

**JEFFERSON TOWNSHIP COUNCIL**  
**MEETING LOCATION: JEFFERSON TOWNSHIP HIGH SCHOOL**  
**1010 WELDON ROAD**  
**OAK RIDGE, NJ 07849**  
**CONTACT: 973-208-6132/33**  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**APRIL 21, 2021**  
**REGULAR MEETING – 7:00 PM**  
**MINUTES**

**1. CALL TO ORDER**

Council President Senatore read the meeting statement as follows: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **April 21, 2021** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 8, 2021** and was posted on the bulletin board in the Municipal Building on **January 8, 2021** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. The change in location was noticed on **April 1, 2021**.

Council President Senatore called the meeting to order at 7:03 pm.

**2. ROLL CALL**

|  | <b>Present</b> | <b>Absent</b> |
|--|----------------|---------------|
| <b>Mr. Birmingham</b>                    | <b>X</b>       |               |
| <b>Mr. Kalish</b>                        | <b>X</b>       |               |
| <b>Mr. Smith</b>                         | <b>X</b>       |               |
| <b>Vice President Dunham</b>             | <b>X</b>       |               |
| <b>President Senatore</b>                | <b>X</b>       |               |
| <b>Mr. Ryan, Township Attorney</b>       | <b>X</b>       |               |
| <b>Ms. Nevins, Deputy Township Clerk</b> | <b>X</b>       |               |

Ms. Nevins called the roll. All Council members were present. Also in attendance were Administrator Debi Millikin, Mayor Eric Wilsusen, IT Director Dave Van Valer, and Chief Financial Officer Bill Eagen.

**3. SALUTE TO THE FLAG**

Council President Senatore led the flag salute.

**4. SPECIAL PRESENTATIONS**

• **Trails Project**

Mayor Wilsusen explained that the Economic Development Committee has been discussing ecotourism and using Jefferson's beautiful area/facilities to bring people to town to support the local businesses He said he reached out to former Mayor Felter, who works for the Morris County Park Commission, for some guidance as to how Jefferson can use its open space. He mentioned that Mayor Felter introduced him to Frank Pinto from Greener by Design, who is presenting the Trails Project tonight to Council. Mayor Wilsusen said Greener by Design has gone through Jefferson's open space inventory and is presenting a proposal to use the Compton Goebel tract. He added that there is already a commitment from a private donor to support this project.

Mr. Pinto reviewed his presentation and said his company reviewed the master plans for Jefferson Township and Mount Arlington Borough. He said they specifically looked for connectivity between existing trails and open space and important assets and attractions like schools and downtowns and the Mount Arlington Train System. He said the project includes over twenty (20) miles of proposed trails and that the parcels of land are already publicly owned so there will be no need to acquire any property rights. Mr. Pinto told Council that trails development is the next evolution of an open space plan and encourages the public to utilize the green space. He said highlights of the project include easy access and connectivity with neighborhoods and increasing non-vehicular public access to the Lake Hopatcong waterfront. He cited potential issues as regulatory restrictions.

Mr. Pinto explained that most trails would be natural surface trails and that the project included taking existing walkable areas and cleaning them up. He said one of the agencies his company will work with is the New York/New Jersey Trails Conference. He mentioned that this organization already maintains some trails in Jefferson and throughout Morris County and that this plan can tie into the existing system. Mr. Pinto said that the Compton Goebel tract seems like an ideal spot to place a trailhead and a larger parking area. He said cars will drive by on Route 15 and this will generator visitors and economic development to the area through ecotourism. He explained that the trailhead would consist of an improved trail with a gravel/cinder surface.

Mr. Pinto introduced his associate, Ben Spinelli, who commented that the idea is to use grant opportunities as well as the private donor to develop the project without imposing a burden on the Township. Mr. Spinelli said the basis of the plan is sustainable economic development and using the natural resources that other parts of the state don't have. He said that if this plan if built out to fruition he feels it has the potential to attract visitors from all over the New York metropolitan area, as the trail system will be multi-functional, offering different routes and different points of interest, to hikers and bikers of every ability.

Mr. Felter stated that the total cost of the project is estimated at \$2.8 million dollars, and that there has already been a pledge of one million dollars from a private donor. He said the project will connect people within the community and also connect to the county trails system, which is very vast.

Mr. Spinelli said it is essential to have Township support in order to move the project forward. He said demonstrating that the Township has a vision will be important in terms of interacting with the various State agencies and the County. He said he felt having a trails committee is a good idea in terms of taking ownership of the project and future maintenance of the trails.

Council thanked Mr. Pinto, Mr. Felter and Mr. Spinelli. Mayor Wilsusen said he would present a resolution seeking Council approval at the next meeting, as well as form a Trails Committee.

**5. PUBLIC COMMENT**

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

Alan Coen – 3 Wood Hollow Trail

Mr. Coen stated that he received his most recent bill from JCP&L and it's more than twice as much as his previous bill. He said there is a new supplier in the bill and was told that the town had switched suppliers in order to save money. He said he had not received notification of the change.

Mayor Wilsusen replied that the Township had adopted an energy aggregation program and that residents had been notified. He asked Mr. Coen for his phone number and said he would have the Township's representative contact him.

With no one else wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION**

**ORDINANCE #21-03 – ORDINANCE ADOPTING AN AMENDMENT TO THE REDEVELOPMENT PLAN FOR REDEVELOPMENT AREA 3, TO ALLOW PUBLIC STORAGE FACILITIES AS A PERMITTED USE, PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1, ET SEQ.**

**WHEREAS**, Redevelopment Area 3 governs a portion of the Jefferson Township Rehabilitation Area, designated and adopted by the Township of Jefferson on April 15, 2009 via Ordinance 10-09, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., and amended on September 9, 2009, April 20, 2011 and September 3, 2014; and

**WHEREAS**, in accordance with the Redevelopment Law and upon Planning Board recommendation, the Township Council designated property identified as Block 272.01, Lot 8 as a non-condemnation area in need of redevelopment under the Redevelopment Law (the “Redevelopment Area”), which designation authorized the Township Council to use all those powers permitted by the Redevelopment Law for use in a redevelopment area, except the power of eminent domain; and

**WHEREAS**, in accordance with the Redevelopment Law and by resolution duly adopted on November 11, 2020 (Resolution No. 20-265), the Township Council of the Township of Jefferson (the “Township”) authorized and directed the Township Planning Board (the “Planning Board”) to review the draft Redevelopment Plan Amendment, pursuant to N.J.S.A. 40A-12A-7(e); and

**WHEREAS**, following such review, the Planning Board has rendered its report and recommendations to the Township Council and noted the Redevelopment Plan is not inconsistent with the Township’s Master Plan, and with comments and recommendations, pursuant to N.J.S.A. 40A-12A-7(e); and

**WHEREAS**, the Township Council hereby finds it appropriate for an Amendment to the Redevelopment Plan to be adopted for the Redevelopment Area, adding public storage facilities as a permitted use, the Redevelopment Plan being, among other things, substantially consistent with the Master Plan for the Township; and

**WHEREAS**, the Planning Board recommended certain amendments to the Redevelopment Plan, which the Township wishes to incorporate therein, amending the Redevelopment Area 3 to permit public storage facilities as a public use with the following zone schedule requirements: front yard setback 35’; rear yard setback 30’; building height 40’; building coverage 30%, and impervious coverage 70%; and

**WHEREAS**, the Township Council now desires to adopt the Amendment to the Redevelopment Plan and to direct the applicable provisions of the Township’s Zoning Ordinance and Map be amended and superseded to reflect the provisions of the Amended Redevelopment Plan, as and to the extent set forth therein.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson as follows:

1. Generally. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. Adoption. The Amendment to the Redevelopment Plan, as filed in the Office of the Township Clerk is hereby approved and adopted.
3. Amendment of Zoning Ordinance and Map. The sections of the Township’s Zoning Ordinance and Map are hereby amended to incorporate and reflect the Redevelopment Plan, to add public storage as a permitted use, with the following zone schedule requirements: front yard setback 35’; rear yard setback 30’; building height 40’; building coverage 30%, and impervious coverage 70%.
4. Severability. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereof shall not affect the remaining parts of the Ordinance.
5. Public Review. A copy of this Ordinance shall be available for public inspection at the offices of the Township Clerk.
6. Effective Date. This Ordinance shall take effect as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCTION: APRIL 7, 2021 ADOPTION: APRIL 21, 2021**

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    | X               | X   |    |         |        | X  |                 | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |    | X               | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Vice President Dunham | X  |                 |     |    | X       |        |    |                 |     |    | X       |        |
| President Senatore    |    |                 | X   |    |         |        |    |                 | X   |    |         |        |

**ORDINANCE #21-06 – ORDINANCE AMENDING CHAPTER 256 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED “FIRE PREVENTION”**

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 256 of the Jefferson Township Municipal Code is hereby amended as follows:

**SECTION I:**

§256-18(A) is deleted in its entirety and replaced with the following:

**A.** Appointment and qualifications of Fire Official/Fire Marshal. The Fire Official/Fire Marshal shall be certified by the state and appointed by the governing body from a list of qualified candidates submitted through civil service records. The Fire







**Section 2.** The improvements hereby authorized and the several purposes for which said appropriation is made are as follows: the acquisition by purchase of two (2) lawn mowers, one (1) leaf blower, one (1) utility trailer, and two (2) spreaders; and the improvement of the Recreation Department Offices by the installation of new siding and asbestos abatement thereof the Recreation Department Offices, together with all necessary and appurtenant equipment, accessories, attachments, work and materials, necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

**Section 3.** The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 4.** This Ordinance shall take effect after publication after final adoption, as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCTION: APRIL 7, 2021 ADOPTION: APRIL 21, 2021**

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Smith             | X  |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Vice President Dunham |    |                 | X   |    |         |        | X  |                 | X   |    |         |        |
| President Senatore    |    | X               | X   |    |         |        |    | X               | X   |    |         |        |

**ORDINANCE #21-10 - ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO THE SANITARY SEWER SYSTEM IN AND BY THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$252,500 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AS FOLLOWS:**

**Section 1.** The improvements described in Section 2 of this ordinance are hereby authorized to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey, as general improvements, and there is hereby appropriated therefor the sum of \$252,500, to the extent of \$200,000, from moneys available in the Sewer Capital Improvement Fund of the Township and, to the extent of \$52,500, from moneys available in Capital Surplus of the Township.

**Section 2.** The improvements hereby authorized and the several purposes for which said appropriation is made are as follows: the acquisition by purchase, and installation, as necessary, of fire alarms; and the improvement of the sanitary sewerage system in and by the Township by the upgrade of the generators and the refurbishment of filters, together with all structures, site work, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

**Section 3.** The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 4.** This Ordinance shall take effect after publication after final adoption, as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCTION: APRIL 7, 2021 ADOPTION: APRIL 21, 2021**

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    | X               | X   |    |         |        |    | X               | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Vice President Dunham | X  |                 | X   |    |         |        | X  |                 | X   |    |         |        |
| President Senatore    |    |                 | X   |    |         |        |    |                 | X   |    |         |        |

After the Ordinance had passed Council Vice President Dunham asked where the generators would be placed. Mr. Eagen replied Terry Place and Pond Hollow.

**ORDINANCE #21-11 - ORDINANCE PROVIDING FOR THE IMPROVEMENT OF THE WATER SUPPLY AND DISTRIBUTION SYSTEM IN AND BY THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$210,000 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AS FOLLOWS:**

**Section 1.** The improvements described in Section 2 of this ordinance are hereby authorized to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey, as general improvements, and there is hereby appropriated therefor the sum of \$210,000, to the extent of \$105,000, from moneys available in the Water Capital Improvement Fund of the Township and, to the extent of \$105,000, from moneys available in Capital Surplus of the Township.

**Section 2.** The improvements hereby authorized and the several purposes for which said appropriation is made are as follows: the improvement of the water supply and distribution system of the Township by the upgrade of wells and pump stations, the extension of water mains and the upgrade of radio meters; and the acquisition and installation of new and additional water meters, together with all work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

**Section 3.** The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 4.** This Ordinance shall take effect after publication after final adoption, as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCTION: APRIL 7, 2021 ADOPTION: APRIL 21, 2021**

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    | X               | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        |    | X               | X   |    |         |        |
| Vice President Dunham | X  |                 | X   |    |         |        | X  |                 | X   |    |         |        |
| President Senatore    |    |                 | X   |    |         |        |    |                 | X   |    |         |        |

After the Ordinance had passed Council Vice President Dunham asked for an explanation of radio meter upgrades. Mr. Eagen replied the meters can be read from a distance and the new meters include a cell communication feature.

**ORDINANCE #21-12 – BOND ORDINANCE APPROPRIATING \$530,000 AND AUTHORIZING THE ISSUANCE OF \$530,000 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY, FOR THE SANITARY SEWERAGE SYSTEM OF THE TOWNSHIP**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, (not less than two-thirds of all the members affirmatively concurring) AS FOLLOWS:**

**Section 1.** The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$530,000.

**Section 2.** For the financing of said improvements or purposes and to meet the part of said \$530,000 appropriations, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$530,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$530,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

**Section 3.** The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

| <u>IMPROVEMENT OR PURPOSE</u>   | <u>APPROPRIATION<br/>AND ESTIMATED COST</u> | <u>ESTIMATED MAXIMUM<br/>AMOUNT OF BONDS AND<br/>NOTES</u> |
|---|---|--|
| (a) Acquisition by purchase of new and additional vehicular equipment including one (1) utility vehicle, together with all equipment, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved   | \$52,000                                    | \$52,000   |
| (b) Improvement of the sanitary sewerage system in and by the Township, including the acquisition and installation, as necessary of a new rotating biological contractor, the upgrade of the pump station and the improvement of the wastewater treatment plant, together with all structures, site work, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved | <u>478,000</u>                              | <u>478,000</u>   |
| <b>Totals</b>   | <b><u>\$530,000</u></b>                     | <b><u>\$530,000</u></b>                                    |

**Section 4.** The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 36.56 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Township determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$530,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$55,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Township solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to be issued for a purpose which is self-liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Township.

**Section 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this Bond Ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this Bond Ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the prices obtained and the name of the purchaser.

**Section 6.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by the Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Township and, unless paid from the revenues of the sanitary sewerage system of the Township, the Township shall be obligated to levy ad valorem taxes upon all the taxable property with the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

**Section 7.** The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 8.** This Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCTION:                      APRIL 7, 2021    ADOPTION:                      APRIL 21, 2021**

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |    | X               | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Vice President Dunham | X  |                 | X   |    |         |        | X  |                 | X   |    |         |        |
| President Senatore    |    | X               | X   |    |         |        |    |                 | X   |    |         |        |

After the Ordinance had passed Mr. Eagen explained that Ordinance #21-12 authorized debt and borrowing. He said one of the major items funded is an RBC replacement. Council Vice President Dunham asked if this was at White Rock and how many more needed to be replaced. Ms. Millikin replied yes, the RBC is located at White Rock and she believes the Township will have to replace or upgrade at least one more RBC as they are all very old. Councilman Birmingham commented that part of the discussion during the lengthy budget process was that replacing the RBC's would allow Jefferson to accommodate commercial properties and enhance the commercial ratable structure in the Oak Ridge/Milton section.

**ORDINANCE #21-13 – BOND ORDINANCE APPROPRIATING \$3,780,203 AND AUTHORIZING THE ISSUANCE OF \$3,591,193 BONDS OR NOTES OF THE TOWNSHIP, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, NEW JERSEY**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, (not less than two-thirds of all the members affirmatively concurring) AS FOLLOWS:**

**Section 1.** The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Township of Jefferson, in the County of Morris, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums, except as described below, being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$3,780,203 including the aggregate sum of \$189,010 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also in the case of the improvement or purpose described in Section 3(b) hereof, the aggregate sum of \$351,700 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose (and in particular the improvement of Ridge Road).

**Section 2.** For the financing of said improvements or purposes and to meet the part of said \$3,780,203 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$3,591,193 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in a principal amount not exceeding \$3,591,193 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

**Section 3.** The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

| <u>IMPROVEMENT OR PURPOSE</u>  | <u>APPROPRIATION<br/>AND ESTIMATED COST</u> | <u>ESTIMATED MAXIMUM<br/>AMOUNT OF BONDS AND<br/>NOTES</u> |
|--|---|--|
| (a) Improvement of municipally-owned properties and facilities in and by the Township, including the Municipal Building by the acquisition and installation of a new generator, the Police Department Headquarters by the upgrade of the jail cells, and the Dogwood Pickle Ball Court by the upgrade thereof, together with for all the aforesaid all architectural designs, planning, equipment, structures, site work, furnishings, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved  | \$467,549                                   | \$445,000  |
| (b) Improvement of various roads in and by the Township by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway surface of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including Ridge Road, Winona Trail, Clover Terrace, Sachem Road, Lorettacong Road, Woodport Road, Teepee Road, Mohawk Trail, Ledgewood Road, Allegheny Trail, Virginia Avenue, Delaware Avenue, New York Avenue, Ohio Street, Chincoppee Road, Iowa Avenue, Utah Street, Rhode Island Street, Carolina Avenue and Illinois Street, including also, the improvement of various roads in The Peaks Development in and by the Township by the crack sealing and microsealing thereof, together with for all the aforesaid all oil and chipping, guide rails, reflectors, signage, dividers, curbing, milling, drainage structures and improvements, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and |   |  |

specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved, the \$1,983,062 appropriation hereby made therefor being inclusive of the sum of \$351,700 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing the improvement to Ridge Road

|   |                    |                    |
|---|--------------------|--------------------|
|   | 1,983,062          | 1,888,000          |
| (c) Acquisition by purchase of new and additional vehicular equipment including one (1) mason dump truck and one (1) pickup truck for use by the Department of Public Works of the Township, including also the substantial refurbishment of a fire truck for use by the Fire Company #2 of the Township, together with all attachments, appurtenances and equipment necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved  | 393,325            | 368,193            |
| (d) Acquisition, by purchase, of new and additional firefighting equipment for the preservation of life and property in the Township, consisting of one (1) fire truck for use by Fire Company #1 of the Township, together with all equipment, apparatus and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.  | 616,303            | 586,000            |
| (e) Acquisition by purchase and installation, as necessary, of new and additional equipment, including one (1) electronic message board for use by the Police Department of the Township, one (1) mini-excavator, one (1) front end loader and one (1) generator for use by the Department of Public Works of the Township, and four (4) portable light towers for use by the Recreation Department of the Township, together with for all the aforesaid all attachments, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved | 319,964            | 304,000            |
| <b>Totals</b>   | <b>\$3,780,203</b> | <b>\$3,591,193</b> |

Except as otherwise stated in paragraph (b) above with respect to the said \$350,000 grant-in-aid of financing said improvement to Ridge Road, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

- Section 4.** The following additional matters are hereby determined, declared, recited and stated:
- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
  - (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 10.53 years.
  - (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$3,591,193, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
  - (d) Amounts not exceeding \$380,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

**Section 5.** The funds from time to time received by the Township on account of the grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Township authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

**Section 6.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this Bond Ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this Bond Ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the prices obtained and the name of the purchaser.

**Section 7.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property with the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

**Section 8.** The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 9.** This Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

**PUBLIC HEARING**

Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCTION:                      APRIL 7, 2021    ADOPTION:                      APRIL 21, 2021**

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Kalish            |    | X               | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        |    | X               | X   |    |         |        |
| Vice President Dunham |    |                 | X   |    |         |        | X  |                 | X   |    |         |        |
| President Senatore    | X  |                 | X   |    |         |        |    |                 | X   |    |         |        |

In response to Council questions, Mr. Eagen stated that the Township will be paying off one million dollars in notes this year, in addition to funding approximately one million dollars in improvements that will not be bonded. He said for every hundred thousand dollars that is bonded, it costs approximately \$30,000-\$40,000 to finance over the life of the notes or bonds, so the Township is saving money by aggressively buying down debt.

Mayor Wilsusen stated that the capital budget fits in with the strategic plan. He said the Township is making a bigger commitment to infrastructure, particularly roads, and with grant funding the amount being spent is almost \$1.9 million dollars. He said he wanted residents to know that the Township is working hard to get its infrastructure up to speed.

Mr. Eagen said the capital improvements included two million dollars in road and drainage improvements, a new fire truck and a refurbished one, generators, a pickleball court, and over \$300,000 in DPW equipment. In response to Council Vice President Dunham's questions, Mayor Wilsusen said Fire Company #2 had decided to move ahead with a refurbishment of their fire truck.

**7. COUNCIL AND MAYOR DISCUSSION**  
**Budget Presentation**

Ms. Millikin and Mr. Eagen reviewed their Power Point presentation, which included a budget, debt service, and capital plan summary. Ms. Millikin stated that the 2021 tax rate is \$0.877, which is a net change of \$0.028, or 3.30 percent higher than 2020. She said the 2021 tax levy has increased 3.7 percent and that the municipal tax will increase \$88.66 on the average assessed home of \$319,133.

Ms. Millikin explained that increase in the 2021 budget were due to the garbage contract, increases in pension and health insurance for employees, paying off more debt to help make the municipality debt free, planning for a successor in the Engineering Department, and police salary and wage contractual increases. She said the top five expenses for 2021 are public safety, employee health and pension, debt service, road repair and maintenance, and the reserve for uncollected taxes (RUT).

Mr. Eagen mentioned that Township Auditor Tom Ferry is present.

Mr. Eagen said the fund balance, sometimes referred to as surplus, has increased, which is positive, especially during Covid. He stated that dips in revenue due to the pandemic did not really materialize due to the Township's foresight in adjusting some fee schedules. He also stated that the CARES money was a nice boost to the surplus and allowed the Township to offset some of the bigger increases. Mr. Eagen said that the American Rescue Plan monies will be available some and Jefferson may be able to recoup some of its lost revenue.

Mr. Eagen explained the Township's surplus policy and said Jefferson is in compliance with its own policy, which is important to the bond rating agencies. He explained the 2010 tax levy cap, which means the municipality can't increase the budget more than two percent (2%) each year except for out of cap exceptions like debt service and the capital improvement fund. He said this year's budget is \$351,000 under the cap and that the Township has cap banks as part of its financial planning tools. He mentioned that the 1977 appropriation cap and the COLA/index rate Ordinance recently passed by Council permit the cap banks.

Ms. Millikin reviewed the water/sewer utility budget summary, and explained that the rents cover the budget. She also explained the solid waste collection summary and then Mr. Eagen discussed the garbage contract. He said the five (5) year bid award helps from a financial planning standpoint. He told Council there was a significant increase this year which is impacting the overall budget, largely due to the drastic change in the recycling market. Mr. Eagen said the increase was 10.4% but the level of service remained the same. He told Council that the good news about the contract is that in 2025 there is no increase and the next three (3) years are manageable at about three percent (3%) increases.

Ms. Millikin reviewed the breakdown of the \$88.66 municipal tax levy as well as the breakdown of taxes. She stated that included in the tax dollars paid by Jefferson residents is funding for County taxes, including open space, school and library tax, and municipal open space.

Mayor Wilsusen mentioned the switch from rolling assessments to traditional assessments and the potential impact on the tax rate. Discussion ensued with Mr. Ferry and Tax Collector Kathy Hammond. Ms. Millikin said she will pose Council's questions to the Tax Assessor.

Councilman Birmingham asked if the presentation will be put on the website and the Mayor said it will be posted tomorrow.

- **Amending Chapter 143-6; Kennels**

Ms. Millikin said she forwarded a proposed draft Ordinance to Council. She said that one of the revisions she is recommending is to increase the number of licenses from five (5) to eight (8) and to exclude the Township pound from the number of licenses issued. She stated that the Clerk mentioned that the current Ordinance exempts shelters from a license fee. Ms. Millikin said shelters still require health department inspection and therefore she feels a fee charge is warranted. She recommended revising the fee schedule to \$50.00 for ten (10) or fewer dogs and \$100.00 for ten (10) or more dogs. Ms. Millikin said there would be no fee charged for the Township pound and a pet shop fee would be \$100.00.

Council consensus was that Ms. Millikin should work with Mr. Ryan's office to revise the Ordinance.

- **Cannabis Ordinance– Referral to Economic Advisory Board**

Council President Senatore mentioned sending the Ordinance to the Economic Advisory Board for comments. Mayor Wilsusen said the Ordinance has already been discussed by the Board. He said there was a mixed consensus but ultimately the Board felt that having cannabis licenses in town would be beneficial from an economic standpoint.

Mayor Wilsusen said he knows the Municipal Alliance wants to weigh in and that Mr. Ryan recently sent some information for discussion. He said he thinks Council should schedule a hearing so Mr. Ryan can present and Council can fully understand the impact and what the Township is allowed to do. He said State regulations include allowing grow facilities and dispensaries that these have many facets which need to be discussed. Mayor Wilsusen said he thinks Council need sot hear from the public and the Municipal Alliance.

Mr. Ryan explained that if Council chooses to act and opt out they have to do so by August 22<sup>nd</sup>. He said if Council does not act than Jefferson automatically has to permit the six (6) classes of cannabis operations. Council President Senatore said Council will discuss the issues in May and June and put something in place in July. She asked Mayor Wilsusen if each group could put together their pros and cons for discussion at a future Council meeting.

Councilman Birmingham said he attended a League of Municipalities meeting and Senatore Bucco spoke about the legislation. He mentioned that a number of towns have already opted out of cannabis licensing because they want the ground to be settled and they can opt in at a later point. Mr. Ryan said if a municipality opts in in they are stuck with that position for five (5) years. Council Vice President Dunham asked about revenue and Mr. Ryan said the municipality has the ability to impose a local excise tax, which is the attraction economically.

Ms. Millikin announced that the Sussex County League of Municipalities is holding a Zoom event tomorrow night at 6:00 pm entitled "Now What, New Jersey Approved Legal Marijuana" and that Mr. Ryan will be one of the panelists. She said she can send the link to any Council member who is interested.

**8. 2021 MUNICIPAL BUDGETS**

**RESOLUTION #21-100**

**Resolution Authorizing Reading of the 2021 Municipal Budget and 2021 Solid Waste Collection District Municipal Budget By Title**

**WHEREAS**, pursuant to the Local Budget Law N.J.S.A. 40A:4-1 et seq., all provisions for the Adoption of the **2021** Municipal Budget and Solid Waste Collection District Municipal Budget for the Township of Jefferson have been met.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the **2021** Municipal Budget and Solid Waste Collection District Municipal Budget shall be read by title at this Adoption for same.

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |
| Mr. Smith             |    | X               | X   |    |         |        |
| Vice President Dunham | X  |                 | X   |    |         |        |
| President Senatore    |    |                 | X   |    |         |        |

**RESOLUTION #21-101**

**Resolution Authorizing The Self Examination of Budget**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 5:30-7.5 the Township of Jefferson has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Jefferson meets the necessary conditions to participate in the program for the **2021** budget year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated.
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    | X               | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |
| Mr. Smith             | X  |                 | X   |    |         |        |
| Vice President Dunham |    |                 | X   |    |         |        |
| President Senatore    |    |                 | X   |    |         |        |

- **RESOLUTION 21-102**  
**Adoption of 2021 Municipal Budget**

**BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of **\$21,001,827.50 for Municipal Purposes, \$283,526.00 for Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy, and \$928,860.00 for Minimum Library Levy.**

- **PUBLIC HEARING**  
 Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

**INTRODUCED: MARCH 24, 2021 ADOPTED: APRIL 21, 2021**

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Smith             | X  |                 | X   |    |         |        | X  |                 | X   |    |         |        |
| Vice President Dunham |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| President Senatore    |    | X               | X   |    |         |        |    | X               | X   |    |         |        |

- **RESOLUTION 21-103**  
**Adoption of 2021 Solid Waste Collection District Municipal Budget**

**BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of **\$2,655,740.00 for amount to be raised by taxation for Solid Waste Collection District.**

- **PUBLIC HEARING**  
 Council President Senatore opened the public hearing with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public hearing.

INTRODUCED: MARCH 24, 2021

ADOPTED: APRIL 21, 2021

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |    | X               | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |    |                 | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        | X  |                 | X   |    |         |        |
| Vice President Dunham | X  |                 | X   |    |         |        |    |                 | X   |    |         |        |
| President Senatore    |    | X               | X   |    |         |        |    |                 | X   |    |         |        |

**9. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR**

Mayor Wilsusen thanked Council for their hard work and help with the 2021 budget. He said he met with Township Engineer Ed Haack, who is ready to go to bid for paving contracts as soon as the budget passes.

Mayor Wilsusen reported that Covid numbers are starting to stabilize in town. He mentioned that the Governor has opened up vaccines so anyone can get one now if they so choose.

Mayor Wilsusen gave an update on the Weldon Road Bridge and said he had a meeting with the DOT on April 16<sup>th</sup>. He said they expect to open one lane each way in May, weather permitting. He said the bad news is that they will totally demolish the existing bridge and the project is expected to take two (2) years. Mayor Wilsusen said the DOT will be keeping the two (2) lanes open during construction. Councilman Birmingham asked if there will be weight limits on the bridge as he has heard complaints about trucks on Edison Road. Mayor Wilsusen said there will be no weight limits but the DOT is installing monitoring devices.

Mayor Wilsusen said he has promoted Sergeant Hale to the Lieutenant's position now that Lieutenant Kropp has retired. He said he promoted School Resource and Community Resource Officer Ryan McGowan to Sergeant.

Mayor Wilsusen reported that Hope 1 was in town on April 15<sup>th</sup>, at the Jefferson Diner parking area, to provide addiction services and Narcan training for residents. He mentioned the new donation box at the municipal entrance, which was installed by the Cub Scouts. He said the box contains mostly toiletries and residents can either take or donate to the box.

Mayor Wilsusen also reported attending the Lake Hopatcong Mayors meeting with Ms. Millikin. He said the group has an upcoming meeting with the DEP in cooperation with the Lake Hopatcong Commission and Lake Hopatcong Foundation.

Mayor Wilsusen said the Jefferson Township Teachers Association will be hosting a lunch next week for the Health Department employees. He said the Administration is receiving and reviewing outdoor gathering permits. He mentioned that tomorrow is Earth Day and that the town wide cleanup will be held on May 1<sup>st</sup> from 8-12, starting at Camp Jefferson.

Ms. Millikin stated that the new antenna has been installed at the police department and the old one has been taken down. She said all the HVAC units have been installed on the municipal roof and converted to Natural Gas. She said the Township hopes to start to see savings from the conversion.

Ms. Millikin mentioned that the Library sign board has been installed. She said tomorrow is Take Your Child to Work Day and thanked Lieutenant Hale for scheduling the events. She said she is hoping to get Community Pass open for camp registration next week and current guidelines allow one hundred fifty (150) kids at camp.

Ms. Millikin reported attending a zoom meeting with the Mayor and Chief yesterday. She said the meeting was hosted by Picatinny Arsenal in reference to intergovernmental services. She mentioned that there is already a mutual aid agreement and they use the Township's gun range. She said there will be a follow up meeting about the exchange of additional services.

**10. COUNCIL REPORTS**

Councilman Birmingham reported attending a Rockaway River Watershed Cabinet meeting via Zoom. He said the emerald ash borer was a topic of conversation and wondered if Jefferson was going to try to treat any shade trees in the easement areas. He mentioned the RRWC was happy Jefferson put up some of its signs and that trout season is doing well.

Councilman Birmingham asked if anyone was aware of the big swath of trees cut down by Taylor Road on what he thinks is State property. Council Vice President Dunham said he thinks the brush was cleared away and Council President Senatore said she thought it was so people could see if anyone was using the area. Mayor Wilsusen said he will have to take a look at it. Councilman Birmingham talked about placing signs showing the fines for illegal dumping.

Councilman Birmingham said the League of Municipalities held a big Zoom meeting recently. He reported that their June meeting, as well as the November conference, will be in person. He stated that Senator Bucco mentioned that he and Senator Oroho have a budget appropriation of five million dollars for Lake Hopatcong in the upcoming State budget.

Councilman Birmingham said he was happy to see the library sign in place. He said that the sign and the police addition feel like finishing touches on the municipal complex.

Councilman Kalish said both the budget and trails presentations were very good. He said the Clerk's Office helped him by providing a list of webinars so that he could educate himself on his Council responsibilities. He mentioned that he listened to a budgeting webinar hosted by Joe Monzo from Bergen County and that it was very informative. Councilman Kalish said he is considering some other webinars.

Councilman Smith said he attended the Lake Hopatcong Mayor's meeting as a member of the Lake Hopatcong Commission. He said the lake brings in visitors and business and that is good for Jefferson. He mentioned that the Commission is taking bids for weed harvesting as they are taking back over the project from the DEP. He announced he would be present at the Chamber of Commerce dinner tomorrow night. Councilman Smith complimented everyone involved on the budget presentation.

Council Vice President Dunham thanked everyone for their work on the budget. He asked if the trails vendor had any measurable data as a result of their work in other towns. He said he would be interested in data as far as investment versus return, local activity, or revenue. He said he thinks the trails project is a good idea in the sense of using the land rather than letting it sit there unused.

Council President Senatore thanked Ms. Millikin for the dashboard reports and said it will be interesting to see what the dashboard reports start to show in terms of the impact of Covid. She asked for an update from Mr. Haack on the Longwood Lake Bridge. She said that she thinks the trails plan will be a nice addition by connecting already existing areas and bringing the towns together.

Council President Senatore acknowledged the hard work of the Fire Department, EMS, and everyone involved with the recent accidents on Route 15. She said the new equipment purchased by the town is costly but time saving and very important, and that it has been helping to save lives.

**11. ORDINANCES – FIRST READING**

There were no Ordinances for introduction listed on the agenda for April 21, 2021.

**12. NEW BUSINESS**

**RESOLUTION #21-104 – RESOLUTION AUTHORIZING CONTRACTS FOR PURCHASE OF FLOORING FOR THE POLICE DEPARTMENT ADDITION FOR POLICE STATION, LOCKER ROOMS AND BATHROOMS PER ESCNJ #19/20-05**

**WHEREAS**, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the State Contract; and

**WHEREAS**, the Township of Jefferson has the need to purchase flooring for the Police Department Addition for the Police Station, Locker Room and Bathrooms utilizing ESCNJ 19/20-05; and

**WHEREAS**, ESCNJ 19/20-05 flooring for Police Station, Locker Rooms and Bathrooms was awarded to The Gillespie Group, 5 Chris Court Suite G, Dayton, NJ 08810; and

**WHEREAS**, the Township of Jefferson desires to purchase in the amount of \$90,576.14 ESCNJ 19/20-05 through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the State contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling \$90,576.14

**C-04-55-921-001-901**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **the flooring for the Police Department Addition for Police Station, Locker Rooms and Bathroom through ESCNJ 19/20-05 in the amount of \$90,576.14 to The Gillespie Group, 5 Chris Court Suite G, Dayton, NJ 08810.**

Council Vice President Dunham asked the Administration to explain for the benefit of the public why certain items don't go out to bid. Ms. Millikin said the items are available through State contract and the Township is allowed to purchase from State contracts in lieu of bidding. Councilman Smith said the contractors have been pre-certified by the State and he very seldom bids anything in the schools since he uses the State contracts and the co-ops.

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |
| Mr. Smith             | X  |                 | X   |    |         |        |
| Vice President Dunham |    | X               | X   |    |         |        |
| President Senatore    |    |                 |     |    | X       |        |

**RESOLUTION #21-105 -ENDORSEMENT OF THE JEFFERSON TOWNSHIP STRATEGIC PLAN**

**WHEREAS**, upon the assumption of Office in 2019, the Jefferson Township Mayor and Administration commenced an examination on behalf of the Township of the Township's capital needs and priorities for maintenance and improvement of municipal services and resources for the next ten (10) years; and

**WHEREAS**, Jefferson Township has undertaken a comprehensive review of its Strategic Plan for maintaining an informed and cost-effective focus on capital costs for infrastructure improvements; and

**WHEREAS**, Jefferson Township's Strategic Plan is a document that projects out ten (10) years of capital expenditures in order to anticipate for the current and future budgets; and

**WHEREAS**, the document is a fiscal plan to help guide the Township and provide the necessary planning for future capital expenses while anticipating needs and costs; and

**WHEREAS**, this Plan also provides an analysis of the short-term debt required for such capital maintenance and development; and

**WHEREAS**, this Plan is being created as a guide to all Jefferson Township Departments and Department Heads for planning and implementation; and

**WHEREAS**, the goal of the Jefferson Township Strategic Plan is a living document reviewed and updated annually to ensure capital planning continues to help improve the Township.

**NOW THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey, that this Council hereby endorses the Jefferson Township Strategic Plan as presented by the Jefferson Township Mayor, Business Administrator and Administration.

If any section, subsection, sentence, clause or phrase in this resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        |
| Vice President Dunham | X  |                 | X   |    |         |        |
| President Senatore    |    | X               | X   |    |         |        |

Mayor Wilsusen thanked Council for their support.

**13. MINUTES**  
 March 24, 2021 - Regular Meeting

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    |                 | X   |    |         |        |
| Mr. Kalish            |    |                 |     |    | X       |        |
| Mr. Smith             | X  |                 | X   |    |         |        |
| Vice President Dunham |    | X               | X   |    |         |        |
| President Senatore    |    |                 | X   |    |         |        |

**14. CONSENT AGENDA\***

\*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*PERMITS/LICENSES**

- None

**\*APPOINTMENTS**

- None

**\*CONSENT AGENDA RESOLUTIONS:**

- 21-106 Resolution Authorizing the Payment of Bills
- 21-107 Resolution Authorizing Assignment of a Tax Sale Certificate – Certificate of Sale #06-00012, Block 362, Lot 28.03
- 21-108 Resolution Authorizing the Appointment of the Emergency Management Coordinator and Deputy Emergency Management Coordinator
- 21-109 Resolution Revising Submission of a Strategic Plan to the Governor’s Council On Alcoholism and Drug Abuse On Behalf of The Jefferson Township Municipal Alliance for a Grant for Morris County Fiscal Year 2021

| Council Member        | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|-----------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham        |    | X               | X   |    |         |        |
| Mr. Kalish            |    |                 | X   |    |         |        |
| Mr. Smith             |    |                 | X   |    |         |        |
| Vice President Dunham | X  |                 | X   |    |         |        |
| President Senatore    |    |                 | X   |    |         |        |

**15. PUBLIC COMMENT**

Council President Senatore opened the public comment portion of the meeting with the consent of the members present and asked speakers to state their name and address for the record.

With no one wishing to be heard, Council President Senatore closed the public comment portion of the meeting.

Council Vice President Dunham thanked Ms. Hammond for her comments earlier and thanked Mr. Van Valer for his assistance with the meeting.

**16. ADJOURNMENT AT 9:24 PM**

Motion made by Councilman Smith, second by Council Vice President Dunham, to adjourn the meeting at 9:24 pm, with all members in favor signifying by “Aye.”

April 21, 2021

\_\_\_\_\_  
 Michele Reilly, RMC, Township Clerk

\_\_\_\_\_  
 Melissa Senatore, Council President

**CONSENT AGENDA RESOLUTION #21-106**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated April 21, 2021 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

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**CONSENT AGENDA RESOLUTION #21-106**

**“RESOLUTION AUTHORIZING ASSIGNMENT OF A TAX SALE CERTIFICATE –  
CERTIFICATE OF SALE#06-00012, BLOCK 362, LOT 28.03”**

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

WHEREAS, Bedros Boodanian has presented an offer to purchase, by assignment, **Certificate of Sale #06-00012** which was issued to the Municipality of Jefferson Township at a tax sale held October 30, 2006, on **Block 362 Lot 28.03**, known as Longwood Lake, Oak Ridge, NJ, and assessed to Unknown, in the amount of **\$520.09**, being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

BE IT FURTHER RESOLVED that a copy of this resolution is and shall be forwarded to the Tax Collector.

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**CONSENT AGENDA RESOLUTION #21-108**

**“RESOLUTION AUTHORIZING THE APPOINTMENT OF THE EMERGENCY MANAGEMENT COORDINATOR AND DEPTUY  
EMERGENCY MANAGEMENT COORDINATOR”**

WHEREAS, the Mayor desires to appoint an Emergency Management Coordinator; and

WHEREAS, **Paul Castimore** is qualified to serve as the Emergency Management Coordinator for the Township of Jefferson; and

WHEREAS, the Mayor desires to appoint a Deputy Emergency Management Coordinator to fill the position vacated by **Paul Castimore**; and

WHEREAS, **James Perrier** is qualified to serve as a Deputy Emergency Management Coordinator for the Township of Jefferson; and

WHEREAS, the Township Council is desirous of giving advice and consent to the Mayor’s appointments of the Emergency Management Coordinator and Deputy Emergency Management Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that **Paul Castimore** is hereby appointed to the position of Emergency Management Coordinator for the Township of Jefferson effective **May 1, 2021 for the unexpired three (3) year term January 1, 2021 through December 31, 2023.**

BE IT FURTHER RESOLVED that **James Perrier** is appointed to the position of a Deputy Emergency Management Coordinator for the unexpired one (1) year term **January 1, 2021 through December 31, 2021.**

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Morris County Office of Emergency Management.

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**CONSENT AGENDA RESOLUTION #21-109**

**“RESOLUTION REVISING SUBMISSION OF A STRATEGIC PLAN TO THE GOVERNOR’S COUNCIL  
ON ALCOHOLISM AND DRUG ABUSE ON BEHALF OF THE JEFFERSON TOWNSHIP MUNICIPAL ALLIANCE  
FOR A GRANT FOR MORRIS COUNTY FISCAL YEAR 2021”**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Council of the Township of Jefferson, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris; and

WHEREAS, **Resolution #19-272, passed on December 4, 2019** and **Resolution #21-93, passed on April 7, 2021** need to be amended to reflect adjustment in funding for the **Morris County fiscal year 2021.**

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said purpose are available and are designated to a line item appropriations designated below and **totaling an amount not to exceed \$8075.00.**

|                     |            |
|---------------------|------------|
| 1-01-41-703-000-200 | \$ 1615.00 |
| G-01-41-703-000-001 | \$ 6460.00 |

2. The Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Council does hereby authorize submission of a strategic plan for the **Jefferson Township Municipal Alliance grant for Morris County fiscal year 2021 in the amount of:**

|                |            |
|----------------|------------|
| DEDR:          | \$ 6460.00 |
| 25% Cash Match | \$ 1615.00 |
| In-Kind        | \$ 4845.00 |

3. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.