

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

MARCH 16, 2022
REGULAR MEETING – 7:00 PM
MINUTES

1. CALL TO ORDER

Council President Senatore called the meeting to order at 7:00 pm and read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **March 16, 2022** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 6, 2022** and was posted on the bulletin board in the Municipal Building on **January 6, 2022** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

	Present	Absent
Mr. Birmingham	X	
Mr. Kalish	X	
Mr. Smith	X	
Vice President Dunham	X	
President Senatore	X	
Mr. Ryan, Township Attorney	X	
Ms. Reilly, Township Clerk	X	

Ms. Reilly called the roll. All Council members were present. Also in attendance were Mayor Eric Wilsusen, Administrator Debi Millikin and Chief Financial Officer Bill Eagen.

3. SALUTE TO THE FLAG

Council President Senatore led the flag salute.

4. SPECIAL PRESENTATIONS

• **Library Board of Trustees**

Seth Stephens, Library Director, and Christine Williams, President of the Library Board of Trustees represented the library.

Mr. Stephens discussed the impact of the Covid-19 pandemic on library usage and said he anticipates usage to return to or exceed 2019 numbers by the end of this year. He explained that the library is open seventy (70) hours a week, fifty-two (52) weeks a year except on holidays, and that this makes Jefferson's library unique as many other libraries close for summer hours. He said the library is a very active place, one of the most widely used services in the Township, and there are no membership fees to use the facility. Mr. Stephens said the library is valuable and makes an important contribution to the Township and to the quality of life in the community. He added that increasingly, patrons visit the library digitally.

Council Vice President Dunham asked Mr. Stephens about the library's finances. Mr. Stephens said that the library has \$85,000 in the bank set aside for capital projects, and the Board is aware the roof will need replacement. He also mentioned the need for a replacement of the retaining wall and that the Board is looking at the feasibility of adding an emergency exit on the south side of the building.

Ms. Williams said she and the Board were very proud of Mr. Stephens and the library staff and thanked the Council for their support of the library and their time this evening.

Councilman Birmingham mentioned that there is an Ordinance which states that library surplus has to be given back to the town. Mr. Stephens said that a law has been passed which allows the library to retain up to twenty percent (20%) of the previous year's budget amount unless the money is reserved for capital expenses. He said that many years ago the library returned \$300,000 to the Township.

Mayor Wilsusen stated that Mr. Stephens has done a great job with the library and mentioned that there are two (2) new Board members. He thanked Ms. Williams for serving as Board President.

5. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Matthew DeCrosta – South Lakeside Avenue

Mr. DeCrosta spoke about the importance of checks and balances in government and also decorum at Council meetings and thanked the Mayor and Council for their service.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

There were no Ordinances for public hearing and vote for adoption on the Agenda for March 16, 2022.

7. COUNCIL AND MAYOR DISCUSSION

There were no items for Council and Mayor discussion on the Agenda for March 16, 2022.

8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR

Ms. Millikin said the police addition is substantially completed and the Court is now temporarily housed in the back conference room. She said she anticipates completion in the next four (4) weeks and mentioned the Police Department Open House on June 11th from 9 am – 11 am.

Ms. Millikin said February dashboard reports were emailed. She said a meeting was held with New Jersey Natural Gas regarding their plans to install gas pipe in Lake Forest. She said she expects they will be coming to the town shortly for road opening permits and expects the work to take place sometime this spring.

Ms. Millikin mentioned ordering and installing plexiglass in some of the departments and said she would like to get this in place before the building is open to the public.

Mayor Wilsusen said he went to Toms River with Chief Castimore to see the Girls Varsity Basketball group finals. He said the team had a very impressive and terrific season and was escorted out of town by the Police and Fire Departments and Emergency Rescue Squad. He said he would like to recognize the team at a future Council meeting.

Mayor Wilsusen gave a Weldon Road Bridge update. He said the project has been pushed until mid-April and once the date is set he will send out a press release. He reported that Congresswoman Mickie Sherrill is planning to visit Picatinny Arsenal on March 23rd and the area Mayors have been invited to join her.

Mayor Wilsusen said he had a meeting with the White Rock residents to discuss the possible lease or transfer of the lake to the Township, since Jefferson owns the land around it. He mentioned that Council Vice President Dunham and Councilman Birmingham attended the meeting and it was very productive.

Mayor Wilsusen reported reading "Officer Buckle and Gloria" to the students at Cozy Lake School during Read Across America day.

Mayor Wilsusen said he met with former Mayor Felter, a pump track (for BMX bicycles) designer, and a member of the trails committee at Snowbowl to discuss the possibility of having an agreement with the County to place a site there. He said they are exploring whether some of the \$1,000,000 donation can be used for part of the construction. He reported that the trails plan is moving along.

Mayor Wilsusen noted that tomorrow night would have been Luciano Franko's birthday and that there will be a celebration of his life with ice cream at the municipal building from 5 pm – 8 pm. He mentioned that he had also issued a proclamation in Luciano's memory.

Mayor Wilsusen told Council his spring newsletter is at the printer and should be in the mail by the beginning of April. He explained that this costs the Township \$8,000 per edition and he plans to continue putting out a newsletter in the spring and fall. He said he received notification that for the second year in a row, Jefferson has been designated a "healthy town in the making" by the Mayor's Wellness campaign. Mayor Wilsusen gave credit to his wife for running the programs that led to the designation.

Mayor Wilsusen offered kudos to Ms. Reilly for bringing to his attention the "notify me" feature that can be activated on the Township website. He said that once this feature is activated, those who sign up and provide their email addresses will receive notification of alerts and events as they are uploaded to the website. He also thanked Mr. Birmingham for discussing the issue of resident communications.

9. COUNCIL REPORTS

Councilman Kalish asked if the Betsy Ross Diner was ready to open. Mayor Wilsusen said there is no date set but he believes it will open soon. Councilman Kalish offered kudos regarding the police station and all the work that has been put into the project. He said this facility will be state of the art and has been a long time coming.

Councilman Kalish said he was glad to hear about the work to be done by New Jersey Natural Gas. He mentioned that his son is an assistant varsity basketball coach at the High School and congratulated the girls team on their achievements. He said he thinks the "notify me" feature will be tremendous.

Councilman Birmingham mentioned that at the last meeting there was a discussion about emergencies that may result in the closure of the municipal building. He said he spoke with other town leaders about this issue and both Wharton and Newton obtained employee laptops using federal Covid relief funding. He said this seems like a good viable option for Jefferson. Ms. Millikin replied that Wharton and Newton are smaller towns with smaller staff and there would be at least forty (40) employees in Jefferson requiring laptops.

Councilman Birmingham said he had spoken to someone on Montville Township's governing body about the "notify me" feature and was told that it works really well. He thanked the Mayor and Clerk for passing the information along and said this should be great for the town.

Councilman Birmingham reported attending the White Rock meeting and said it was productive and well attended. He also reported attending the Rockaway River Watershed Cabinet meeting, and said the RRWC will be participating in an open house at Kean University on April 23rd.

Councilman Smith reported no activities as he is still restricted and waiting for doctor clearance.

Council Vice President Dunham stated that he attended the library board meeting yesterday. He reported attending the White Rock meeting the Mayor referenced and said he hopes this time the residents understand that they have to make a decision and the ball is in their court. He mentioned that the Township has cleaned up the land and put money into the property. He said the Township's recreation plan is dependent on their decision.

Council Vice President Dunham said the Kean University open house will be held on April 23rd from 10 am – 2 pm.

Council Vice President Dunham told the rest of Council that he requested the Clerk dig out the Ordinance regarding the Economic Advisory Board and Council representation. He said Council has yet to appoint its two (2) members to this position. Council President Senatore said the Council currently had informal representation as she and Councilman Smith have been attending the meetings. Council consensus was that the appointments of Councilman Smith and Council President Senatore to the Economic Advisory Board for 2022 should be formalized at the April 6th Council meeting.

Council Vice President Dunham brought up the legalization of marijuana and said the State of New Jersey is still trying to figure out all the rules for permitting. He said he was now aware that the State required the municipality to approve a marijuana business before a state license is granted. He stated that currently, Jefferson doesn't allow any type of cannabis licensing but could consider changing the Ordinance for a specific type of license and maybe safely derive some sort of income. Ms. Millikin said the Township would have to set up a permit process and change Zoning rules. Mr. Ryan explained that Jefferson would have to adopt certain standards and if an applicant for a license meets the standard the Township would grant them the opportunity to apply to the State for a license.

Council Vice President Dunham brought up the topic of Electric Vehicle (EV) charging stations and said it appears that a State mandate will require every municipality to have one. Mayor Wilsusen said he is not opposed to having a station on town property as long as the Township doesn't have to fund it. He and Ms. Millikin said they are looking into funding options. Council Vice President Dunham suggested there maybe the infrastructure money approved for roads or bridges which could be used to fund the EV charging stations.

Council President Senatore mentioned that she was excited to hear that the Morris County Sheriff will be adding two (2) boats and a watercraft to the lake this summer, in addition to the State Police presence. She said it was great to see the Girls Basketball team succeed and said that spring sports have started at the High School.

Council President Senatore asked about the procedure for septic pumping permits. Ms. Millikin said the Health Department would appreciate if residents sent their septic pumping receipts via email in order to keep the records updated.

Council President Senatore thanked Ms. Reilly and the Mayor for the “notify me” feature and said she was happy to see the Township using the electronic signs at the library and on Berkshire Valley Road to advertise meetings and special events.

10. ORDINANCES – FIRST READING

ORDINANCE 22-02 - ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF JEFFERSON TO ESTABLISH A NEW CHAPTER, CHAPTER 491, TO BE TITLED ‘HOUSING AND RENTAL PROPERTY STANDARDS SHORT-TERM RENTAL PROPERTY’ IN ORDER TO ESTABLISH RESTRICTIONS ON THE RENTAL OF RESIDENTIAL DWELLING UNITS FOR CERTAIN TIME PERIODS

Definitions.

As used in this article, the following terms shall have the meanings indicated:

Agent or Managing Agent

The individuals designated by the owners as the person(s) authorized by the owner to perform any duty imposed upon the owner by this article. If the owner provides no such designation, the owner shall be considered the agent or managing agent.

Building

Any building or structure or part thereof used for human habitation, use of occupancy, and includes any accessory buildings and appurtenances belonging thereto or usually enjoyed therewith.

Certificate of Occupancy

The certificate issued by Code Enforcement confirming that the rental unit has been properly registered and determined appropriate for occupancy in accordance with the standards set forth in this article.

Dwelling

Any building or portion thereof designed or used exclusively for one or more dwelling units, as delineated below:

A. Dwelling Unit

A building or part thereof having cooking, sleeping and sanitary facilities designed for or occupied by one family and which is entirely separated from any other dwelling unit in the building, either vertically or horizontally, and with an independent means of access.

B. Dwelling, Single-Family

A building designed for or containing one dwelling unit.

C. Dwelling, Two-Family

A building designed for or containing two dwelling units which are entirely separated from each other by vertical walls or horizontal floors.

D. Dwelling, Multiple

A building designed for or containing three or more dwelling units which are entirely separated from each other by vertical walls or horizontal floors.

Guest

A person occupying a dwelling unit.

Habitable Room

A room or enclosed floor space within a dwelling unit used or designed to be used for living, sleeping, cooking or eating purposes, excluding bathrooms, water closed compartments, laundries, pantries, foyers or communicating corridors, closets and storage space.

LAW

See "Occupant Standards" below.

Lodging Unit

A room or group of rooms containing no cooking facilities, used for living purposes of a separate family or group of persons living together or by a person living alone within a building.

Occupant

A person occupying a dwelling unit.

Owner

An individual or entity holding title to a property proposed for short-term rental by way of a legally recorded deed.

Registered Tenant

The person or persons to whom a rental unit is leased or rented.

Rental Unit

Any apartment, dwelling, building, dwelling unit, habitable room or lodging unit, as defined by this article, which is rented or offered for rent, for living and dwelling purposes regardless of the consideration for occupancy, including but not limited to money paid, services rendered, or accommodation incident to employment. A rental unit shall not include any property wherein the person(s) occupying and/or renting the property is related to the owner(s) of the property. For purposes of this article, the term “related to” shall mean either a grandparent/grandchild, a parent/child, or a sibling relationship.

Seasonal or Short-Term Rental

A rental of residential accommodations for a term of less than 30 days, but no shorter than two days.

Sleeping Accommodations

The number of individuals who may be properly accommodated in the beds and other sleeping facilities located within any rental unit.

Registration, Certificate of Occupancy Requirements.

- A. All rental units must be registered with, and receive a certificate of occupancy from Code Enforcement in accordance with the provisions of this article. No rental units may be leased, rented, or occupied, or advertised for such purposes, without having been so registered and certified for occupancy.
- B. The registration shall be documented and the certificate of occupancy issued on forms promulgated by and available from Code Enforcement.
- C. Each registration and certificate of occupancy shall be issued a specific numeric designation. This numeric designation must appear prominently in any advertisement for the rental of the subject unit. Failure to do so constitutes a violation of this article.
- D. Any lease which has been executed prior to the effective date of this article shall not be affected, but the rental unit must nevertheless be registered, inspected and certified as prescribed herein. No rental unit may be rented, leased, or occupied unless the rental unit is registered and certified in accordance with this article.

Effective Date; Term; Renewal.

- A. This article shall be effective immediately at which point Code Enforcement may begin accepting initial registrations, conducting inspections, and issuing certificates of occupancy for existing rental units.
- B. For seasonal/short-term rentals, initial registrations and certifications shall be effective for a one-year term commencing retroactively on January 1 and expiring on December 31 unless there is an intervening change of ownership, in which case reregistration and recertification in accordance with the provisions of this article are required. Re-inspection and recertification are not required for changes in occupancy of seasonal/short-term rentals.
- C. Registrations and certificates of occupancy issued thereafter shall be effective for a one-year term, commencing on January 1 of the year of issuance, unless there is an intervening change of occupancy or ownership, as applicable, in which case reregistration and recertification in accordance with the provisions of this article are required.

Inspections/Certifications.

- A. Season/short-term rentals shall be inspected and certified annually on or before April 30, or in the event of a change of ownership, but are not required for changes in occupancy.
- B. The inspection shall occur prior to occupancy in which a certificate of occupancy is sought pursuant to this article.
- C. The rental unit's septic requirements must be reviewed so that the number of people sleeping in the rental unit does not exceed the amount on file with the Township.
- D. A sketch should be provided showing the location of adequate parking per unit as well as storage for garbage and recycling.
- E. Inspections shall include both a physical inspection and a search of Township records to confirm whether the subject property is in compliance with all applicable health (septic/well), safety, building, construction, zoning, fire, safety, and property maintenance codes. Officials from other Township agencies shall, as needed, coordinate with and assist Code Enforcement in carrying out these inspections.
- F. Should the inspection fail to result in a satisfactory determination, a certificate of occupancy shall be denied, and the property shall not be leased, rented, or occupied by any tenant until the deficiencies have been rectified and the property and rental unit have been brought into compliance with all applicable codes. In the event that the property is occupied when deficiencies are discovered, all corrections must be made within 30 days unless safety considerations require immediate correction. If not made within that time period, the owner shall be deemed in violation of this article, and every day that the violation continues shall constitute a separate offense.

Prohibitions on Occupancy.

No person shall hereafter occupy any rental unit nor shall the owner permit occupancy of any rental unit within the Township of Jefferson which is not registered and certified for occupancy in accordance with this article.

Insurance.

All properties registered and certified for occupancy hereunder must be fully insured for rental purposes. Policies must remain valid and in full force and effect throughout the term of the certificate of occupancy.

Fees.

- A. Registration and inspection: \$150
- B. Amended registration: \$50
- C. Reinspections: \$50
- D. If any fee is not paid within 30 days of its due date, a late fee charge applies in the amount of \$35.

Registration Forms.

- A. Every owner shall file with Code Enforcement a registration form or other forms developed by the Township for each rental unit contained within a building or structure, which shall include the following information:

1. The name, address and telephone number of the owner or owners of the premises and the record owner or owners of the rental business, if not the same persons, shall be provided. In the case of a partnership, the names and addresses of all general partners shall be provided, together with the telephone numbers for each individual partner, indicating where such individual may be reached both during day and evening hours, which telephone numbers shall include cell phone numbers. If the record owner is a corporation, the name and address of the registered agent and corporate officers of said corporation shall be provided, together with the telephone number for each such individual, indicating where such individual may be reached both during day and evening hours, which shall include providing the cell phone numbers of each such individual. A 24-hour contact number will be required. All registration addresses shall be physical addresses; post office boxes alone are insufficient.
 2. If the address of the owner of record is not located in the County of Morris, the name, address and telephone number of a person who resides in the County of Morris who is authorized to accept notices from a tenant and to issue receipts therefor and to accept service of process on behalf of the owner of record.
 3. The name, address and telephone number of the managing agent of the premises, if any.
 4. The name, address and telephone number of the superintendent, janitor, custodian or other individual employed by the owner of record or managing agent to provide regular maintenance service, if any.
 5. The name, address and telephone number and cellular telephone number of an individual representative of the owner of record or managing agent who may be reached or contacted at any time in the event of an emergency affecting the premises or any unit of dwelling space therein, including such emergencies as the failure of any essential service or system, and who has the authority to make emergency decisions concerning the building and any repair thereto or expenditure in connection therewith.
 6. The name and address of every holder of a recorded mortgage on the premises.
 7. As to each rental unit, a specification of the exact number of sleeping rooms contained in the rental unit and the exact number of sleeping accommodations contained in each of the sleeping rooms, identifying each sleeping room specifically by number and location within the apartment or dwelling and by the square footage thereof.
 8. Name, address and telephone number of any and all rental agencies with the authority to lease or otherwise permit occupancy of the subject premises.
 9. Such other information as may be prescribed by the Township on the appropriate form or otherwise by ordinance or resolution.
- B. In addition to the preceding information, the owner shall furnish the Township with proof that the property is properly insured as required by this article and that all policies are current.

Registration Form Available for Public Inspection.

Code Enforcement and the Township's Clerk office shall index and file registration forms. In doing so, Code Enforcement shall follow the mandates of N.J.S.A. 46:8-28.1, as amended and supplemented, so that the filing of the registration form will simultaneously satisfy the registration requirements of N.J.S.A. 46:8-28 to the extent that it applies to the property being registered and will also satisfy the registration requirements of this article.

Amended Registration Forms.

Registrations must be amended within 20 days of any change in the information furnished in accordance with this article. No fees shall be charged for amended registrations except for changes in ownership.

Occupancy Limits.

Rental units registered and certified for occupancy pursuant to this article are subject to the maximum occupancy limits set forth in this subsection, which may be adjusted downward based on acceptable means of egress. The occupancy limit as computed pursuant to this subsection shall be documented on the certificate of occupancy.

- A. Every room occupied for sleeping purposes by one occupant shall contain at least 70 square feet of floor area, and every room occupied for sleeping purposes by more than one person shall contain at least 50 square feet of floor area for each occupant thereof.
- B. Rental units shall not be occupied by more occupants than permitted by the maximum occupancy area requirements of Table 1 as well as the designated approved septic plan on file with the Township.

Table 1
Minimum Occupancy Area Requirements
Minimum Occupancy Area in Square Feet

Space	1 to 2 Occupants	3 to 5 Occupants	6 or More
Living Room	No requirements	120	150
Dining Room	No requirements	80	100
Kitchen	50	50	60
Bedrooms	70	70	70

- C. Combined living room and dining room spaces shall comply with the requirements of Table 1 if the total area is equal to that required for separate rooms and if the space is so located that it functions as a combination living room/dining room.
- D. Decks/porches: The maximum allowable occupancy on any deck shall be one person per nine square feet.
- E. Landlords may request occupancy limits lower than the maximums computed pursuant to this subsection, in which case the limit requested, if deemed acceptable, will govern and be documented upon the certificate of occupancy.

- F. Rentals of subterranean space are permitted only to the extent that acceptable means of egress are available, the occupancy limitations imposed under this subsection are satisfied, and the subterranean occupancy does not violate another federal, state, or local code.

Violations of Occupancy Limits.

- A. It shall be unlawful and a violation of this article for an owner, lessor, or tenant of any registered and certified dwelling to lease or sublease to a number of people greater than the permitted occupancy limit computed in accordance with the preceding subsection.
- B. It shall also be a violation of this article for the owner, lessor, or tenant to lease or sublease a dwelling unit to a number or group of tenants which exceeds the total number of sleeping accommodations documented in the certificate of occupancy.
- C. It shall also be unlawful for an owner, lessor, or tenant to allow a number of people greater than the maximum number of people permitted to occupy the decks or porches of a dwelling unit.

Payment of Taxes and Municipal Charges Required.

No rental unit may be registered and no certificate of occupancy shall be issued for any property containing a rental unit unless all municipal taxes, water and sewer charges and other municipal assessments are current.

Occupant and Property Standards.

All units, including the maintenance thereof and the conduct thereon, shall at all times be in full compliance with all applicable state, federal and local rules, regulations, statutes, ordinances and other governing authority, including but not limited to the Township of Jefferson Code Chapter 313 (Littering; Handbills), Chapter 321 (Noise), Chapter 326 (Nuisances, Public Health) and Chapter 367 (Property Maintenance) (collectively, "Law").

Enforcement.

The Code Enforcer, the Construction Official, the Zoning Officer, the Fire Official and the Police Department are hereby authorized to separately or jointly, as circumstances warrant, enforce this article.

Violations and Penalties.

Any person or entity violating this article is subject to a maximum fine of \$2,000 and/or 90 days in jail. The penalty imposed herein shall be in addition to any and all other remedies that may accrue under any other Law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **April 6, 2022**.

INTRODUCED: MARCH 16, 2022

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X									
Mr. Kalish		X	X									
Mr. Smith			X									
Vice President Dunham	X		X									
President Senatore			X									

ORDINANCE #22-03 - ORDINANCE AMENDING CHAPTER 7-37 (DIVISION OF POLICE) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF JEFFERSON, SECTION 7-37(F), "APPOINTMENTS TO DEPARTMENT; QUALIFICATIONS"

WHEREAS, the Township of Jefferson has established a Police Department as set forth in Chapter 7-37 of the Revised General Ordinances of the Township of Jefferson; and

WHEREAS, the Township Council of the Township of Jefferson has determined that Chapter 7-37 of the Revised General Ordinances requires amendment to conform with N.J.S.A. 11A:4-1.3.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 7-37 of the Revised General Ordinances of the Township of Jefferson is hereby amended as follows

SECTION I

Chapter 7-37(F). Appointments to Department; Qualifications.

All appointments to the Police Department shall be in accordance with the requirements of applicable law. Pursuant to N.J.S.A. 11A:4-1.3, the State of New Jersey has authorized that municipalities may hire entry-level police officers who have successfully completed a Basic Course for Police Officers at a school approved and authorized by the New Jersey Police Training Commission ("PTC"), and such applicant may be exempt from the requirement to take the Civil Service examination for an entry-level law enforcement position in the discretion of the Township. In appropriate circumstances, therefore, an applicant may be hired without having taken a Civil Service examination. In appropriate circumstances an applicant shall be required to successfully complete a physical and a psychological examination.

The Township has previously adopted by an Ordinance of the Governing Body a Conflict of Interest Policy and Nepotism Policy as contained within the Personnel Policy and Procedures Manual, as required by N.J.S.A. 11A:4-1.3.

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **April 6, 2022**.

Council Vice President Dunham asked to confirm whether or not this new hiring process eliminated the veteran status. Mr. Ryan stated that through the alternate route process, someone can be hired without taking a Civil Service Test and getting a ranking, which is where veteran status comes into play and is beneficial to the prospective employee. He stated that the municipality can hire a non-veteran as long as they have completed the certified police training course. (PTC). Council Vice President Dunham asked if the person hired would then become a part of civil service and Mr. Ryan said yes. Mr. Ryan also confirmed that the employee would then receive veteran's credits towards future promotions.

Mayor Wilsusen said passing this Ordinance gives the Township another hiring option. He explained that right now the two (2) hiring options are via civil service, which requires an individual take a civil service examination and receive a ranking, or through an intergovernmental transfer from another civil service department.

Councilman Birmingham asked Mr. Ryan to confirm if this option took away the veterans preference and Mr. Ryan said yes, if the alternate route process is used the Township does not have to give preference to veterans. Councilman Birmingham asked about the residency requirement and Mr. Ryan said if this requirement is still in the Code, then it would still apply, although the municipal code can be amended. Councilman Birmingham mentioned that he didn't think the residency requirement would apply in the case of an intergovernmental transfer.

INTRODUCED: MARCH 16, 2022

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X									
Mr. Kalish			X									
Mr. Smith	X		X									
Vice President Dunham			X									
President Senatore			X									

ORDINANCE #22-04 – ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)”

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Council of the Township of Jefferson in the County of Morris finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Council hereby determines that a 1.00% increase in the budget for said year, amounting to \$215,347.67 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Council of the Township of Jefferson, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Jefferson shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.50%, amounting to \$753,716.85 and that the CY 2022 municipal budget for the Township of Jefferson be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Following introduction, the above Ordinance will be published in accordance with the law and a Public hearing will be held on **April 6, 2022**.

Councilman Birmingham told Mr. Eagen he had looked back at previous years and said he thought this Ordinance used to be introduced after the budget introduction. He asked if there is a new regulation or if it had anything to do with the budget being under State review. Mr. Eagen said the requirement is that this Ordinance has to be introduced before the budget and there has been no change to procedure.

INTRODUCED: MARCH 16, 2022

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham				X								
Mr. Kalish			X									
Mr. Smith	X		X									
Vice President Dunham			X									
President Senatore		X	X									

11. NEW BUSINESS

RESOLUTION #22-75 - "RESOLUTION URGING THE SWIFT PASSAGE OF S-330, WHICH RESTORES ENERGY TAX RECEIPTS"

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties, and other entities, the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

WHEREAS, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

WHEREAS, by reducing Consolidated Municipal Property Tax Relief Act (CMPTRA), which is also comprised of revenues that should be returned to municipalities, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and

WHEREAS, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Jefferson, in the County of Morris, urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget; and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to the Township of Jefferson's Assembly Representatives, Assemblyman Christian Barranco and Assemblyman Jay Webber, and State Senator Joseph Pennacchio, Senate President Scutari, Assembly Speaker Coughlin, Governor Murphy, and the League of Municipalities.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore			X			

MUNICIPAL BUDGET

BE IT RESOLVED that the revenues and appropriations presented shall constitute the Municipal Budget for the year 2022.

BE IT FURTHER RESOLVED that said Budget be published in the Daily Record.

A Public Hearing on the Budget and Tax Resolution will be held at the Township of Jefferson Municipal Building on **April 20, 2022 at 7:00 pm** or soon thereafter, at which time and place objections to said Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

Councilman Birmingham asked Mr. Eagen to state the previous year's surplus amount and Mr. Eagen replied that there is \$5.1 million dollars in surplus. Councilman Birmingham said his reason for not voting to exceed the cap was that he felt this year could have been the one year the Township stayed within the 2 ½ percent cap. Ms. Millikin replied that the Township is \$270,000 under the cap. Councilman Birmingham said the Ordinance gives the Township the ability to spend more.

INTRODUCED: MARCH 16, 2022

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2nd	Yes	No	Abstain	Absent
Mr. Birmingham				X								
Mr. Kalish			X									
Mr. Smith		X	X									
Vice President Dunham	X		X									
President Senatore			X									

SOLID WASTE BUDGET

BE IT RESOLVED that the revenues and appropriations presented shall constitute the Solid Waste Budget for the year **2022**.

BE IT FURTHER RESOLVED that said Solid Waste Budget be published in the Daily Record.

A Public Hearing on the Solid Waste Budget and Tax Resolution will be held at the Township of Jefferson Municipal Building on **April 20, 2022 at 7:00 pm** or soon thereafter, at which time and place objections to said Solid Waste Budget and Tax Resolution for the year **2022** may be presented by taxpayers or other interested persons.

INTRODUCED: MARCH 16, 2022

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X									
Mr. Kalish			X									
Mr. Smith			X									
Vice President Dunham	X		X									
President Senatore			X									

12. MINUTES

February 16, 2022 – Regular (Smith absent)
 March 2, 2022 - Regular

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham			X			
Mr. Kalish	X		X			
Mr. Smith			X*			
Vice President Dunham			X			
President Senatore		X	X			

*Councilman Smith abstained from voting on the February 16, 2022 minutes.

13. CONSENT AGENDA* – Township Clerk

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

*PERMITS/LICENSES
 None

*APPOINTMENTS
 • None

***CONSENT AGENDA RESOLUTIONS:**

- 22-76 Resolution Authorizing the Payment of Bills
- 22-77 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 22-78 Resolution Authorizing Contract for Asphalt and Crushed Stone – Contract RDE-33-2 –Weldon Quarry Co., LLC
- 22-79 Resolution Authorizing a Temporary Budget Amendment
- 22-81 Resolution Authorizing Submission of a Strategic Plan to the Governor’s Council On Alcoholism and Drug Abuse on Behalf of the Jefferson Township Municipal Alliance for a Grant for Morris County Fiscal Year July 1, 2022 – Through June 30, 2023
- 22-82 Resolution Authorizing the Award for Purchase of Certain Water and Wastewater Treatment Chemicals – Main Pool and Chemical Company, Inc.

Prior to the vote on the Consent Agenda, Councilman Birmingham requested that Resolution 22-80, Resolution Authorizing Award of Non-Fair and Open Contract for Security Access System to Morris Security, LLC be removed for separate consideration and vote.

CONSENT AGENDA

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X			
Mr. Kalish			X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore			X			

RESOLUTION 22-80

Resolution Authorizing Award of Non-Fair and Open Contract for Security Access System to Morris Security, LLC

Councilman Birmingham stated that he did not remember discussing this line item during budget talks. Ms. Millikin said this expenditure is related to work being done on the police project and is needed as a result of the Department of Corrections inspection. She said the DOC is requiring the Township to place two (2) more card readers into the new addition. She stated that since the total cost of the card readers will now exceed the \$17,500 there is the need for a resolution.

Councilman Birmingham asked if the key fob project was in the bid and Ms. Millikin said no, it was a separate item and the Township solicited quotes for the security system. She said that there had been discussions about needing the security system. Council Vice President Dunham clarified with Ms. Millikin that this expenditure fell under the parameters of the \$1.2 million dollars allocated for the project and she said it did.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham					X	
Mr. Kalish		X	X			
Mr. Smith			X			
Vice President Dunham	X		X			
President Senatore			X			

14. PUBLIC COMMENT

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Matthew DeCrosta – South Lakeside Avenue

Mr. DeCrosta said his wife had an idea to increase revenue on the lake by charging slip or ramp fees for those who are not residents of Jefferson. He said he liked Council Vice President Dunham’s ideas about thinking outside the box about cannabis and a warehouse could bring big revenue to town. He mentioned that the State park has a meter to count the number of people allowed into the park and wondered if marinas should have tickers. He asked about the definition of first reading for an Ordinance and Mr. Ryan explained this to him.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

Council President Senatore thanked Mr. DeCrosta for his idea about the marinas but said she doesn’t think this is permitted by law.

Councilman Smith, as Chair of the Lake Hopatcong Commission, said the Commission is considering a proposal to have a study done about the number of boats that can be on Lake Hopatcong on any given time. In response to comments from Councilman Birmingham about fee, Councilman Smith explained that the money the Commission receives comes from the Motor Vehicle boat registration fees.

15. EXECUTIVE SESSION

There was no Executive Session listed on the agenda for March 16, 2022.

16. ADJOURNMENT AT 8:20 PM

Motion made by Councilman Smith, second by Council Vice President Dunham, to adjourn the meeting at 8:20 pm, with all members in favor signifying by “Aye.”

March 16, 2022

Michele Reilly, RMC, Township Clerk

Melissa Senatore, Council President

CONSENT AGENDA RESOLUTION #22-76

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **March 16, 2022** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

CONSENT AGENDA RESOLUTION #22-77

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | | | |
|-----------------------|-----------------------------|------------------------------|------------------------------------|---------------------|
| 1. Incorrect Payment | 2. Adjustment of Assessment | 3. Homestead Rebate | 4. Overbilled | 5. Third Party Lien |
| 6. Duplicate Payment | 7. Exempt | 8. County/State Board Appeal | 9. Overpayment | |
| 10. Return of Premium | 11. New Jersey Saver | 12. Return of Recording Fee | 13. Vets, Senior Citizen Deduction | |

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
134	24	LIEN TIMES LLC	\$50,624.05	5	2022
134	24	LIEN TIMES LLC	\$22,800.00	10	2022
			TOTAL	\$73,424.05	

CONSENT AGENDA RESOLUTION #22-78

**“RESOLUTION AUTHORIZING CONTRACT FOR ASPHALT AND CRUSHED STONE-
CONTRACT RDE-22-3 - WELDON QUARRY CO., LLC”**

WHEREAS, the Township of Jefferson has, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for **Asphalt and Crushed Stone - RDE-22-3 on February 23, 2022**; and

WHEREAS, two (2) bids were received; and

WHEREAS, **Weldon Quarry Co., LLC of Lake Hopatcong, New Jersey** was the lowest responsible bidder on the majority of the items listed in the proposal; and

WHEREAS, the Township Engineer, James S. Lutz recommends awarding the contract to **Weldon Quarry Co., LLC, Lake Hopatcong, New Jersey** in his letter dated **March 9, 2022**; and

WHEREAS, the contract term shall be through December 31, 2022, subject to extension for an additional twelve (12) month period (calendar year 2023) by mutual consent of both parties provided that the prices for calendar year 2023 remain the same; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$175,000.00 for 2022**.

- 2-01-26-260-291-262
- 2-05-55-500-000-581
- C-04-55-920-013-916
- C-04-55-921-008-920
- C-04-55-921-013-911
- C-04-55-921-013-912
- 2022 Capital

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby awards the contract for **Asphalt and Crushed Stone - RDE-22-3 to Weldon Quarry Co., LLC, 181 Route 181, Lake Hopatcong, New Jersey, 07849 in an amount not to exceed \$175,000.**

BE IT ALSO RESOLVED that the Mayor and Municipal Clerk are authorized to sign the contracts for **Asphalt and Crushed Stone - RDE-22-3.**

CONSENT AGENDA RESOLUTION #22-79

“RESOLUTION AUTHORIZING A TEMPORARY BUDGET AMENDMENT”

WHEREAS, N.J.S.A. 40A:4-19, Local Budget Law, provides that temporary appropriations may be made prior to the adoption of the **2022** Budget for the purposes and amounts required in the manner therein provided; and

WHEREAS, the Township Council approved temporary budget appropriations (Resolution #22-37) on January 5, 2022; and

WHEREAS, the Township Council approved temporary budget appropriations (Resolution #22-50) on February 2, 2022; and

WHEREAS, the Township Council approved temporary budget appropriations (Resolution #22-73) on March 2, 2022; and

WHEREAS, the Chief Financial Officer (CFO) recommends the approval of additional appropriations for various accounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, Morris County, that the following temporary appropriations be made and a copy of this shall be transmitted to the Chief Financial Officer for his/her records:

Account Id	Description	2021 Budget	2022 Temp Budget
1-01-28-370-370-000	RECREATION		
1-01-28-370-370-200	RECREATION Other Expense	112,590.00	29,554.88
	Totals	112,590.00	29,554.88

CONSENT AGENDA RESOLUTION #22-80

“RESOLUTION AUTHORIZING AWARD OF NON-FAIR AND OPEN CONTRACT FOR SECURITY ACCESS SYSTEM TO MORRIS SECURITY, LLC.”

WHEREAS, the Township of Jefferson has a need for a Security Access System services at Municipal Buildings; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the services by Morris Security Group, LLC. will exceed \$17,500 but will not to exceed \$26,000.00; and

WHEREAS, the Township of Jefferson has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Morris Security Group, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit Morris Security Group, LLC. from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said project are available and are designated to line item appropriations designated below and totaling \$26,000.00:

C-04-55-921-001-901

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this Non-Fair and Open contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

Section 1. The Business Administrator or designee is hereby authorized and directed to execute an agreement with Morris Security Group, LLC. for Security Access System services to the Township of Jefferson for a fee not to exceed \$26,000.00.

Section 2. The Business Entity Disclosure Certification and the Determination of Value will be placed on file with this resolution.

Section 3. The term of this agreement shall be one year, from March 16, 2022 through March 16, 2023. or until project completion.

CONSENT AGENDA RESOLUTION #22-81

“RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN TO THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE ON BEHALF OF THE JEFFERSON TOWNSHIP MUNICIPAL ALLIANCE FOR A GRANT FOR MORRIS COUNTY FISCAL YEAR JULY 1, 2022 - THROUGH JUNE 30, 2023”

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Council of the Township of Jefferson, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Council does hereby authorize submission of a strategic plan for the **Jefferson Township Municipal Alliance grant for Morris County fiscal year 2023 in the amount of:**

DEDR:	\$ 8650.00
25% Cash Match	\$ 2162.50
In-Kind	\$ 6487.50

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

CONSENT AGENDA RESOLUTION #22-82

**“RESOLUTION AUTHORIZING THE AWARD FOR PURCHASE OF CERTAIN
WATER AND WASTEWATER TREATMENT CHEMICALS -
MAIN POOL AND CHEMICAL COMPANY, INC.”**

WHEREAS, this Township has heretofore, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for **Water and Wastewater Treatment Chemicals**; and

WHEREAS, Main Pool and Chemical Company, Inc. provided the only response to the bid and bid on five (5) chemicals, specifically Caustic Soda –liquid 25%, Caustic Soda – Liquid 50%, GPAC 2000 polyaluminum chloride, Methanol and Dry Soda Ash 50 # Dense Bags; and

WHEREAS, there is one (1) additional chemical for which there was a bid request and no bids received; and

WHEREAS, Main Pool and Chemical Company, Inc.'s bid was for only one (1) year; it did not bid for years two (2) and three (3); and

WHEREAS, Main Pool and Chemical Company Inc. is the lowest responsible bidder for the Water and Wastewater Treatment Chemicals, and therefore, the one (1) year contract should be awarded to said contractor; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and **totaling an amount not to exceed \$110,000.00.**

**2-05-55-500-000-552
2-07-55-500-000-552**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that a **contract for the purchase of Water and Wastewater Treatment Chemicals** is hereby awarded to **Main Pool and Chemical Company, Inc., 100 Commerce Rd., Dupont, Pennsylvania for one (1) year; and**

BE IT FURTHER RESOLVED that the Mayor and Clerk of this Township be and are hereby authorized and directed to execute the contract and other necessary documents in order to effectuate the purpose of this resolution and that the Certificate of Availability of Funds supplied by the Chief Financial Officer (CFO) of this Township shall be attached to the original copy of this resolution.