

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

MARCH 1, 2023
REGULAR MEETING – 7:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 6:59 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **March 1, 2023** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2023** and was posted on the bulletin board in the Municipal Building on **January 6, 2023** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

Ms. Reilly called the roll. All Council members were present. Also in attendance were Mayor Wilsusen, Administrator Debi Millikin, Chief Financial Officer Bill Eagen, and Chief Castimore.

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham	X	
President Senatore	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. SPECIAL PRESENTATIONS – Presiding Officer

Council President Senatore invited Mayor Wilsusen to administer the oath of office to:

- **Milton First Aid Squad – Daytona Turton, Parker Turton, Joey Luggiero**
- **Fire Company #1 – Parker Turton**
- **Fire Company #2 – Katelynn Peterson**

- **Accreditation – Chief Castimore**

Chief Castimore presented a Powerpoint entitled “Accreditation: what it is and why we are doing it” to the Council. He explained that accreditation is the process of formalizing the department’s policies and procedures and making sure that they meet the New Jersey State Association of Chiefs of Police (NJSACOP) standards. He stated that Sergeant Stokes has been appointed as the accreditation manager and that Lexipol is the company working with the department. In response to Council questions, Chief Castimore said there will be a public comment period as part of the accreditation process, and told Council that the department has to be re-accredited every three (3) years. He said Adam Riley has moved into the Detective Bureau with Detectives Ondish and Hecht as Sergeant Stokes is working full-time on accreditation, which takes about a year to complete.

Chief Castimore also announced that the Prosecutor’s Office has approved six (6) tasers for use by the department. He explained his own recent NJSACOP Chief certification. He told Council he has an application in for Sergeant Stokes to attend the FBI National Academy.

Council Vice President Dunham asked Mr. Eagen if the Township will see a change in insurance rates once the department is accredited and Mr. Eagen said he would check into it.

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

ORDINANCE #23-01 - ORDINANCE OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, STATE OF NEW JERSEY, REGULATING OUTDOOR WOOD-BURNING HEATING FURNACES AND BOILERS

WHEREAS, certain Residents of the Township of Jefferson utilize outdoor wood-burning furnaces and/or boilers to heat their buildings and/or to heat water; and

WHEREAS, the Township Committee of the Township of Jefferson in the County of Morris finds it in the best interest of the health and safety of its Residents to regulate the usage of outdoor wood-burning furnaces and boilers; and

NOW, THEREFORE, BE IT ORDAINED BY the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that a new Ordinance is adopted as follows:

Section-1 Outdoor Wood-Burning Heating Furnaces and Boilers.

All wood-fired hydronic (hot water) heating furnace and boiler systems not located within a residential dwelling and whether unenclosed by a roof and/or walls, while permitted as accessory uses in all zone districts, shall be subject to the following requirements and limitations.

Section-2 Compliance Required.

Such heating system shall be designed, manufactured, installed and operated in accordance with all State, Federal, County and Jefferson Township laws, statutes, codes, ordinances and regulations, including the provisions of this section.

Such systems shall be designed and operated so as to be compliant with the provisions of N.J.A.C. 7:27-3 which provides for the control and prohibition of smoke from combustion of fuel and which requires (subject to amendment or revision) that such systems: produce no smoke except for three minutes in any thirty-minute time period.

All installations and users shall comply with all state laws and regulations, including New Jersey Department of Environmental Protection regulations, New Jersey Department of Community Affairs and New Jersey State health regulations, as well as local and county Board of Health ordinances and regulations.

Section-3 Permit and Site Plan Required.

No person shall cause, allow or maintain the use of a wood-burning hydronic heating furnace or boiler system within the Township of Jefferson without first having obtained a permit from the Zoning Officer and all other requisite permits (plumbing, electrical, etc.) from the Jefferson Township Subcode Officials. Pursuant to Jefferson Ordinance §490-55, a \$50 permit fee is required for all zoning permit applications.

In order to demonstrate compliance with the provisions of § 4 herein, a site plan of the lot, which can be prepared by the applicant based upon a survey, tax map or other reliable information, shall be prepared showing the subject property and those located within 200 feet thereof and the approximate location of the residences on all properties located within 200 feet of the subject property. Said site plan shall be reviewed by the Zoning Officer and Construction Official to assure compliance, to the greatest extent practicable, with this and all other provisions of this section.

Section-4 Minimum Lot Size/Location on the Lot.

All such wood-burning hydronic furnaces, boilers and accessory and appurtenant structures, including the enclosure, if any, protecting same shall be located in the rear yard area of the lot, only, and shall have a minimum setback of 300 feet from any property line. It may not be located in either the front yard setback area or in front of the principal structure located upon the lot and it may not be located within the side yard setbacks.

No such wood-fired hydronic heating furnace or boiler system shall be located on any lot which contains an area less than two acres. The location of such system shall, (in addition to being located outside the side yard and in compliance with side and rear yard setbacks applicable to principal structures) be situated on the lot so as to assure, to the greatest extent practicable, that the prevailing winds direct the smoke generated away from the nearest residences(s).

Section-5 Chimney Height.

All chimneys attending such systems shall have a diameter and height compliant with the manufacturer's requirements and/or recommendations. In addition, the top of the smoke stack or chimney must extend at least 20 feet above the top roofline of any neighboring residential building.

Section-6 Time Limitations of Use.

The use of all wood-fired hydronic (hot water) heating furnaces or boilers shall be allowed only during the period of October 15 to April 30. Any use outside this use period, whether to produce domestic hot water or for any other purpose, is specifically prohibited

Section-7 Prohibited Fuels.

Only seasoned firewood and untreated lumber shall be permitted to be burned in any such heating furnace or boiler. The burning of any and all other materials in such a furnace or boiler is specifically prohibited.

Section 8. Enforcement.

Pursuant to Jefferson Ordinance §7-7, the Code Enforcement Officer is empowered to enforce all provisions of the Jefferson Township Code, including this provision. This provision may also be enforced by the Jefferson Township Board of Health, the Jefferson Township Health Officer or the Jefferson Township Police Department.

Section 9. Violations and Penalties

Any person who shall violate any provision of this article shall, upon conviction thereof, be subject to a penalty of a maximum fine not more than \$100 for each violation. Each day that a violation continues shall be considered as a separate violation.

Section 10. All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 11. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to that section, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed to be valid and effective.

Section 12. This Ordinance shall take effect immediately upon passage and publication as required by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

INTRODUCED: FEBRUARY 8, 2023

ADOPTED: MARCH 1, 2023

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham					X (present)						X	
Mr. Kalish						X		X	X			
Mr. Smith	X		X				X		X			
Vice President Dunham		X	X					X	X			
President Senatore			X					X	X			

ORDINANCE #23-02 – ORDINANCE REPEALING AND REPLACING CHAPTER 369 “REGISTRATION OF VACANT AND ABANDONED PROPERTIES” AND REPLACING IT WITH “REGISTRATION AND MAINTENANCE OF VACANT AND ABANDONED PROPERTIES”

WHEREAS, the Jefferson Township Council previously adopted Ordinance 18-12 which established Chapter 369 “Registration of Vacant and Abandoned Properties”. The Township Council desires to replace Chapter 369 in order to address P.L. 2021, Chapter 444, including properties in foreclosure, uniform requirements for municipal vacant and abandoned property registration programs; and

NOW THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, that the amendments set forth below are made to the General Ordinances of the Township of Jefferson to repeal and replace Chapter 369 with new Chapter 369, "Registration and Maintenance of Vacant and Abandoned Properties"

Section 1. Existing Chapter 369 (§§369-1 through 369-7) is repealed in its entirety and replaced as follows:

Chapter 369. Registration and Maintenance of Vacant and Abandoned Properties”

§369-1. Definitions

The following terms, wherever used herein or referred to in this Code, shall have the respective meanings assigned to them unless a different meaning clearly appears from the context:

CREDITOR

A mortgagee or an agent or assignee of a mortgagee, such as the servicer, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. If the entity seeking to foreclose upon the residential or commercial mortgage changes as a result of an assignment, transfer, or otherwise after the filing of the foreclosure complaint in the Superior Court, the new entity shall be deemed the Creditor for purposes of this section. For purposes of this section, a Creditor shall not include the State, a political subdivision of the State, a State, County, or local government entity, or their agent or assignee, such as the servicer.

RESPONSIBLE PARTY

The title holder of a vacant and abandoned property or a Creditor responsible for the maintenance of a property.

STREET ADDRESS

An address at which a natural person who is the Responsible Party or an authorized agent actually resides or actively uses for business purposes, and shall include a street name or rural delivery route.

VACANT AND ABANDONED PROPERTY

Any residential or commercial building which is not legally occupied by an owner, mortgagor or tenant, which is in such condition that it cannot be legally reoccupied, and two or more of the conditions in exist:

- (1) Overgrown or neglected vegetation;
- (2) The accumulation of newspapers, circulars, flyers, or mail on the property;
- (3) Disconnected gas, electric, or water utility services to the property;
- (4) The accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
- (5) The accumulation of junk, litter, trash, or debris on the property;
- (6) The absence of window treatments such as blinds, curtains, or shutters;
- (7) The absence of furnishings and personal items;
- (8) Statements of neighbors, delivery persons, or government employees indicating that the property is vacant and abandoned;
- (9) Windows or entrances to the property that are boarded up or closed off, or multiple window panes that are damaged, broken, and unrepaired;
- (10) Doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- (11) A risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
- (12) An uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- (13) The mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- (14) A written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
- (15) Any other reasonable indicia of abandonment.

§369-2 Property Registration Program

- (1) Purpose. The purpose of this section is to create a Township Property Registration Program for the purposes of identifying and monitoring vacant and abandoned residential and commercial properties within the Township.
- (2) Responsibilities. The Township Property Registration Program shall be responsible for regulating the care, maintenance, security, and upkeep of the exterior of vacant and abandoned residential and commercial on an annual basis.
- (3) Official. The Zoning Officer shall be responsible for administration of The Township Property Registration Program.

§369-3. Certificate of Registration for Vacant and Abandoned Property

- (1) The Responsible Party for a vacant and abandoned property shall file a certificate of registration with the Zoning Officer of the Township within 90 days after the property becomes vacant and abandoned or within 30 days after the Responsible Party assumes ownership of or responsibility for an already vacant and abandoned property, whichever is later.
- (2) The certificate of registration shall be filed on forms prescribed by the Zoning Officer and shall contain:
 - (1) the name, street address, and telephone number of a natural person who resides or maintains an office within the State and who is either the Responsible Party or an authorized agent designated by the Responsible Party to receive notices and complaints of property maintenance and code violations on behalf of the Responsible Party.
 - (2) the name, street address, and telephone number of the person responsible for maintaining the property, if different; and
 - (3) evidence of any liability insurance.

- (3) A Responsible Party for a vacant and abandoned property shall file an amended certificate of registration within 30 days after any change in the information required to be included thereon.
- (4) A certificate of registration shall remain valid for one year and shall be renewed on an annual basis if the property remains vacant and abandoned.
- (5) An annual fee of \$250 for a certificate of registration for a vacant and abandoned property shall be paid to the Township.
- (6) If there is an outstanding property maintenance or code violation on a vacant and abandoned property that remains unabated at the time of renewal, the Responsible Party shall pay an additional fee of \$500.
- (7) If there is an outstanding property maintenance or code violation on a vacant and abandoned property that remains unabated at the time of a subsequent renewal, the Responsible Party shall pay an additional fee of \$750.

§369-4. Duties of Responsible Party

- (1) Forty-five (45) days after the Township notifies the Responsible Party that the property is vacant and abandoned and until the property is reoccupied, the Responsible Party for a vacant and abandoned property, shall:
 - (1) Enclose and secure the property against unauthorized entry;
 - (2) Post a sign affixed to the inside of the property and visible to the public indicating the name, address, and telephone number of the Responsible Party, any authorized agent designated by the Responsible Party for the purpose of receiving service of process, and the person responsible for maintaining the property if different
 - (3) Acquire and otherwise maintain liability insurance by procuring a vacancy policy, covering any damage to any person or any property caused by any physical condition of the property.
- (2) This section shall not be construed to diminish any property maintenance responsibilities of property owners who are not subject to the provisions of this section.

§369-5. Residential or Commercial Foreclosures

- (1) The Creditor filing a summons and complaint in an action to foreclose shall, in addition to the notice provided to the municipality pursuant to N.J.S.A. 46:10B-51 register the residential or commercial property with the Township's Property Registration Program as a property in foreclosure.
- (2) Registration as a Property in Foreclosure. The Creditor must provide the municipality with:
 1. The information pursuant to §369-3(2);
 2. The date the summons and complaint in an action to foreclose on a mortgage was filed against the subject property, the court in which it was filed, and the docket number of the filing; and
 3. Identify whether the property is vacant and abandoned in accordance with the definition in §369-1; and
 4. If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to accept service on behalf of a Creditor required to register pursuant to the Property Registration Program following the filing of the summons and complaint, the Creditor shall update the Property Registration Program within 10 days of the change in that information; and
 5. If there is any change in the property's status, update the property registration with Township's Property Registration Program to reflect the change; and
 6. If the Creditor is located out-of-State, the information of an in-State representative or agent to act for the foreclosing Creditor.
- (3) The Creditor filing a summons and complaint in an action to foreclose shall be responsible for the care, maintenance, security, and upkeep of the exterior of the property if the property is vacant and abandoned at any time while the property is registered with the Property Registration Program.
- (4) A foreclosed property is considered vacant and abandoned if it meets the definition of §369-1.
- (5) In the case of a violation for failure to provide care, maintenance, security, and upkeep of the exterior of vacant and abandoned property, such notice shall require the person or entity to correct the violation within 30 days of receipt of the notice, or within 10 days of receipt of the notice if the violation presents an imminent threat to public health and safety.
- (6) Fees. The Creditor will pay an annual registration fee of:
 1. \$500 per property annually for any property that is required to be registered because a summons and complaint in an action to foreclose was filed by the Creditor.
 2. An additional \$2,000 per property annually if the property is vacant or abandoned when the summons and complaint in an action to foreclose is filed, or becomes vacant and abandoned pursuant to the definition in the ordinance at any time thereafter while the property is in foreclosure.
 3. The registration fee shall be due on: January
- (7) Any fines imposed pursuant to this section shall commence 31 days following receipt of the notice of violation, except if the violation presents an imminent risk to public health and safety, in which case any fines shall commence 11 days following receipt of the notice.
- (8) Penalties for Out-of-State Creditors. An out-of-State Creditor who fails to appoint an in-State representative or agent after the 10th day of the period set forth in N.J.S.A. 46:10B-51 shall be subject to a fine of \$2,500 for each day of the violation.

- (9) 20% of any money collected pursuant to this section shall be utilized by the municipality for code enforcement purposes.

§369-6. Provisions Only Applicable to Commercial Properties

- (1) For the purposes of this section only, "Creditor" means a State chartered bank, savings bank, savings and loan association or credit union, any person required to be licensed under the provisions of the "New Jersey Residential Mortgage Lending Act," N.J.S.A. 17:11C-51 through N.J.S.A. 17:11C-89, and any entity acting on behalf of the Creditor named in the debt obligation including, but not limited to, servicers. For purposes of this section, a Creditor shall not include the State, a political subdivision of the State, or a State, county, or local government entity, or their agent or assignee, such as the servicer.
- (2) A Creditor serving a summons and complaint in an action to foreclose on a mortgage on commercial property shall, within 10 days of serving the summons and complaint, notify the Township Clerk and the Mayor that a summons and complaint in an action to foreclose on a mortgage has been filed against the subject property.
- (3) The notice shall contain the full name, address, and telephone number for the representative of the Creditor who is responsible for receiving complaints of property maintenance and code violations and the full name and contact information for any person or entity retained by the Creditor or a representative of the Creditor to be responsible for any care, maintenance, security, or upkeep of the property.
- (4) The notice may contain information about more than one property, and shall be provided by mail and electronic mail communication.
- (5) The Township Clerk shall forward a copy of the notice to the public officer or shall otherwise provide it to any other local official responsible for administration of any property maintenance or public nuisance code.
- (6) The notice shall also include the street address, lot, and block number of the property.
- (7) If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to accept service on behalf of a Creditor required to be provided in a notice pursuant to this paragraph following the filing of the summons and complaint, the Creditor shall provide a notice to the Township Clerk containing the updated name, address, or telephone number within 10 days of the change in that information.
- (8) If the owner of a commercial property vacates or abandons any property on which a foreclosure proceeding has been initiated or if a commercial property becomes vacant at any point subsequent to the Creditor's filing the summons and complaint in an action to foreclose on a mortgage against the subject property, but prior to vesting of title in the Creditor or any other third party, and the exterior of the property is found to be a nuisance or in violation of any applicable State or local code, the Zoning Officer or Code Enforcement Official shall notify the Creditor or the representative or agent.
- (9) The Township shall include a description of the conditions that gave rise to the violation with the notice of violation and shall provide a period of not less than 30 days from the Creditor's receipt of the notice for the Creditor to remedy the violation.
- (10) If the Creditor fails to remedy the violation within that time period, the Township may impose penalties allowed for the violation of municipal ordinances.
- (11) If the Township expends public funds in order to abate a nuisance or correct a violation on a commercial property in situations in which the Creditor was given notice pursuant to the provisions of subsection (h) of this section but failed to abate the nuisance or correct the violation as directed, the Township shall have the same recourse against the Creditor as it would have against the title owner of the property, including but not limited to the recourse provided under N.J.S.A. 55:19-100.

§369-8. Penalties and Fees

- (1) A Responsible Party that violates any provision of this section or any ordinance adopted pursuant hereto, shall be liable to a penalty of not less than \$500 and not more than \$2,500; which penalty may continue to be imposed and collected.
- (2) Each day that a violation continues shall constitute an additional, separate, and distinct offense.
- (3) The duty of enforcing the provisions of the Ordinance is conferred upon the construction official, zoning officer, and any other person appointed by the Township Council ("Enforcement Officer(s)"). Furthermore, nothing herein shall preclude any Township employee engaged in the enforcement of laws and ordinances from enforcing the provisions of this Chapter.

§369-9. Notice of Violation

In the event that the Responsible Party fails to maintain the property in accordance with the provisions as set forth herein, any Enforcement Officer shall provide written notification by regular mail, overnight delivery, personal service, electronic delivery (such as email) with proof of delivery and by posting in a prominent place on the property notice as to what action must be taken in order for the property to be brought into compliance with this chapter. If the violation is not remedied to the satisfaction of the Enforcement Officer within 10 days, the Enforcement Officer may issue a summons to the responsible party and request the governing body to adopt a resolution authorizing the Township to abate the violation and place the property in compliance with the provisions of this chapter and any other applicable ordinances, statutes, or regulations, at the responsible party's sole cost and expenses, and impose a lien on the property for all costs and fees associated therewith, which lien shall be collected and enforced the same as a lien for real estate taxes.

§369-10. Abatement by Township, Cost and Liens.

Upon adoption of a resolution by the governing body, the Township may abate any nuisance, hazard or violation and place the property in compliance with the provisions of this chapter and any other applicable ordinances, statutes, or regulations. The Enforcement Officer shall certify the costs thereof to the governing body. The governing body shall review the certification of costs and, if found acceptable, shall authorize a lien be placed against the property. The amount of the lien shall be added to the taxes to be assessed and levied upon the property. The amount of the lien shall also bear interest at the same rates as taxes and be collected in the same manner as any other taxes assessed and levied upon the property.

Section 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

Section 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township of Jefferson, the provisions hereof shall be determined to govern. All other parts, portions and provisions of the Revised General Ordinances of the Township of Jefferson are hereby ratified and confirmed, except where inconsistent with the terms hereof.

Section 4. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portion of this ordinance.

Section 5. This Ordinance may be renumbered for purposes of codification.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

INTRODUCED: FEBRUARY 15, 2023

ADOPTED: MARCH 1, 2023

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X					X	X			
Mr. Kalish			X						X			
Mr. Smith			X						X			
Vice President Dunham	X		X				X		X			
President Senatore			X						X			

7. COUNCIL AND MAYOR DISCUSSION – Presiding Officer

- Ordinance Creating Chapter Entitled Emergency Reimbursement for Emergency Services

Ms. Millikin stated that this concept had first been discussed when Ed Mangold was the OEM Coordinator and has also been discussed at the LEPC (Local Emergency Planning Committee) meeting. She explained that if the Ordinance is adopted, the Township can get reimbursed for costs and materials expended on accidents where the at-fault driver is not a Jefferson resident. She said she would want legal counsel to review the proposed Ordinance if Council agreed with the concept.

Ms. Millikin introduced Travis Luecht, Deputy OEM Coordinator, and thanked him for all his work on the Ordinance. Mr. Luecht explained that there are certain events which would trigger the Ordinance, such as a haz-mat accident or an entrapment. He mentioned that Allamuchy and Franklin Township already have a similar Ordinance. He said the Ordinance would allow the volunteer services to recoup certain costs plus a little extra money in order to further their equipment. In response to Council questions, Mr. Luecht confirmed that the Ordinance would also apply to accidents occurring on the lake. He also told Council that the Ordinance does not apply to police services this only applies to volunteer services. Finally, Mr. Luecht said that the Ordinance could not be used to charge for ambulance transportation as this falls into a different legal category.

Council consensus was that Ms. Millikin should work with Mr. Ryan’s office to develop a Township Ordinance.

- Ordinance Update – Police Department Fees

Ms. Millikin explained to Council that the State has implemented new fees and the Township Ordinance needs to be changed to reflect these new charges.

- Budget

Mr. Eagen told Council that last week he was able to get preliminary budget figures from the auditors. He said today he received the final Annual Financial Statement (AFS) and it was sent to the State. He reported that surplus is up about \$563,000 and that, as per Township policy, half of this can be used as additional revenue in the budget. Mr. Eagen commented that the Township has a track record of increasing and replenishing surplus over the years due to good fiscal policies and conservative budgeting.

Councilman Smith asked Mr. Eagen if the Township is utilizing CD’s or treasury bills for investment purposes and Mr. Eagen said no, he moves money into the bank every tax quarter because he prefers the assets stay liquid. He said the interest rate was about 4 ¼% in January.

Mr. Eagen stated that currently, the municipal portion of the budget is scheduled to increase approximately \$122 on the average assessed home, valued at \$326,540. He said that, with the inclusion of the garbage tax at approximately \$4.50 and the library tax of \$6.79, the total projected increase will be \$133.85. He told Council that he has all the figures punched into the State budget forms, and that the budget is way under the cap levy and also the budget levy.

Mr. Eagen reported that health insurance premiums had not affected the budget as much as he had thought they would. He said that even though there was a big increase in the premium, more employees opted out of healthcare and took the waiver, which kept the premium costs relatively stable.

Mr. Eagen told Council that if they were in agreement with the numbers as presented, the budget can be introduced March 15th. He said that as long as the budget is introduced by the first meeting in April, this will meet the State guidelines.

Ms. Millikin mentioned a few changes in the salary and wage portion of the budget. She said that originally the Township had budgeted for a new police officer in July, as there was supposed to be a retirement. She said this retirement is no longer expected so the salary for the new officer has been removed from the budget. In addition, Ms. Millikin said she expected the construction salary and wage to be less once the current Construction Officer retires at the end of June. She told Council that there is going to be a retirement in another department and the decision has been made not to replace this position with another full time employee.

Council and administrative discussed funding for the fire truck. Mr. Eagen said he had spoken to former auditor Tom Ferry about utilizing American Rescue Plan (ARP) funds to purchase public safety equipment. He stated that Mr. Ferry confirmed that there is reference to using ARP funds for these purposes, and therefore Mr. Eagen believes the ladder truck can be purchased using these monies. Ms. Millikin said the purchase of the fire truck is not currently in the budget. She mentioned that she is reaching out to her contact at the USDA and there is the possibility the Township can apply for a ten (10) year low interest loan.

Ms. Millikin told Council that the money allocated in the capital budget for RBC replacement at White Rock has been lowered, as the Township now believes the units can be repaired versus replaced. She said the cost for replacement had been estimated at \$900,000 and the repair estimate is about \$152,000. She mentioned that the money not being utilized for RBC repair can be used toward the fire truck purchase. Ms. Millikin said the administration would continue to weigh options for funding; in addition to the ARP and RBC money, money already set aside, and capital monies not utilized for stormwater repairs, she reiterated there is also the possibility of the FEMA grant and the low interest USDA loan. Mr. Eagen said he was still concerned about the timing of using ARP funds, as the fire truck is a three (3) year build-out and funds have to be encumbered by December 31, 2024 and then spent by the end of 2026. Mayor Wilsusen asked if it is possible to receive an extension on ARP funds in the case of supply chain issues and Mr. Eagen said he would look into this.

Ms. Millikin told Council she has asked Mr. Eagen to have the new auditing firm review the fund balance policy as it is now ten (10) years old.

Councilman Smith asked Mr. Eagen what the tax increase was in 2022. Mr. Eagen replied that the municipal tax was \$75.94 on the average assessed home valued at \$319,133 and \$84.90 including the garbage and the library portions. He reminded Council that last year the State sent back the excise tax money to the municipalities.

Council Vice President Dunham said although he knows it is a tough budget year he is reluctant to vote yes on that big of a tax increase. He recommended going line by line through the operating budget in an attempt to reduce the tax increase. Mayor Wilsusen said that he might have to look at layoffs in order to reduce expenses. Council Vice President Dunham said he had made a campaign promise not to lay off full-time employees and he intended to keep his promise. He suggested the possibility of waiting to adopt the budget until all the revenue figures are in. Ms. Millikin said she was concerned that the price of asphalt would increase. Mr. Eagen said the capital budget can be introduced and adopted separately from the operating budget. Councilman Birmingham suggested that the library might contribute some of their excess funds to the municipal budget.

Council President Senatore recommended that administration tighten up the budget and bring this back to Council on March 15th.

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Ms. Millikin said she has been dealing with water and sewer issues, and will be submitting reports to the DEP as the Administrator until the Township hires a new Utility Director. She thanked the departments involved in dealing with the recent snowstorm. She told Council that the County Clerk's Office will be holding a passport application and notary event at the Municipal Building on March 8th from 9 am – 1 pm.

Ms. Millikin reported attending a meeting which included the Health Department and Jefferson's newest veterinarian. She said the vet will be handling the Township's fall rabies clinic and she is hoping the vet will consent to becoming the new Township veterinarian. She said she is waiting on pricing in order to formalize an agreement.

Ms. Millikin mentioned the resolution listed on tonight's consent agenda for the Wellness Program. She said approximately twenty-five (25) employees are interested and Jen Nemeth from the Police Department is the Wellness Ambassador. She said most of the DPW has signed up to participate. Ms. Millikin said she and Ms. Nemeth will be handling the fitness part of the program and the Health Insurance Fund will be handling the nutrition part.

Ms. Millikin told Council the well pump in Lake Shawnee had some issues which resulted in an emergency pump repair. She said RAVE alerts were sent to residents. She said the well is back up and running and the DPW is now flushing hydrants in the area.

Mayor Wilsusen commended the DPW on their efforts during the recent snowstorm. He also commended the High School Girls Varsity Basketball Team for winning State Sectional Champs.

Mayor Wilsusen reported attending the Chamber of Commerce event last Thursday at Chapala Grill, a Trails Committee meeting, and the Economic Development meeting last night. He mentioned that there will be a Local Emergency Planning Committee (LEPC) meeting on March 8th and invited two (2) Council members to attend. He said that he still expected to break ground on the Compton Goble tract in the spring and would be planning an event for National Trails Day on June 3rd.

Mayor Wilsusen said Recreation Director Grace Rhinesmith updated the park rules, which he and the Administrator can approve per the Township's Ordinance. He told Council he would email a copy of the rules to them, and said pickleball is now included.

Mayor Wilsusen reported that he will be attending the Lake Hopatcong Mayors quarterly meeting on March 15th. He mentioned that the Land Use Board meeting scheduled for Monday night had been cancelled due to weather and is now rescheduled for March 13th.

Mayor Wilsusen commented on the amount of DOT work in Jefferson, with the Weldon Road Bridge repairs, the Berkshire Valley and Route 15 intersection work, and other work on Route 15.

9. COUNCIL REPORTS – Presiding Officer

Councilman Kalish said he attended the girls’ basketball game with Council President Senatore, Mayor Wilsusen and Ms. Millikin. He said he also attended the Chamber of Commerce event. He commended the DPW on the condition of the roads after the recent storm.

Councilman Birmingham said the response to the storm from the Township departments was fantastic. He recommended recognizing Dr. Batta, the Township’s long time veterinarian. He said he was happy to see all the DOT activity at the Berkshire Valley Road/Route 15 intersection.

Councilman Birmingham suggested the Council consider making the Township’s current liquor license regulations a little less stringent. He said he had already spoken to the Mayor and the Council President, as well as to Councilman Kalish, about his suggestion. He recommended looking at West Milford and the changes they have made, as well as whether or not the residents voted on the changes through referendum.

Councilman Smith reported attending the Chamber of Commerce event and the Economic Development meeting. He commended the road department for their efforts during the storm and said he saw the hydrants being flushed in his neighborhood today.

Council Vice President Dunham asked Mayor Wilsusen to thank his wife for helping to bring Hope One to Jefferson. He said Hope One is a great service that the Sheriff has implemented.

Council Vice President Dunham acknowledged the passing of Roland Sparling, a long time Township employee and former school teacher. Mayor Wilsusen mentioned that Charles Brozski, the Township’s surveyor, had passed away last night.

Council President Senatore said Kim Finnegan is working with the EDC to put together a first aid/Narcan and “how to handle emergency situations” training for the businesses in town, prior to the start of the summer season. She said she would be putting Ms. Finnegan in touch with the National Honor Society, as NHS members need community volunteer hours.

Council President Senatore reported attending the Chamber of Commerce event. She stated that she would like to look into an Ordinance regulating BYOB in the Township.

10. ORDINANCES – FIRST READING

There were no Ordinances for First Reading/Introduction listed on the March 1, 2023 agenda.

11. MINUTES

February 15, 2023 (Regular)

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith	X		X			
Vice President Dunham			X			
President Senatore			X			

12. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***PERMITS/LICENSES**

- None for March 1, 2023

***APPOINTMENTS:**

- None for March 1, 2023

***CONSENT AGENDA RESOLUTIONS:**

- 23-82 Resolution Authorizing the Payment of Bills
- 23-83 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 23-84 Resolution Authorizing a Refund for Construction Permit #20171133, Block 350, Lot 9
- 23-85 Resolution Authorizing the Refund of Overpayment(s) of Health Fees
- 23-86 Resolution Establishing 2023 Recreation Fees
- 23-87 Resolution Authorizing a Transfer of Appropriations
- 23-88 Resolution Authorizing Participation by Township of Jefferson in the North Jersey Health Insurance Fund Employee Wellness Program
- 23-89 Resolution Authorizing Contracts with Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Atlantic Salt, Inc.
- 23-90 Resolution Authorizing Contracts with Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Griffith-Allied Trucking, LLC – d/b/a Allied Oil (gasoline)
- 23-91 Resolution Authorizing Contracts with Certain Approved Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Griffith-Allied Trucking, LLC – d/b/a Allied Oil (diesel)
- 23-92 Resolution Authorizing Contracts with Certain Approved NJ State & Morris County Cooperative Pricing Council Contract Vendors for Contracting Units – Atlantic Communications
- 23-93 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a – Custom Bandag
- 23-94 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a – Skylands Area Fire Equipment & Training LLC
- 23-95 Resolution of the Township of Jefferson, County of Morris, State of New Jersey, Authorizing the Submission of the Amended and Updated Recreation and Open Space Inventory (ROSI) to the NJDEP Green Acres Program

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham	X		X			
Mr. Kalish			X			
Mr. Smith		X	X			
Vice President Dunham			X			
President Senatore			X			

13. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

14. EXECUTIVE SESSION

There was no Executive Session on the agenda for March 1, 2023.

15. ADJOURNMENT AT 9:35 PM

Motion made by Councilman Smith, second by Councilman Birmingham to adjourn the meeting at 9:35 pm, with all members in favor signifying by "Aye."

March 1, 2023

Michele Reilly, RMC, Township Clerk

Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #23-82

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated March 1, 2023 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #23-83

"RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES"

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
71	14	PRO CAP 8	\$496.05	5	2023
71	14	PRO CAP 8	\$1,700.00	10	2023
		TOTAL		\$2,196.05	

CONSENT AGENDA RESOLUTION #23-84

"RESOLUTION AUTHORIZING A REFUND FOR CONSTRUCTION PERMIT #20171133, BLOCK 350, LOT 9"

WHEREAS, the Business Administrator recommends a refund of \$4,888.00 to Mr. Mendi Asani for a construction permit paid for on November 17, 2017 to build a new house on Block 350, Lot 9, 10 East Elk Drive, Oak Ridge, New Jersey.

WHEREAS, the Township and Mr. Asani were subsequently ordered by the Superior Court of New Jersey, Docket No.: MRS-L-000891-18, to not permit the building of a dwelling on this property.

WHEREAS, construction of the dwelling on Block 350, Lot 9 was cancelled, and we are authorizing a refund for the original fee collected \$4,888.00.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Chief Financial Officer (CFO) be and is hereby authorized to issue a check in the amount of \$4,888.00 to Mr. Mendi Asani, P.O. Box 2714, Oak Ridge, New Jersey 07438.

CONSENT AGENDA RESOLUTION #23-85

“RESOLUTION AUTHORIZNG THE REFUND OF OVERPAYMENT(S) OF HEALTH FEES”

WHEREAS, there appears on the Health Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by a duplicate charge for cat licensing fee, late fee and convenience/service fee; and

WHEREAS, the Health Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | |
|----------------------|-------------------------|-------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment | 3. Service not rendered |
| 4. Program Cancelled | 5. Expelled Participant | |

PAYEE	PROGRAM	AMOUNT	CODE
David Corney	Cat Licensing Fee, Late Fee & Convenience/service Fee	44.00	2
	Total Refunds:	44.00	

CONSENT AGENDA RESOLUTION #23-86

“RESOLUTION ESTABLISHING THE 2023 TOWNSHIP RECREATION FEES”

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, per Chapter 368-1(b) of the Jefferson Township Code that the following Recreation Department fees are established for 2023.

BE IT FURTHER RESOLVED that a copy of said fees be on file and available for public inspection in the Recreation Office at Camp Jefferson.

Youth athletic instruction and youth leagues **\$45 - \$200 per person per session**

Bowling Program

Cross Country

- \$45 per person
- \$55 per person (includes late fee) after registration deadline
Note: registration deadline to be set by the Recreation Department

Karate – 10 classes per session

- \$55 per person
- \$65 per person (includes late fee) after registration deadline
- \$10 discount for each additional sibling within the same session (\$45 regular fee/\$55 late fee)
- Sessions with more or less classes will be pro-rated accordingly
Note: registration deadline to be set by the Recreation Department

Ski Club

- Bus price \$100 per person for a five-week program

Track and Field

- \$100 per person
- \$110 per person (includes late fee) after registration deadline
Note: registration deadline to be set by the Recreation Department

Adult athletics and fitness programs **\$35 - \$150 per person per session**

Exercise Classes – 10 classes per session

- \$45 per person
- \$5 discount per senior citizen 60 years and over (\$40 per person)
- Sessions with more or less classes will be pro-rated accordingly

Specialized instruction **\$40 to \$150 per person per session**

Golf Lessons

- Pricing to be determined by vendor plus administrative fee up to \$10

Rutgers S.A.F.E.T.Y. Clinic

- Jefferson residents or individuals who are coaching for a Jefferson Township sponsored program – No Fee
- Non-residents - fee to be determined by vendor fees for materials and shipping.

Child Abuse Awareness Class

- Jefferson residents or individuals who are coaching for a Jefferson Township sponsored program – No Fee
- Non-residents - fee will determined by instructor fees & materials plus administrative fee up to \$10.

Special events and activity programs

\$40 to \$75 per person per session

Power Wheels Races

- \$40 for a series of four races

Fall Festival

- Hay rides \$3 to \$7 per person
- Haunted House admission \$3 -\$7 per person scary session
- Haunted House admission \$3 -\$7 per person non-scary session

Jefferson Day (Food Truck Festival)

- Food Truck Vendors \$150 per truck/space

Teen Scene (6th – 9th grade)

- \$50 annual membership (June through May)
- Fees for each additional activity determined by vendors, busing prices and administrative fee up to \$10 (i.e. Miss Lotta trip)

Summer Day Camp (Fees per child)

\$5 to \$300 per person per session

- \$220 per 3-day week
- \$240 per 4-day week
- \$260 per 5-day week
- \$30 discount per week for Early Bird Registration (early bird deadline to be set by the Recreation Department)
- \$20 discount per week for campers who are residents
- \$10 discount per sibling per week registered for same 5-day weeks
- \$5 to \$25 for general electives
- \$25 for sports clinics
- Canteen books \$10 each
- \$6 per day for transportation to camp only
- Trip costs to be determined by vendor, busing and gratuity expenses plus administrative fee up to \$10
- Extra T-Shirts \$15 each
- Before Care –Three-day week \$21 – Four-day week \$28 - Five-day week \$35 (totals = \$3.50 per hour)
- After Care –Three-day week \$31.50 – Four-day week \$42 - Five-day week \$52.50 (totals = \$3.50 per hour)
- Before and After Care – Three-day week \$45 – Four-day week \$60 - Five-day week \$75 (totals = \$3 per hour)

Recreation day trips

\$30 to \$300 per person per trip

Bus Trips

- Trip costs to be determined by vendor, busing and gratuity expenses plus administrative fee up to \$10

Facility Use

\$15 to \$400 per rental

Rentals - Field/Playground

- Local Jefferson Township Sponsored Non-Profit Organizations & Sports Programs - No Fees
- Local Non-Township Sponsored Non-Profit Sports Programs - \$75 per 2-hour game/practice on any field (grass/clay/artificial turf)
- Corporate, Private, or Out of town groups - \$100 up to 2-hour game/practice (any grass or clay fields)
- Corporate, Private, or Out of town groups - \$150 up to 2-hour game/practice (artificial turf fields)
- Local Non-Profit Non-Sports Related programs (i.e. churches, scouts) - \$50 up to 2-hour event or community service in lieu of payment at the rate of 1 hour of service per 1 hour of rental

Rentals - Camp Jefferson

- Community Lodge - \$260 up to 4-hour rental
 - Art Bonito Amphitheater - \$240 up to 4-hour rental
 - Recreation Hall - \$170 up to 4-hour rental
 - Single Cabin - \$75 up to 2-hour rental
- Note: Community Service can be provided in lieu of payment for local non-profit groups at a rate of 1 hour of service per 1 hour of rental

Refreshments and Meals

\$.50 to \$10 per item

Visit with Santa / Summer Day Camp

- Refreshments \$.50 to \$3 (Drinks/individually-wrapped snacks/hot dogs, etc.)

Fall Festival

- Refreshments \$.50 to \$3 (Drinks/individually-wrapped snacks/hot dogs, etc.)

Summer Day Camp

- Fun Food Mondays \$5 - \$10 per meal
- Fun Food Wednesdays \$4 - \$10 per meal
- Hot Diggity Dog Thursdays \$4 - \$10 first serving; \$1.50 - \$3 for each additional hot dog
- Fun Food Fridays \$2.00 - \$5 per slice of pizza;
- Alternative lunch choices \$3.50 - \$6 per day.

CONSENT AGENDA RESOLUTION #23-87

“RESOLUTION AUTHORIZING A TRANSFER OF APPROPRIATIONS”

WHEREAS, there is a need for an appropriation transfer for 2022 Current Fund; and

WHEREAS, there are sufficient funds to meet the current needs.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

Appropriation Transfers - 2022 Budget	03/01/2023 Council Meeting	
	CURRENT FUND	
FROM:	ACCOUNT No.	AMOUNT:
SNOW REMOVAL SW	2-01-26-260-292-100	4,250.00
SNOW REMOVAL OE	2-01-26-260-292-200	24,000.00
ACCUMULATED ABSCENCES SW	2-01-30-415-415-100	50,000.00
		78,250.00
	TRUST FUND	
TO:	ACCOUNT No.	AMOUNT:
SNOW TRUST	T-15-56-860-000-846	28,250.00
ACCUMULATED ABSENCE TRUST	T-15-56-860-000-856	50,000.00
		78,250.00

CONSENT AGENDA RESOLUTION #23-88

“RESOLUTION AUTHORIZING PARTICIPATION BY TOWNSHIP OF JEFFERSON IN THE NORTH JERSEY HEALTH INSURANCE FUND EMPLOYEE WELLNESS PROGRAM”

WHEREAS, the Township of Jefferson is a member of the North Jersey Health Insurance Fund; and

WHEREAS, the North Jersey Health Insurance Fund is establishing an employee wellness program for its member municipalities, known as the North Jersey Health Insurance Fund Employee Wellness Program; and

WHEREAS, the purpose of the employee wellness program is to encourage healthier lifestyle choices for employees, improve employees’ knowledge regarding health, and improve the overall health of employees of the member’s municipalities; and

WHEREAS, the employee wellness program will proceed in Phase I for 2023 and Phase II for 2024 as detailed in the Wellness Program Announcement Letter and Employee Wellness Agreement, appended hereto; and

WHEREAS, Municipality supports the purposes of the employee wellness program and seeks to participate in the program to support the good health of its employees; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Municipality, in the County of Morris and State of New Jersey, as follows:

1. Municipality is hereby authorized to participate in the North Jersey Health Insurance Fund Employee Wellness Program.
2. The Municipality Administration is hereby authorized to take any necessary actions to facilitate participation in the Employee Wellness Program, including, but not limited to, requiring participating employees to review and execute the Wellness Program Announcement Letter and Employee Wellness Agreement. The Municipality shall take all necessary actions immediately to implement the Employee Wellness Program.
3. A copy of the Wellness Program Announcement Letter and Employee Wellness Agreement is attached and incorporated hereto.
4. The Municipality acknowledges and agrees that participation in the Wellness program will require the Municipality to commit to and provide a \$250 incentive for each participating employee. This \$250 incentive will be at the sole cost and responsibility of the Municipality.
5. A copy of the Resolution shall be forwarded to the Municipal Clerk of the Municipality.
6. This resolution shall take effect immediately.

CONSENT AGENDA RESOLUTION #23-89

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS “ATLANTIC SALT, INC.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, MCCPC Contract #3 was awarded to Atlantic Salt, Inc., 134 Middle Street, Ste. 210, Lowell, MA 01852 for Bulk Rock Salt; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$250,000.00 for Bulk Rock Salt, MCCPC Contract #3** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$250,000.00.

3-01-26-260-292-270
T-15-56-860-000-846

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Bulk Rock Salt in an amount not to exceed \$250,000.00 from Atlantic Salt, Inc., 134 Middle Street, Ste. 210, Lowell, MA 01852.

CONSENT AGENDA RESOLUTION #23-90

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS
“GRIFFITH-ALLIED TRUCKING, LLC. (D/B/A) ALLIED OIL”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, MCCPC Contract #1 Category A was awarded to Griffith-Allied Trucking, LLC. (d/b/a) Allied Oil 25 Old Camplain Road, Hillsborough, NJ 08844 for regular gasoline; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$250,000.00 for regular gasoline, MCCPC #1-Category A through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$250,000.00.

3-01-31-430-430-291

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase regular gasoline in an amount not to exceed \$250,000.00 Griffith-Allied Trucking, LLC (d/b/a) Allied Oil 25 Old Camplain Road, Hillsborough, NJ 08844.

CONSENT AGENDA RESOLUTION #23-91

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS
“GRIFFITH-ALLIED TRUCKING, LLC. (D/B/A) ALLIED OIL”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Morris County Cooperative Pricing Council (MCCPC) contracts entered into on behalf of the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, MCCPC Contract #12 for Ultra Low Sulphur Diesel Fuel was awarded to Griffith-Allied Trucking, LLC. (d/b/a) Allied Oil, 25 Old Camplain Road, Hillsborough, NJ 08844; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$250,000.00 for Ultra Low Sulphur Diesel Fuel, MCCPC #12 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Morris County contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$250,000.00.

3-01-31-430-430-291

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Ultra Low Sulphur Diesel Fuel in an amount not to exceed \$250,000.00 from Griffith-Allied Trucking, LLC. (d/b/a) Allied Oil, 25 Old Camplain Road, Hillsborough, NJ 08844.

CONSENT AGENDA RESOLUTION #23-92

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
NJ STATE & MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDORS FOR CONTRACTING UNITS –
ATLANTIC COMMUNICATIONS”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury & and the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State & County contracts; and

WHEREAS, the New Jersey State Cooperative Purchasing Program contracts #T-0109, A83917, A83927, A83924, A83911, T-0106 #FLEET-00730, 17-FLEET-00749, 17-FLEET-00762 & the Morris County Cooperative Pricing Council contract #41, were awarded to Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849 for radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$150,000.00** for radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting **which supports all police, fire and first aid agencies** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$150,000.00.

3-01-25-250-250-200	3-01-25-255-255-200
3-01-25-255-256-200	C-04-55-921-008-913
C-04-55-922-011-911	C-04-55-922-011-913
C-04-55-922-011-914	C-04-55-922-011-917

2023 Capital TBD

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting **from the approved New Jersey State Cooperative Purchasing Program contracts #T-0109, A83917, A83927, A83924, A83911, T-0106 #FLEET-00730, 17-FLEET-00749, 17-FLEET-00762 & Morris County Cooperative Pricing Contract #41 in an amount not to exceed \$150,000.00 from Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849.**

CONSENT AGENDA RESOLUTION #23-93

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a
“CUSTOM BANDAG”**

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, State Contracts, 20-FLEET-00948 & 19-FLEET-00708 were awarded to Custom Bandag, 36 Meadow Avenue, Wharton, NJ 07885 for tires, tubes & services; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$55,000.00 for various tires, tubes & services** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$55,000.00.

3-01-26-260-291-238

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase tires, tubes & service **in an amount not to exceed \$55,000.00 from Custom Bandag, 36 Meadow Avenue, Wharton, NJ 07885.**

CONSENT AGENDA RESOLUTION #23-94

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a
“SKYLANDS AREA FIRE EQUIPMENT & TRAINING LLC.”**

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, State Contracts, 17-FLEET-00809, 17-FLEET-00810, 17-FLEET-00806 & 17-FLEET-00833 were awarded to Skylands Area Fire Equipment & Training, LLC., 23 Hamburg Turnpike, Unit A, Riverdale, NJ 07457 for Fire Protection Clothing & Equipment; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$60,000.00 for Fire Protection Clothing & Equipment** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$60,000.00.

3-01-25-255-255-200
3-01-25-255-256-200

C-04-55-922-011-911
C-04-55-922-011-913
G-01-41-793-000-001
G-01-41-793-000-002

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Fire Protection Clothing & Equipment in an amount not to exceed \$60,000.00 from Skylands Area Fire Equipment & Training, LLC., 23 Hamburg Turnpike, Unit A, Riverdale, NJ 07457.

CONSENT AGENDA RESOLUTION #23-95

**“RESOLUTION OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, STATE OF NEW JERSEY,
AUTHORIZING THE SUBMISSION OF THE AMENDED AND UPDATED RECREATION AND
OPEN SPACE INVENTORY (ROSI) TO THE NJDEP GREEN ACRES PROGRAM”**

WHEREAS, a municipality which utilizes NJDEP Green Acres funding assistance to acquire lands for recreation and conservation purposes must create a Recreation and Open Space Inventory ("ROSI"); and

WHEREAS, the purpose of the ROSI is to document all restricted lands held by the local government unit for recreation and conservation purposes; and

WHEREAS, Green Acres has requested that Jefferson Township review and update the ROSI to include all lands held for recreation and conservation purposes, specifically including the funded acquisition of following three properties acres located at; 1) Block 175, Lot 1 (#1414-97-032-09); 2) Block 272, Lots 3, 4 & (#1414-97-032-11); and 3) Block 271, Lots 2.02 and 2.03 (#1414-97-032-10); and

WHEREAS, the amended and updated ROSI has been prepared by the Township to reflect the current municipal properties which are preserved; and

WHEREAS, the revisions of the ROSI are memorialized through execution of a Declaration of Encumbrance, in accordance with the request of Green Acres.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Mayor, Clerk and appropriate Township officials are authorized, as required, to execute the Declaration of Encumbrance in support of the latest revision of the Recreation and Open Space Inventory (ROSI), and any other documentation required to effectuate the purposes of this resolution.