereby amended as follows:

**142-19 Purpose**

- A. The Township of Jefferson wants its restaurants to remain economically viable and as well as competitive with the restaurants in other municipalities which permit the BYOB practice while concurrently safeguarding residents, visitors and patrons through the establishment of BYOB regulations.
- B. The Township through the use of requirements and established regulations, will be able to monitor the dispensation of alcohol more effectively through the use of BYOB regulation. As such, the Jefferson Township Council has determined that it would be appropriate, proper and in the best interest of the residents and visitors to the Township to amend Chapter 142, through the addition of regulations permitting, but regulating BYOB consumption.

**142-20 Permitted establishments**

The following establishments may offer BYOB and are defined as follows:

- A. Restaurant: an establishment regularly and principally used for the purpose of preparing, cooking and serving meals to the public, having an adequate kitchen and dining room equipped for the preparing, cooking and serving of food for its customers and in which no other business, except such as is incidental to such establishment, is conducted. In order to qualify as a restaurant, a location shall meet the following conditions:
  - (1) A restaurant location must be licensed by the Jefferson Township Health Department for the sale or service of food or liquid refreshments that are sold or served to the general public, and for which a license or permit authorizing the sale and/or consumption of alcoholic beverages has not been issued (even if such license or permit is suspended or in the process of being suspended); and
  - (2) The location regularly employs a wait staff of at least one server; and
  - (3) The location's wait staff service is not confined exclusively to a counter; and
  - (4) The location's business is primarily engaged in the sale or service of food or liquid refreshments to the general public.

**142-21 Permitted locations**

- A. Indoor premises. The consumption of BYOB alcoholic beverages by patrons may be permitted in fully enclosed indoor dining areas of the premises.
- B. Outside premises. Outdoor consumption of BYOB alcoholic beverages may be permitted, provided:
  - (1) Ingress and egress to the outdoor area shall be through the interior of the main facility, if possible.
  - (2) If ingress and egress cannot be accommodated through the interior of the facility, the outdoor area shall have a single, designated "reception point" at which there shall be stationed an employee, at least 21 years of age.

**142-22 Operating regulations**

- A. Premises allowing patrons to BYOB must comply with all applicable state, federal and municipal rules, regulations, statutes and ordinances pertaining to the consumption of wine or malt alcoholic beverages on premises that are not licensed to sell or serve alcoholic beverages.
- B. Only the consumption of wine and malt alcoholic beverages shall be permitted.
- C. Any establishment which may allow the patrons to bring their own wine or beer may supply glasses, ice, etc., but may not impose a cover, corkage, or service charge of any kind.
- D. No BYOB establishment or employee shall be permitted to serve, handle, pour or distribute alcoholic beverages on the premises.
- E. The owner or operator shall not permit the consumption of wine or malt alcoholic beverages during the hours of 12:00 midnight, prevailing time, to 12:00 noon, prevailing time.

- F. Persons under the age of 21 years or persons who are visibly or apparently intoxicated are prohibited from consuming wine or malt alcoholic beverages and are prohibited from bringing wine or malt alcoholic beverages onto the premises. No BYOB establishment or employee shall allow, permit or suffer any alcoholic beverages to be consumed by any intoxicated person or by any person under the age of 21 years.
- G. Patrons who desire to consume wine or malt beverages on the premises shall bring such beverages with them to the establishment. No delivery of alcoholic beverages by any person, including a licensed alcoholic beverage establishment, shall be permitted.
- H. The owner or operation allowing patrons to bring their own wine or malt alcoholic liquor shall not allow a patron to bring more than the following amounts of alcohol to a premises for consumption:
  - (1) One bottle of wine shall be allowed for each patron of drinking age;
  - (2) Three malt alcoholic liquors shall be allowed for every one patron of drinking age.
- I. There shall be no consumption of wine or malt alcoholic beverages by employees of the premises, but only by patrons who are seated for meal service at a table. No person waiting to be served for service may consume or possess an open container of an alcoholic beverage while waiting to be seated for table service.
- J. There shall be no storage of alcoholic beverages on the premises except that which is utilized in conjunction with cooking and/or food preparation. Patrons shall not be permitted to deliver alcoholic beverages to the premises in advance or to leave alcoholic beverages on the premises to be consumed or to be picked up at a later time. Additionally, alcoholic beverages shall not be permitted to be stored, displayed or maintained on a service bar or service table, and must be kept by the patron at the table at which the patron is seated.
- K. The owner of the premises must mandate that a patron who brings alcohol to a restaurant under this article take the alcohol with them at the end of their patronage. Under no circumstances may an owner allow alcohol to remain on the premises which does not belong to a patron. For each bottle of alcohol on the premises that does not belong to a patron, the owner shall be liable for a fine of up to \$500 for each bottle found on the premises.
- L. The New Jersey Alcoholic Beverage Control Act provides that holders of plenary winery licenses and farm winery licenses may operate retail outlets within the State of New Jersey. See N.J.S.A. 33:1-10.2a and N.J.S.A. 33:1-10.2b. These retail salesrooms are commonly referred to as "outlets," and any retail establishment ("outlet") seeking to sell alcoholic beverages within the Township must comply with New Jersey state laws regulating the service of alcohol. See, e.g., N.J.S.A. 2C:33-27.

#### **142-23 Violations**

Any person or establishment violating this article shall be subject to any and all fines and penalties set forth under any law of the State of New Jersey and Jefferson Township. In addition to any fine or penalty set forth by the State of New Jersey and the Township of Jefferson, the Township of Jefferson may impose a fine of up to \$500 per violation. Each bottle found at the public location shall be considered a separate and distinct violation. The aforesaid regulations can and will be enforced by the Township Code Enforcement Officers and the Officers of the Jefferson Township Police Department.

#### **142-24 Operator/owner consent**

Any restaurant that opts to be a BYOB under this article irrevocably consents to allow the designated agent(s) authorized with enforcing compliance with all plenary laws and their designees to conduct random inspections of BYOB restaurants to ensure compliance with this article.

#### **142-25 Severability**

Should any paragraph, section, part of any section, or any clause or phrase of this article for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this article, and shall remain in full force and effect, and to that end the provisions of this article are hereby declared to be severable.

#### **142-26 Repealer**

All ordinances of the Township of Jefferson which are inconsistent or in conflict with the provisions of this article are hereby repealed to the extent of such inconsistency.

#### **142-27 Effect on other laws**

This article shall supersede and replace any other provisions of the Code of the Township of Jefferson, now or later enacted, which have or may be construed to have differing or contrary terms or conditions relating to the subject matter of this article. This article is not intended to alter the current, or alter enacted amendments to the, Township Zoning/Land Use Code.

#### **142-28**

#### **142-29 When effective**

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

#### **PUBLIC HEARING**

**Please state and spell your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

INTRODUCED: JULY 19, 2023

ADOPTED:

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham		X	X									
Mr. Kalish			X									
Mr. Smith	X		X									
Vice President Dunham			X									
President Senatore			X									

7. **COUNCIL AND MAYOR DISCUSSION – Presiding Officer**
  - Zoning Ordinance Amendment (Chapter 490) – Mobile Retail Sales and Activities
8. **ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Presiding Officer**
  - Emergency Water Call– Account # 3200730-0
9. **COUNCIL REPORTS – Presiding Officer**
10. **ORDINANCES – FIRST READING –Township Clerk**
  - None for August 16, 2023
11. **NEW COUNCIL BUSINESS – Presiding Officer**
  - None for August 16, 2023

12. **CONSENT AGENDA\* –Township Clerk**  
 \*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*PERMITS/LICENSES**

- None for August 16, 2023

**\*APPOINTMENTS:**

- None for August 16, 2023

- \*CONSENT AGENDA RESOLUTIONS:**
- 23-223 Resolution Authorizing the Payment of Bills
  - 23-224 Resolution Authorizing the Refund of Overpayment(s) of Taxes
  - 23-225 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the 2023 Morris County Paratransit (Dial-A-Ride) Grant in the Amount of \$19,500.00
  - 23-226 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the Teen Mental Health First Aid Grant in the Amount of \$603.20
  - 23-227 Resolution Cancelling Grant Appropriations and Receivables
  - 23-228 Resolution Authorizing Contracts with Certain Approved NJ State & Morris County Cooperative Pricing Council Contract Vendor for Contracting Units – Campbell Foundry Company
  - 23-229 Resolution Authorizing Purchase Through State Contract of Firefighter Protective Clothing and Various Fire Tools for the Township of Jefferson Fire Company #2 Through Firefighter One
  - 23-230 Resolution Authorizing Contracts with Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Genserve, Inc.
  - 23-231 Resolution Authorizing Contract for Public Safety Software & Administration Service with Off Duty Management, Inc. Under the Sourcewell National Service Cooperative
  - 23-232 Resolution Fire and Safety Service to Provide Mechanical Maintenance of Pierce Fire Trucks that are Part of the Fleet for the Township of Jefferson Parks and Recreation Department
  - 23-233 Resolution Authorizing a Change Order #1 for the Renovation of the Nurse’s Cabin at Camp Jefferson for the Township of Jefferson Parks and Recreation Department
  - 23-234 Resolution Approving Current Estimate No. 2 – Aurora Environmental, Inc. – for a New DPW Fuel Facility, Contract #BLD-72-1G
  - 23-235 Resolution Authorizing Change Order No. 2 and Approving Current Estimate No. 4 and Final – Riverview Paving Inc. – For 2022 Road Paving Program, Contract # RDE-22-2
  - 23-236 Resolution for Rejection of Bids for Wastewater Chemicals Bid

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Kalish						
Mr. Smith						
Vice President Dunham						
President Senatore						

13. **PUBLIC COMMENT – Presiding Officer**  
 Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

14. EXECUTIVE SESSION –Township Clerk

**RESOLUTION #23-237 - RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
  - Contract Negotiations – CSC TKR, LLC d/b/a Cablevision of Morris
  - Litigation – Kratzel, Joseph v. Jefferson Township
  - Liquor Licensing - Contracts
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
- (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **July 19, 2023 at 7:00 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED** that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Kalish						
Mr. Smith						
Vice President Dunham						
President Senatore						

15. ADJOURNMENT AT \_\_\_\_\_ PM - Presiding Officer

Michele Reilly, RMC, CMR  
 Township Clerk  
 973-208-6133 [mreilly@jeffersontownship.net](mailto:mreilly@jeffersontownship.net)

**FUTURE MEETINGS** will begin at 7:00 p.m. on each of the dates set forth below, at the Jefferson Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, unless otherwise noticed below or as amended during the year by a vote of the Township Council.

**REGULAR MEETING SCHEDULE**

Wednesday, September 6	Tuesday, September 19
Wednesday, October 4	Wednesday, October 18
Wednesday, November 1	Wednesday, November 29
Wednesday, December 13	Wednesday, January 3, 2024 - Reorganization

**CONSENT AGENDA RESOLUTION #23-223**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

**WHEREAS**, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated August 16, 2023 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

**CONSENT AGENDA RESOLUTION #23-224**

**“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”**

**WHEREAS**, there appears on the tax records overpayment(s) as shown below; and

**WHEREAS**, said overpayment(s) were created by the reasons indicated; and

**WHEREAS**, the Collector of Taxes recommends the refund(s) of such overpayment(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

**CODE OF REASONS**

- |                       |                             |                              |                                    |                     |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment  | 2. Adjustment of Assessment | 3. Homestead Rebate          | 4. Overbilled                      | 5. Third Party Lien |
| 6. Duplicate Payment  | 7. Exempt                   | 8. County/State Board Appeal | 9. Overpayment                     |                     |
| 10. Return of Premium | 11. New Jersey Saver        | 12. Return of Recording Fee  | 13. Vets, Senior Citizen Deduction |                     |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
473.05	5	TOWER DB XII TRUST	\$7,705.69	5	2023
473.05	5	TOWER BD XII TRUST	\$3,500.00	10	2023
74	14	BALA PARTNERS LLC	\$2,146.12	5	2023
74	14	BALA PARTNERS LLC	\$3,000.00	10	2023
35	12	OWNER	\$1,720.45	6	2023
102	9	OWNER	\$2,954.12	6	2023
164	30	OWNER	\$3,952.76	6	2023
232.02	1	SUNNYSIDE TITLE	\$2,326.18	6	2023
336	21.03	HEADLEY	\$2,216.92	6	2023
253	2	BOSTON NATIONAL TITLE	\$2,780.84	6	2023
453	4.1032	GUARDIAN TITLE	\$1,406.00	6	2023
297	5	BALA PARTNERS LLC	\$1,393.92	5	2023
297	5	BALA PARTNERS LLC	\$2,100.00	10	2023
			<b>TOTAL</b>	<b>\$37,203.00</b>	

**CONSENT AGENDA RESOLUTION #23-225**

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2023 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT IN THE AMOUNT OF \$19,500.00”**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Jefferson, has been awarded a 2023 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT in the amount of \$19,500.00 and wishes to amend its 2023 budget to include this amount as an item of revenue.

**NOW THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the total amount of \$19,500.00, which will be available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services – Public  
And Private Revenues Offset with Appropriations:

**2023 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT** **\$19,500.00**

**BE IT FURTHER RESOLVED** that a like sum of **\$19,500.00** be and the same is hereby appropriated under the caption of:  
General Appropriations

- A. Operations – Excluded from CAPS  
Public and Private Programs Offset by Revenues:  
**2023 MORRIS COUNTY PARATRANSIT (DIAL-A-RIDE) GRANT**  
**Dial-A- Ride: Salaries & Wages** **\$19,500.00**

**BE IT FURTHER RESOLVED** that the Chief Financial Officer electronically submit the Chapter 159 certification form and a copy of this resolution to the Director of the Division of Local Government Services.

**CONSENT AGENDA RESOLUTION #23-226**

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION  
UNDER N.J.S.A. 40A:4-87 FOR THE TEEN MENTAL HEALTH FIRST AID GRANT IN THE AMOUNT OF \$603.20”**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, both the Township of Jefferson and Jefferson Board of Education were jointly awarded a **teen Mental Health First Aid (tMHFA) Grant** in 2021; and

**WHEREAS**, the Jefferson Board of Education recently closed this grant account and submitted the balance of funds to the Township of Jefferson; and

**WHEREAS**, the Township of Jefferson has received a check in the amount of **\$603.20** from the Jefferson Board of Education for **teen Mental Health First Aid (tMHFA) Grant** and wishes to amend its **2023 municipal** budget to include this amount as an item of revenue.

**NOW THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2023** in the total amount of **\$603.20**, which will be available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services – Public  
And Private Revenues Offset with Appropriations:

**tMHFA Grant** **\$603.20**

**BE IT FURTHER RESOLVED** that a like sum of **\$603.20** be and the same is hereby appropriated under the caption of:  
General Appropriations

- A. Operations – Excluded from CAPS  
Public and Private Programs Offset by Revenues:  
**tMHFA Grant** **\$603.20**

**BE IT FURTHER RESOLVED** that the Chief Financial Officer electronically submit the Chapter 159 certification form and a copy of this resolution to the Director of the Division of Local Government Services.

**CONSENT AGENDA RESOLUTION #23-227**

**“RESOLUTION CANCELLING GRANT APPROPRIATIONS AND RECEIVABLES”**

**WHEREAS**, there is a need to cancel the following Grant/Budget Appropriations and Receivables:

<b><u>FUND</u></b>	<b><u>ACCOUNT No.</u></b>	<b><u>ACCOIUNT TYPE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
GRANT	G-01-41-760-000-001	BUDGET	Distracted Driving Grant	700.00
GRANT	G-01-41-760-001	REVENUE	Distracted Driving Grant	700.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Jefferson, Morris County, New Jersey, that the above referenced Appropriations and Receivables be cancelled.

**CONSENT AGENDA RESOLUTION #23-228**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
NJ STATE & MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDOR FOR CONTRACTING UNITS –  
CAMPBELL FOUNDRY COMPANY”**

**WHEREAS**, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury & and the Township of Randolph; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State & County contracts; and

**WHEREAS**, the New Jersey State Cooperative Purchasing Program contracts **#19-FLEET-00979** & the Morris County Cooperative Pricing Council contract #14, were awarded to Campbell Foundry Company, 800 Bergen Street, Harrison, NJ 07029 for Catch Basins, Castings, Inlets & Manhole covers; and

**WHEREAS**, the Township of Jefferson desires to purchase, in an **amount not to exceed \$40,000.00** for Catch Basins, Castings, Inlets & Manhole covers through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$40,000.00.

**G-01-41-790-000-004**  
**C-04-55-922-010-915**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Catch Basins, Castings, Inlets & Manhole covers **from the approved New Jersey State Cooperative Purchasing Program contracts #19-FLEET-00979 & Morris County Cooperative Pricing Contract #14 in an amount not to exceed \$40,000.00** from Campbell Foundry Company, 800 Bergen Street, Harrison, NJ 07029.

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**CONSENT AGENDA RESOLUTION #23-229**

**“RESOLUTION AUTHORIZING PURCHASE THROUGH STATE CONTRACT OF FIREFIGHTER PROTECTIVE CLOTHING AND VARIOUS FIRE TOOLS FOR THE TOWNSHIP OF JEFFERSON FIRE COMPANY #2 THROUGH FIREFIGHTER ONE”**

**WHEREAS**, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the State Contract; and

**WHEREAS**, the Township of Jefferson Fire Company #2 has the need to purchase new Firefighter Protective Clothing and Various Fire Tools through State Contract T-0790 and T-0106; and

**WHEREAS**, State Contract T-0790 and T-0106 was awarded to **Firefighter One, 34 Wilson Drive, Sparta, NJ 07871;** and

**WHEREAS**, the Township of Jefferson Fire Company #2 desires to purchase Firefighter Protective Clothing in the amount of **\$14,813.80 through State Contract # T-0790** and Township of Jefferson Fire Company #2 desires to purchase various fire tools in the amount of **\$15,011.46 through State Contract # T-0106 through** this resolution and properly executed contract, which shall be subject to all the conditions applicable to the State contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$29,825.26.**

**C-04-55-922-011-913**  
**C-04-55-923-008-907**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to contract for the purchase of Firefighter Protective Clothing and Various Fire Tools **through State Contract # T-0790 and T-0106 in the total amount of \$29,825.26 to Firefighter One, 34 Wilson Drive, Sparta, NJ 07871.**

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**CONSENT AGENDA RESOLUTION #23-230**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS “GENSERVE, INC.”**

**WHEREAS**, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

**WHEREAS**, **MCCPC Contract #46** was awarded to **Genserve, Inc., 75A Twinbridge Drive, Pennsauken, NJ 08110** for generator maintenance and repairs; and

**WHEREAS**, the Township of Jefferson desires to purchase, in an **amount not to exceed \$50,000.00 for generator maintenance and repairs, MCCPC #46** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$50,000.00.**

**3-07-55-500-000-571**  
**3-05-55-500-000-556**  
**3-01-26-310-310-234**  
**3-01-26-310-310-218**  
**3-01-25-255-255-234**  
**3-01-25-255-255-218**  
**3-01-25-255-256-260**



3-01-25-260-261-206  
3-01-28-370-371-268  
3-01-28-370-370-276  
T-26-56-860-000-321  
C-06-55-521-011-503

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase generator maintenance and repairs in an amount not to exceed \$50,000.00 Genserve, Inc., 75A Twinbridge Drive, Pennsauken, NJ 08110.

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**CONSENT AGENDA RESOLUTION #23-231**

**"RESOLUTION AUTHORIZING CONTRACT FOR PUBLIC SAFETY SOFTWARE & ADMINISTRATION SERVICES WITH OFF DUTY MANAGEMENT, INC. UNDER THE SOURCEWELL NATIONAL SERVICE COOPERATIVE"**

**WHEREAS**, pursuant to P.L. 2011, c. 139 all contracting units are permitted to use contracts awarded by national or regional cooperatives that were already competitively bid without competitively bidding the goods or services themselves; and

**WHEREAS**, on July 18, 2018, the Township Council authorized the Township to enter into an agreement with the Sourcewell National Cooperative to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township; and

**WHEREAS**, the Sourcewell National Service Cooperative awarded Contract No. 051321-OFF to Off Duty Management, Inc., 1908 Avenue D, A100, Katy, TX, 77493; and

**WHEREAS**, the Township of Jefferson wishes to enter into a contract for Public Safety Software & Administration Services with Off Duty Management, Inc. for the administration of Police Outside Employment jobs; and

**WHEREAS**, there will be no cost to the township as the third-party vendors needing Police Outside Employment Services will pay an administrative fee directly to Off Duty Management. Vendors will pay 6.8% of the police officers' hourly rate; and

**WHEREAS**, the Township is in receipt of the requisite documentation required in order to award this contract through the Sourcewell National Cooperative contract; and

**WHEREAS**, the use of the Sourcewell National Cooperative shall result in cost savings, after all factors, including charges for service, material and delivery, have been considered; and

**WHEREAS**, the Sourcewell National Cooperative's bidding process for contractors meets the requirements of the "fair & open" definition required by N.J.S.A. 19:44A-20.7; and

**WHEREAS**, the determination by the Township to award this contract under this National Cooperative was previously advertised in both The Daily Record and on the Township of Jefferson website; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations as designated below and totaling \$0.00:

**T-25-56-860-000-801**

**WHEREAS**, the Chief Financial Officer estimates the cost of the contract to be paid by third-party vendors directly to Off Duty Management will be approximately \$60,000 based on 2022 Police Outside Employment jobs,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to execute agreement Public Safety Software & Administration Services with Off Duty Management, Inc., 1908 Avenue D, A100, Katy, TX, 77493 at no direct cost to the township.

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**CONSENT AGENDA RESOLUTION #23-232**

**"RESOLUTION FIRE AND SAFETY SERVICES TO PROVIDE MECHANICAL MAINTENANCE OF PIERCE FIRE TRUCKS THAT ARE PART OF THE FLEET OF FIRE TRUCKS OWNED BY THE TOWNSHIP OF JEFFERSON"**

**WHEREAS**, the Township of Jefferson, owns several Pierce fire trucks, and

**WHEREAS**, Fire and Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 is the recognized mechanical service for mechanical maintenance related to Pierce Fire Trucks, and

**WHEREAS**, the Township requires that service be completed on the various Pierce Fire Trucks the Township owns; and

**WHEREAS**, in accordance with section 40A:11-5(1)(i) of the Local Public Contracts Law (*N.J.S.A. 40A:11-1, et seq.*) the proposed repair services and necessary parts provided by Fire and Safety Services are exempt from public bidding and;

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$30,000.00.

**3-01-25-255-256-229  
C-04-55-923-008-907**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to have all Pierce Fire Trucks serviced by Fire and Safety Services, 200 Ryan Street, South Plainfield, NJ 07080 for required mechanical maintenance and parts in an amount not to exceed \$30,000.00.

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CONSENT AGENDA RESOLUTION #23-233

**“RESOLUTION AUTHORIZING A CHANGE ORDER #1 FOR THE RENOVATION OF THE NURSE’S CABIN AT CAMP JEFFERSON FOR THE TOWNSHIP OF JEFFERSON PARKS AND RECREATION DEPARTMENT”**

WHEREAS, the Township of Jefferson awarded a based on quotes on June 9, 2022 to Richard Norris Construction through Resolution 22-164 in the amount of \$27,225.00; and

WHEREAS, the Township Recreation Director has submitted and recommended Change Order #1 dated 8/8/2023 in the amount of \$1,552.00 to reflect an adjusted price for additional work.

WHEREAS, the additional work included repairs to the floor joists which were damaged by termites; water purifier removal, patch and paint; new LED lighting and smoke detectors and was deemed necessary to complete the project.

WHEREAS, the total contract is now \$28,777.00 for the complete renovation of the nurse’s cabin.

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$28,777.00

C-04-55-922-011-924

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby approved Change Order #1 for the additional renovation of the nurse’s Cabin to Richard Norris Construction, 62 Nolan’s Point Park Road, Lake Hopatcong, NJ 08849 in the amount of \$1,552.00 for a total contract of \$28,777.00.

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CONSENT AGENDA RESOLUTION #23-234

**“RESOLUTION APPROVING CURRENT ESTIMATE NO. 2 – AURORA ENVIRONMENTAL, INC. – FOR A NEW DPW FUEL FACILITY, CONTRACT NO. BLD-72-1G”**

WHEREAS, a contract was awarded to Aurora Environmental, Inc. for New DPW Fuel Facility, **Contract BLD-72-1G**; and

WHEREAS, the Township Engineer has submitted **Current Estimate No. 2** in the amount of \$103,145.00 for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Current Estimate No. 2 for a payment in the amount of \$103,145.00** Aurora Environmental, Inc., **1102 Union Avenue, Union Beach, NJ 07735.**

BE IT FURTHER RESOLVED that this payment will be made subject to all the conditions and applicable to the **NJ State Contract #42274** and pending receipt of certified payroll records.

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CONSENT AGENDA RESOLUTION #23-235

**“RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 AND APPROVING CURRENT ESTIMATE NO. 4 and FINAL – RIVERVIEW PAVING, INC. – FOR 2022 ROAD PAVING PROGRAM, CONTRACT NO. RDE-22-2”**

WHEREAS, a contract was awarded to Riverview Paving, Inc. for 2022 Road Paving Program, **Contract RDE-22-2**; and

WHEREAS, the Township Engineer has submitted and recommended **Change Order No. 2 dated 7/31/2023** in the amount of \$43,500.01 to reflect an adjusted price for a change in as-built quantities and tree removal and trimming work, decreasing the original contract total to \$1,041,090.43 (an overall adjustment of -0.44% to the original contract amount); and

WHEREAS, the Township Engineer has submitted **Current Estimate No. 4 and FINAL** in the amount of \$71,616.46 for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Change Order No. 2 in the amount of \$43,500.01 and Current Estimate No. 4 and FINAL for a payment in the amount of \$71,616.46** to Riverview Paving, Inc., **859 Willow Grove Street, Hackettstown, NJ 07840.**

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

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CONSENT AGENDA RESOLUTION #23-236

**“RESOLUTION FOR REJECTION OF BIDS FOR WATER/WASTEWATER CHEMICALS BID”**

WHEREAS; the Township of Jefferson received bids for Water/Wastewater Chemicals on July 26, 2023 at 11am; and

WHEREAS; PVS Minibulk only bid Caustic Soda Liquid but could not provide carboy deliveries as required in the bid specifications and Main Pool Chemical did not supply the mandatory MSDA sheets as required in the bid specifications; and

**WHEREAS;** the Township's QPA and Department Supervisor recommends rejecting both bids and going out to bid again.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson hereby rejects all bids for Water/Wastewater Chemicals provided by PVS Minibulk and Main Pool.

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**\*\*COPIES OF THE BILL LIST MAY BE OBTAINED BY EMAILING [JEFFERSONCLERK@JEFFERSONTOWNSHIP.NET](mailto:JEFFERSONCLERK@JEFFERSONTOWNSHIP.NET)**