

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

FEBRUARY 1, 2023
REGULAR MEETING – 6:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 6:00 pm and read the meeting statement as follows:

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **February 1, 2023** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2023** and was posted on the bulletin board in the Municipal Building on **January 6, 2023** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. **The change in meeting time was noticed on January 24, 2023.**

2. ROLL CALL

Ms. Reilly called the roll. All Council members were present, except for Councilman Kalish, who was absent. Also in attendance were Mayor Wilsusen, Administrator Debi Millikin and Chief Financial Officer Bill Eagen.

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish		X
Mr. Smith	X	
Vice President Dunham	X	
President Senatore	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. SPECIAL PRESENTATIONS

There were no special presentations on the agenda for February 1, 2023.

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinances for Public Hearing or Vote for Adoption listed on the February 1, 2023 agenda.

7. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Ms. Millikin announced she attended the employee benefit fund meeting last Thursday and will be forwarding the wellness program information to employees. She also attended the breakfast with the Mayor at the Betsy Ross Diner, and the Economic Development Committee meeting last night.

Ms. Millikin said she is working with Millennium on a Community Block Development Grant for the front vestibule. She said grant applications are due February 21st and Council will receive a resolution to approve the grant submission.

Ms. Millikin told Council she and Bill, the West Milford Township Administrator, met to work on items to present to Senator Bucco regarding the Highlands.

Ms. Millikin said the Township had to send out a Tier 2 PFOA notification for the Milton side of town and that this has generated a lot of telephone calls. She stated that there is no safety issue but sending the letter is a DEP requirement.

Ms. Millikin mentioned that she, the Mayor and Jim Lutz met with Luciano Bruni regarding the placement of a four (4) bedroom group home on an empty lot on Berkshire Valley Road. She reminded Council that Mr. Bruni already has a group home by Star of the Sea. She said there are no town approvals needed but the Mayor will be signing a letter of support for Mr. Bruni's application for Morris County Housing Funds. Ms. Millikin said Mr. Bruni would also like to do a PILOT, similar to what was done at the other group home.

Mayor Wilsusen gave a trails update, and said he hopes for progress in the spring on the Compton Goble tract. He told Council that he spoke at the Chamber of Commerce event last Thursday at the Betsy Ross Diner. He mentioned that Senator Bucco was also in attendance. Mayor Wilsusen said he did a ribbon cutting for the owners of the diner that same day.

Mayor Wilsusen reported attending the Greatest Kindness Challenge event at Briggs School, along with the Police Chief, the Administrator, his secretary Patty Romano, and members of the police and fire departments.

Mayor Wilsusen said that last Friday, Assemblywoman Aura Dunn held a District 25 Mayor's meeting at her headquarters. He said that representatives of the DEP, DCA and Veterans Affairs were in attendance as well as members of the Assemblywoman's staff.

Mayor Wilsusen told Council that he, the Administrator, Pam Mancini from Health and Kim Smith from Animal Control attended the soft opening of the new veterinary housed on top of the Canine County Club on Tierney Road. He said they will be having a ribbon cutting in the near future.

Mayor Wilsusen announced that New Jersey Natural Gas is continuing to do work in Jefferson and will be downing down Dover Milton Road to Sleepy Hollow and Paderewski. He said they are continuing their work in Lake Forrest.

Mayor Wilsusen said the administration is working on updating the Recreation policies, which will have to be approved by Council as an Ordinance. He said the Lake Hopatcong Commission would also like the four (4) surrounding lake towns to pass similar Ordinances concerning houseboats and noise, in order to ensure that rules are consistent.

8. COUNCIL REPORTS – Presiding Officer

Councilman Birmingham reported attending the Fire Company #1 installation dinner. He suggested to Mayor Wilsusen that when an accident shuts down major roadways in town, that detour information be sent to Jefferson residents via Rave.

Councilman Smith said he attended the Fire Company #1 installation dinner, the Economic Development committee meeting last night, and the tour of the new veterinarian's facility today.

Council Vice President Dunham stated that the Route 15 fatality was sad and tragic but that he wanted to commend the Police Officers who responded to the scene for a job well done and well handled.

Council President Senatore had no report.

9. ORDINANCES – FIRST READING

ORDINANCE #23-01 – “ORDINANCE OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, STATE OF NEW JERSEY, REGULATING OUTDOOR WOOD-BURNING HEATING FURNACES AND BOILERS”

WHEREAS, certain Residents of the Township of Jefferson utilize outdoor wood-burning furnaces and/or boilers to heat their buildings and/or to heat water; and

WHEREAS, the Township Committee of the Township of Jefferson in the County of Morris finds it in the best interest of the health and safety of its Residents to regulate the usage of outdoor wood-burning furnaces and boilers; and

NOW, THEREFORE, BE IT ORDAINED BY the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that a new Ordinance is adopted as follows:

Section-1 Outdoor Wood-Burning Heating Furnaces and Boilers.

All wood-fired hydronic (hot water) heating furnace and boiler systems not located within a residential dwelling and whether unenclosed by a roof and/or walls, while permitted as accessory uses in all zone districts, shall be subject to the following requirements and limitations.

Section-2 Compliance Required.

Such heating system shall be designed, manufactured, installed and operated in accordance with all State, Federal, County and Jefferson Township laws, statutes, codes, ordinances and regulations, including the provisions of this section.

Section-3 Permit Required.

No person shall cause, allow or maintain the use of a wood-burning hydronic heating furnace or boiler system within the Township of Jefferson without first having obtained a permit from the Zoning Officer and all other requisite permits (plumbing, electrical, etc.) from the Jefferson Township Subcode Officials.

Section-4 Location.

All such wood-burning hydronic furnaces, boilers and accessory and appurtenant structures, including the enclosure, if any, protecting same shall be located in the rear yard area of the lot, only; shall not be located in the either the front yard setback area or in front of the principal structure located upon the lot and shall have a minimum setback of 200 feet from any habitable dwelling or adjacent building envelope.

Section-5 Minimum Lot Size/Location on the Lot.

No such wood-fired hydronic heating furnace or boiler system shall be located on any lot which contains an area less than two acres. The location of such system shall, (in addition to being located outside the side yard or rear yard areas and in compliance with side and rear yard setbacks applicable to principal structures) be situated on the lot so as to assure, to the greatest extent practicable, that the prevailing winds direct the smoke generated away from the nearest residences(s).

Section-6 Site Plan Required.

In order to demonstrate compliance with the provisions of § 5 above, a site plan of the lot, which can be prepared by the applicant based upon survey, tax map or other reliable information, shall be prepared showing the subject property and those located within 200 feet thereof and the approximate location of the residences on all properties located within 200 feet of the subject property. Said site plan shall be reviewed by the Zoning Officer and Construction Official to assure compliance, to the greatest extent practicable, with this and all other provisions of this section.

Section-7 Chimney Height.

All chimneys attending such systems shall have a diameter and height compliant with the manufacturer's requirements and/or recommendations.

Section-8 N.J.A.C. 7:27-3 Compliance Required.

Such systems shall be designed and operated so as to be compliant with the provisions of N.J.A.C. 7:27-3 which provides for the control and prohibition of smoke from combustion of fuel and which requires (subject to amendment or revision) that such systems: produce no smoke except for three minutes in any thirty-minute time period.

Section-9 Time Limitations of Use.

The use of all wood-fired hydronic (hot water) heating furnaces or boilers shall be allowed only during the period of October 15 to May 15. Any use outside this use period, whether to produce domestic hot water or for any other purpose, is specifically prohibited.

Section-10 Prohibited Fuels.

Only seasoned firewood and untreated lumber shall be permitted to be burned in any such heating furnace or boiler. The burning of any and all other materials in such a furnace or boiler is specifically prohibited.

Section 11. Violations and Penalties

Any person who shall violate any provision of this article shall, upon conviction thereof, be subject to a penalty of a maximum fine not more than \$100 for each violation. Each day that a violation continues shall be considered as a separate violation.

Section 12. All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 13. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.

Section 14. This Ordinance shall take effect immediately upon passage and publication as required by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **February 15, 2023**.

In response to Council questions, the Township Attorney stated that the municipal code gives general enforcement powers to Code Enforcement and to the Police. He said owners of current systems will have to bring them into compliance. He mentioned that those in charge of enforcement have the discretion to give a warning prior to issuing a summons, and that the court is in charge of deciding the penalty, which in this case is up to \$100 a day.

Mayor Wilsusen said that letting residents have the chance to comply is generally the policy as the fine is not as important as compliance.

Mr. Ryan reminded Council that substantive changes made after an Ordinance has been introduced will result in the Ordinance having to be re-advertised. Council consensus was to have the attorney review the Ordinance again prior to introduction, which will be tentatively scheduled for February 8th.

VOTE TO TABLE UNTIL FEBRUARY 8, 2023

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X									
Mr. Kalish						X						
Mr. Smith		X	X									
Vice President Dunham				X								
President Senatore	X		X									

10. MINUTES
 January 18, 2023 (Regular – Senatore Absent)

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish						X
Mr. Smith		X	X			
Vice President Dunham	X		X			
President Senatore					X	

11. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None for February 1, 2023

***APPOINTMENTS:**

- Fire Company #1, Patrick T. Biernat
- Fire Company #1, Aaron R. Dworak

***CONSENT AGENDA RESOLUTIONS:**

- 23-68 Resolution Authorizing the Payment of Bills
- 23-69 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 23-70 Resolution Authorizing Contracts with Certain Approved Cranford Police Cooperative System Contract Vendors For Contracting Units – Gentilini Ford

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Kalish						X
Mr. Smith			X			
Vice President Dunham		X	X			
President Senatore			X			

12. COUNCIL AND MAYOR DISCUSSION

- Amending Chapter 396 – Registration of Vacant and Abandoned Residential Properties

Ms. Millikin told Mr. Ryan that she would like “Zoning” changed to “Code Enforcement”. Mr. Ryan explained to Council that the Ordinance amendment does not include any significant changes and still retains the fee structure but will be more standardized with new State laws. Mayor Wilsusen stated that the Ordinance has been very effective, and the escalating fee structure in particular has helped encourage people to move on some of these properties. Council consensus was to put the Ordinance amendment on the next meeting agenda for consideration.

- Budget Overview

Mayor Wilsusen began the budget overview and told Council the Township saved a lot of money by coming out of State Health Benefits. He said the turf field is due to be redone at Lakeside Field this year. He mentioned that the biggest budget issue concerns the fire trucks.

Mayor Wilsusen explained that Fire Company #1 has a ladder truck that is slated for replacement in 2030, but needs to be replaced sooner. He said that Fire Company #2 also has a ladder truck that was due a refurbishment in 2023, but it is too far gone to be refurbished. He told Council that there needs to be a discussion as to whether or not the Township needs two (2) ladder trucks, especially with the mutual aid available from Picatinny Arsenal, Mt. Arlington, and Sparta. Mayor Wilsusen said once a truck is ordered the build out period is three (3) years, and the Township needed at least one ladder truck because of Berkshire Ridge Condos and Jefferson Chase.

Mr. Eagen handed the Council a document to review, and discussed the annual debt statement, which was just filed last week and is available on line, as well as the anticipated dates for the budget introduction, adoption, and the due date for the annual financial statement. He noted the preliminary budget figure and mentioned that no new positions will be created in 2023 and only retirees will be replaced. He highlighted notable expenditure changes as well as current revenue figures. Mr. Eagen mentioned that this year the Township will purchase six (6) police cars instead of the normal (4) usually purchased, due to the fact that two (2) vehicles were totaled. Council members asked if the Township had received insurance money for the vehicles and Councilman Smith asked if this money would be credited against that line item.

Council members questioned the anticipated State Aid, and whether or not American Rescue Fund money would be used to offset some of the cost of the firetrucks. Mr. Eagen said he was not sure. Ms. Millikin mentioned applying for a FEMA grant. Council Vice President Dunham asked is there has been an OEM discussion about having one truck versus two ladder trucks, as technically Jefferson has one fire company. Mayor Wilsusen said he would like to see justification from Company #2 as to why another ladder truck is needed. He said meetings have been held with Company #1 and a meeting will be held Friday with the officers from Company #2. Council Vice President Dunham said his inclination is to share equipment and resources.

Mr. Eagen reminded Council that American Rescue Funds have to be expended by the end of 2024 and spent by the end of 2026. Council Vice President Dunham asked again if it would be permissible to use these funds towards the purchase of a fire truck and Mr. Eagen said the directions are not specific. Councilman Smith suggested the Township ask and get a definitive answer, as he felt the State has already justified the purchase of State vehicles with these funds.

Mr. Eagen asked Council if there are any specific areas they wanted to focus on for the next meeting to please let him know. Council Vice President Dunham asked if Mr. Eagen could guesstimate the tax increase and Mr. Eagen said he could not since he doesn’t have all the revenue figures. Council Vice President Dunham said he would still like a guess and Council President Senatore agreed.

Ms. Millikin directed Council to the budget books and highlighted some of the departmental budgetary increases, specifically Assessment Operating, which she said is needed as the Assessor needs work on the tax maps, Engineering, due to the fact that the Township is utilizing a surveyor more often and also Township Engineer Jim Lutz wants to be able to work with the Township Planner, and Land Use due to the need for Master Plan work. She reminded Council that the Construction Official is retiring at the end of June. Councilman Birmingham asked if the Township would keep its shared service agreement with Mt. Arlington and Ms. Millikin said yes. Council Vice President Dunham asked if the salary would be lower, and Ms. Millikin said she thought there would be a decrease.

Council Vice President Dunham mentioned the increase in Health Insurance Salary & Wage and Mr. Eagen stated that due to the change in benefit companies, more employees are taking the opt-out.

Ms. Millikin said the Police Department will be hiring a new employee due to a retirement, there will be the need to hire a new mechanic and promote a truck driver, and Terri McCarney’s position in Recreation will need to be filled. Council Vice President Dunham asked if that could be a new position and Ms. Millikin said no. Council Vice President Dunham asked about increases in Police Operating and Mr. Eagen attributed that to the accreditation process and expenses. Council Vice President Dunham also mentioned the decrease in Dial-A-Ride expenses, and Councilman Birmingham said he thought raising the age limit for eligible riders had been helpful.

Mayor Wilsusen told Council that the statutory amount that may be contributed to a First Aid Squad increased last year. He said the squads had been kept at a \$45,000 contribution for a long time, but that due to the statutory increase the Township had increased its contribution last year to \$50,000. He told Council he is slowly trying to bump up their contributions and is recommending another \$5,000 increase this year. Council Vice President Dunham asked Ms. Millikin to find out what St. Clare’s charges towns that use their services. Mayor Wilsusen said Jefferson Rescue is only utilizing St. Clare’s one day a week and that the patients are charged, not the Township.

Ms. Millikin said capital will be reviewed at the next meeting, and asked Council to send questions ahead of time. Council Vice President Dunham asked if the Township is staying with the ten (10) year capital plan and Ms. Millikin said yes. Mayor Wilsusen said inflation is affecting the plan and said he will bring updates to the plan for the next meeting.

13. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name for the record.

Sheila Brown – Ms. Brown thanked Council for their due diligence and all their hard work on the wood burning stove Ordinance. She referenced Section 6 and asked if there was neighbor notification. She asked how one would know what the manufacturer requires regarding the height of the chimney. She mentioned that by May 15th she is already involved in spring activities in her yard and wondered if Council would consider ending the burning prior to that date.

Council President Senatore commented that Council had also had some questions and so the Ordinance had been referred back to the Township Attorney for some revisions, which she expected would be on the next agenda.

Gregory J. Brown – Mr. Brown thanked Council and said that his neighbor has six (6) feet of stack, and that he approximates the height of the neighbor's chimney at eleven (11) feet total. He said he wanted Council to have a real reference and that at 11 feet his family is still being choked out.

Mr. Ryan said Council could put in a specific chimney height if they chose. He stated that there is no written notice included in the permit process but this could be incorporated if that is what Council decides. He said it is Council's discretion to change the dates. Mr. Ryan asked for input now or tomorrow as to what the Council would like.

Council consensus was to change the May 15th date to April 30th.

Council Vice President Dunham asked Mr. Ryan to confirm that the DEP Ordinance does not include a stack height. He said he would like to see what the DEP finds acceptable since they are supposed to be the expert. Mayor Wilsusen mentioned that the approved height of the stack should be listed on the permit and that an applicant would have to submit the manufacturer specifications with the permit application. Mr. Ryan asked if Council wanted to be stricter than the DEP on the stack height and Council Vice President Dunham responded that he could live with the DEP's recommendation.

In response to questions about neighbor notification, Mr. Ryan stated that no stack can be placed within two hundred (200) feet of a habitable dwelling. He said he would work with the additional input and revise the Ordinance. Council Vice President asked Mr. Ryan to make sure a revised copy was given to administration and Ms. Millikin stated that once she receives it, she will distribute it to the enforcing departments again for review.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

14. EXECUTIVE SESSION

RESOLUTION #23-71 - RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
 - Contract Negotiations – Township Auditor
 - Litigation – Hearing Officer Report
- (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **February 1, 2023 at 6:00 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council President Senatore announced that Council may take action after the conclusion of the Executive Session.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish						X
Mr. Smith		X	X			
Vice President Dunham	X		X			
President Senatore			X			

Council entered Executive Session at approximately 7:57 pm and re-entered Public Session at approximately 8:10 pm.

15. NEW BUSINESS (CONTINUED)

Township Attorney Ryan dictated the following, which will be known for the record as Resolution #23-72:

**RESOLUTION #23-72 –
 RESOLUTION ADOPTING THE REPORT AND RECOMMENDATION OF THE HEARING OFFICER, STEPHEN TRIMBOLI, DATED JANUARY 19, 2023, SUSTAINING THE DECISION OF JEFFERSON TOWNSHIP FIRE DEPARTMENT, COMPANY #1, DECISION AND TERMINATION OF A VOLUNTEER FIREFIGHTER**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish						X
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

Council President Senatore announced that a resolution appointing the auditor would be placed on a subsequent meeting agenda.

16. ADJOURNMENT AT 8:11 PM

Motion made by Councilman Birmingham, second by Councilman Smith to adjourn the meeting at 8:11 pm, with all members in favor signifying by "Aye."

February 1, 2023

 Michele Reilly, RMC, Township Clerk

 Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #23-68

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **February 1, 2023** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #23-69

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
329	21	Evolve Bank & Trust	\$11,207.38	5	2023
329	21	Evolve Bank & Trust	\$49,000.00	10	2023
		TOTAL		\$60,207.38	

CONSENT AGENDA RESOLUTION #23-70

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED CRANFORD POLICE COOPERATIVE PRICING SYSTEM CONTRACT VENDORS FOR CONTRACTING UNITS – GENTILINI FORD”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **Cranford Police Cooperative Pricing System contracts entered into on behalf of the Township of Cranford**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State Contracts**; and

WHEREAS, the Cranford Police Cooperative Pricing System contract **#47-CPCPS, Contract 22-01-#1**, was awarded to **Gentilini Ford, 500 John S. Penn Boulevard, Woodbine, NJ 08270** and

WHEREAS, the Township of Jefferson desires to purchase **(6) 2023 Ford SUV Police Interceptor AWD vehicles with options in an amount not to exceed \$302,871.90** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Cranford Police Cooperative Pricing System contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$302,871.90**.

- 2-01-23-220-220-292
- 2-01-25-240-240-263
- 3-01-25-240-240-263

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **(6) 2023 Ford SUV Police Interceptor AWD vehicles with options from the approved Cranford Police Cooperative Pricing System #47-CPCPS, contract 22-01-#1 in an amount not to exceed \$302,871.90 from Gentilini Ford, 500 John S. Penn Boulevard, Woodbine, NJ 08270.**